



RM of Edenwold

Meeting Minutes

Regular Council Meeting October 11, 2022 - 09:00 AM

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, October 11, 2022, in the Council Chamber of the Municipal Building, located at 100 Hutchence Road, Emerald Park, Saskatchewan, the following were present:

Reeve: Mitchell Huber

Councillors: Division #2 Stan Capnerhurst

Division #3 Alan Trainor

Division #4 Karen Kotylak

Division #6 Tim Brodt

Division #7 Rod Tuchscherer

Chief Operations Officer: Sameh Nashed

Administrator: Karen Zaharia

Financial Officer: Sara Gartshore

Absent: Division #5 Dwayne Radmacher

Call to Order

With a quorum present, Reeve Huber called the meeting to order at 9:00 a.m.

Res. No: 2022/674
Meeting Minutes: September 13, 2022
Moved By: Councillor Kotylak

THAT the minutes of the regular meeting held on September 13, 2022 be approved as circulated and presented.

CARRIED

Res. No: 2022/675
Public Hearing Minutes: September 13, 2022
Moved By: Councillor Brodt

THAT the minutes of the public hearing meeting held on September 13, 2022 be approved as circulated and presented.

CARRIED

Res. No: 2022/676
Meeting Minutes: September 27, 2022
Moved By: Councillor Tuchscherer

THAT the minutes of the regular meeting held on September 27, 2022 be approved as circulated and presented.

CARRIED

Res. No: 2022/677
Special Council Meeting Minutes: October 4, 2022
Moved By: Councillor Trainor

THAT the minutes of the special council meeting held on October 4, 2022 be approved as circulated and presented.

CARRIED

Res. No:
2022/678

List of Accounts:

Moved By: Councillor Capnerhurst

THAT the list of accounts consisting of cheques #1856 to #1909 & 8 other EFT payments totaling \$4,089,585.41 plus September 16-30, 2022 payroll totaling \$83,215.11 be approved for payment.

CARRIED

Res. No:
2022/679

Bank Reconciliations: September 2022

Moved By: Councillor Tuchscherer

THAT the September 2022 bank reconciliations be acknowledged as presented.

CARRIED

Financial Officer Report: 9:10 a.m. to 9:32 a.m.

Financial Officer Sara Gartshore presented the Financial Officer Report providing an overview of the Municipality's financial activities for September, 2022.

Res. No:
2022/680

Statement of Financial Activities & Financial Position: September 2022

Moved By: Councillor Brodt

THAT we approve the Statement of Financial Activities and Financial Position for September 2022 as circulated and presented.

CARRIED

Financial Officer Sara Gartshore was excused from the council meeting at 9:32 a.m.

Manager of Engineering & Public Works Clark Gates and Public Works joined the council meeting at 9:41 a.m.

Engineering & Public Works Report: 9:41 a.m. to 10:50 a.m.

Manager of Engineering and Public Works Clark Gates presented Engineering & Public Works Report on the following topics:

- September monthly water report;
- new public works staff;
- 2022-2023 winter weights program;
- tenders received for the 2022 road recap projects (Sapphire Bay, Gemstone Place and Ruby Place);
- 2022 chip seal projects;
- asset management software analysis and quotes; and
- review of the municipality's warranty periods and performance security.

Res. No:
2022/681

September 2022 Water Report

Moved By: Councillor Brodt

THAT we accept the September 2022 Monthly Water Report as presented with it noted that the psi in the distribution system had increased on September 23, 2022 and once noticed was decreased, monitored and pressure was balanced and a water break had occurred on September 28, 2022 at the southeast corner of South Plains Road and Great Plains Industrial Drive during this period.

CARRIED

Res. No:
2022/682

New Hire: Heavy Equipment Operator - Jacob Ring
Moved By: Councillor Tuchscherer

THAT we acknowledge that Jacob Ring has been hired as a full-time Heavy Equipment Operator with a starting date of October 3, 2022 at the salary in accordance with the Municipality's 2022 Salary Schedule, contingent upon completion of a 6-month probation period and as per the signed Offer of Employment.

CARRIED

Res. No:
2022/683

New Hire: Heavy Equipment Operator - Timothy Lipsett
Moved By: Councillor Kotylak

THAT we acknowledge that Timothy Lipsett has been hired as a full-time Heavy Equipment Operator with a starting date of October 17, 2022 at the salary in accordance with the Municipality's 2022 Salary Schedule, contingent upon completion of a 6-month probation period and as per the signed Offer of Employment.

CARRIED

Res. No:
2022/684

2022-2023 Winter Weights Program
Moved By: Councillor Capnerhurst

THAT we participate in the Ministry of Highway's winter weight program and direct the Public Works Foreman to notify Roadata Services Ltd.

CARRIED

Res. No:
2022/685

2022 Road Recap Tender Results
Moved By: Councillor Trainor

THAT we accept the lowest tender from WF Botkin Construction Ltd. in the amount of \$223,849 plus applicable taxes for the road recapping of Sapphire Bay, Gemstone Place and Ruby Place with construction to commence on Wednesday, October 19, 2022.

CARRIED

Res. No:
2022/686

Purchase of Asset Management Software
Moved By: Councillor Trainor

THAT we authorize Administration to proceed with purchasing the asset management software from IDS Technologies at the proposed cost of \$20,000.00 implementation fee and \$10,000.00 licensing fee plus applicable taxes.

CARRIED

Manager of Engineering & Public Works Clark Gates was excused from the council meeting at 10:50 a.m.

Res. No:
2022/687

Recess: 10:49 a.m.
Moved By: Reeve Huber

THAT the time being 10:49 a.m. we take a 10-minute recess.

CARRIED

Res. No:
2022/688

Reconvene: 10:59 a.m.
Moved By: Reeve Huber

THAT the time being 10:59 a.m. we reconvene our regular meeting of Council.

CARRIED

Manager of Planning & Development Paige Boha joined the council meeting at 11:00 a.m.

Res. No:
2022/689

Recess: 11:00 a.m.
Moved By: Reeve Huber

THAT the time being 11:00 a.m. we recess for the following public hearings:

- 11:00 a.m. Bylaw No. 2022-49: To Establish an Additional Service Area for Crawford Developments; and
- 11:10 a.m. Discretionary Use Application - Agriculture Industry at SW 17-17-17 W2.

CARRIED

Res. No:
2022/690

Reconvene: 12:07 p.m.
Moved By: Reeve Huber

THAT the time being 12:07 p.m. we reconvene our regular meeting of Council.

CARRIED

Planning & Development Report: 12:07 p.m. to 12:10 p.m.

Manager of Planning & Development Paige Boha presented the Planning & Development Report on the following topics:

- RM's presentation for the White City Emerald Park Business Association meeting on Wednesday, October 12, 2022; and
- an overview of the municipality's draft Parks and Recreation Plan.

Res. No:
2022/691

Parks and Recreation Plan
Moved By: Councillor Brodt

THAT we direct the Planning and Development Department to refer the Draft Parks and Recreation Plan to the referral agents for review and comment.

CARRIED

Res. No:
2022/692

Bylaw No. 2022-49: To Establish an Additional Service Area for Crawford Developments - 2nd Reading
Moved By: Councillor Kotylak

THAT Bylaw No. 2022-49 being a bylaw to establish an Additional Service Area to provide SaskTel InfiNet Fibre for Crawford Developments in accordance with section 48.1 of The Municipalities Act be given second reading.

CARRIED

Res. No:
2022/693

Bylaw No. 2022-49: To Establish an Additional Service Area for Crawford Developments - 3rd Reading

Moved By: Councillor Trainor

THAT Bylaw No. 2022-49 being a bylaw to establish an Additional Service Area to provide SaskTel InfiNet Fibre for Crawford Developments in accordance with section 48.1 of The Municipalities Act be given third and final reading.

CARRIED

Res. No:
2022/694

Tax Exemption Bylaw No. 2022-54: 304 Spruce Creek Crescent - 1st Reading

Moved By: Councillor Trainor

THAT Bylaw No. 2022-54 being a bylaw to provide for entering into an agreement for exemption from taxation for 304 Spruce Creek Crescent, Lot 87, Block 2, Plan 102136216, in SW 27-17-18 W2 be given first reading.

CARRIED

Res. No:
2022/695

Tax Exemption Bylaw No. 2022-54: 304 Spruce Creek Crescent - 2nd Reading

Moved By: Councillor Kotylak

THAT Bylaw No. 2022-54 being a bylaw to provide for entering into an agreement for exemption from taxation for 304 Spruce Creek Crescent, Lot 87, Block 2, Plan 102136216, in SW 27-17-18 W2 be given second reading.

CARRIED

Res. No:
2022/696

Tax Exemption Bylaw No. 2022-54: 304 Spruce Creek Crescent - 3 Readings

Moved By: Councillor Brodt

THAT Bylaw No. 2022-54 being a bylaw to provide for entering into an agreement for exemption from taxation for 304 Spruce Creek Crescent, Lot 87, Block 2, Plan 102136216, in SW 27-17-18 W2 be given three readings at this meeting.

CARRIED UNANIMOUSLY

Res. No:
2022/697

Tax Exemption Bylaw No. 2022-54: 304 Spruce Creek Crescent - 3rd Reading

Moved By: Councillor Capnerhurst

THAT Bylaw No. 2022-54 being a bylaw to provide for entering into an agreement for exemption from taxation for 304 Spruce Creek Crescent, Lot 87, Block 2, Plan 102136216, in SW 27-17-18 W2 be given third and final reading.

CARRIED

Res. No:
2022/698

Tax Exemption Bylaw No. 2022-53: 368 Spruce Creek Crescent - 1st Reading

Moved By: Councillor Capnerhurst

THAT Bylaw No. 2022-53 being a bylaw to provide for entering into an agreement for exemption from taxation for 368 Spruce Creek Crescent, Lot 96, Block 2, Plan 102136216, in SW 27-17-18 W2 be given first reading.

CARRIED

Res. No:
2022/699

Tax Exemption Bylaw No. 2022-53: 368 Spruce Creek Crescent - 2nd Reading
Moved By: Councillor Brodt

THAT Bylaw No. 2022-53 being a bylaw to provide for entering into an agreement for exemption from taxation for 368 Spruce Creek Crescent, Lot 96, Block 2, Plan 102136216, in SW 27-17-18 W2 be given second reading.

CARRIED

Res. No:
2022/700

Tax Exemption Bylaw No. 2022-53: 368 Spruce Creek Crescent - 3 Readings
Moved By: Councillor Kotylak

THAT Bylaw No. 2022-53 being a bylaw to provide for entering into an agreement for exemption from taxation for 368 Spruce Creek Crescent, Lot 96, Block 2, Plan 102136216, in SW 27-17-18 W2 be given three readings at this meeting.

CARRIED UNANIMOUSLY

Res. No:
2022/701

Tax Exemption Bylaw No. 2022-53: 368 Spruce Creek Crescent - 3rd Reading
Moved By: Councillor Trainor

THAT Bylaw No. 2022-53 being a bylaw to provide for entering into an agreement for exemption from taxation for 368 Spruce Creek Crescent, Lot 96, Block 2, Plan 102136216, in SW 27-17-18 W2 be given third and final reading.

CARRIED

Res. No:
2022/702

Bylaw No. 2021-73: Zoning Bylaw Amendment, Parcel B, LSD 16 12-17-18 W2 (AR to CR3-C) - Rescind 1st Reading
Moved By: Councillor Capnerhurst

THAT motion #2021/936 for first reading of Bylaw No. 2021-73 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Parcel B, LSD 16 NE 12-17-18 W2M from AR - Agricultural Resource to CR3-C - Country Residential District 3 Contract Zone made on December 21, 2021 be rescinded due to the proposed rezoning district being revised from CR3-C - Country Residential District 3 Contract Zone to CR3 - Country Residential 3 District.

CARRIED

Res. No:
2022/703

Bylaw No. 2021-73: Zoning Bylaw Amendment, Parcel B and Parcel C, LSD 16 12-17-18 W2 (AR to CR3-C) - 1st Reading
Moved By: Councillor Capnerhurst

THAT Bylaw No. 2021-73 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Parcel B and Parcel C, LSD 16 NE 12-17-18 W2M from CR1 - Country Residential 1 District to CR3 - Country Residential District 3, as shown on the attached Plan showing Proposed Bareland Condominium prepared by Compass Geomatics Ltd. dated September 2022 be given first reading.

CARRIED

Res. No:
2022/704

Approval in Principle: Vista Springs Comprehensive Development Proposal - Phase "2" on Parcels B & C, LSD 16, 12-17-18 W2
Moved By: Councillor Tuchscherer

THAT we give approval in principle to the Vista Springs Comprehensive Development Proposal for Phase "2" on Parcel B and Parcel C on LSD 16, 12-17-18 W2 dated September 19, 2022.

CARRIED

Res. No:
2022/705

Referral of Vista Springs Comprehensive Development Proposal Phase "2" - Parcels B & C, LSD 16, 12-17-18 W2

Moved By: Councillor Kotylak

THAT we direct the Planning Department to refer the Vista Springs Comprehensive Development Proposal for Phase "2" on Parcel B and Parcel C on LSD 16, 12-17-17 W2 to the Joint Planning Area, and further; THAT we direct the Planning Department to begin the public notification requirements.

CARRIED

Res. No:
2022/706

Recess: 12:13 p.m.

Moved By: Reeve Huber

THAT the time being 12:13 p.m. we recess for lunch.

CARRIED

Res. No:
2022/707

Reconvene: 1:14 p.m.

Moved By: Reeve Huber

THAT the time being 1:14 p.m. we reconvene our regular meeting of Council.

CARRIED

Res. No:
2022/708

In Camera: 1:14 p.m.

Moved By: Councillor Trainor

THAT we recess and continue deliberations *In Camera as a Committee of the Whole* at 1:14 p.m. as per section 120(2)(a) of *The Municipalities Act* and 16(1)(b) of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss personnel matters.

CARRIED

Res. No:
2022/708

Out of Camera: 1:34 p.m.

Moved By: Councillor Capnerhurst

THAT we move out of *In Camera as a Committee of the Whole* and reconvene the regular meeting of Council at 1:34 p.m.

CARRIED

Delegation: 1:35 p.m. to 2:06 p.m.

Ben Kuzmicz with Great Plains Leaseholds Ltd. attended the council meeting along with Bumni and Olanrewaju Onasanya, owners of the Emmanuel Villa Carehome, Administrator Heather Martin and Accountant Leon Lapointe of the Emmanuel Villa Carehome to present a recent conflict between the Emmanuel Villa Carehome and the Ministry of Mental Health and Addictions, Seniors and Rural and Remote Health regarding the premature termination of their pilot project.

Members of delegation left the council chamber at 2:06 p.m.

Res. No:
2022/710

Recess: 2:06 p.m.
Moved By: Reeve Huber

THAT the time being 2:06 p.m. we take a 5-minute recess.

CARRIED

Res. No:
2022/711

Reconvene: 2:11 p.m.
Moved By: Reeve Huber

THAT the time being 2:11 p.m. we reconvene our regular meeting of Council.

CARRIED

Res. No:
2022/712

Declaration of Returning Officer: 2022 Municipal Elections Nomination Results
Moved By: Councillor Brodt

THAT we acknowledge the Declaration of Returning Officer for the 2022 Municipal Election Nomination Results as follows:

- having received only one (1) nomination for the office of Councillor for Division Two (2), Stanley Capnerhurst is hereby declared duly elected by acclamation;
- having received two (2) nominations for the office of Councillor for Division Four (4), it is hereby declared that an election will occur between nominated candidates Kris Heshka and Karen Kotylak; and
- having received two (2) nominations for the office of Councillor for Division Six (6), it is hereby declared that an election will occur between nominated candidates Tim Brodt and James Fenning.

CARRIED

Res. No:
2022/713

Declaration of Returning Officer: 2022 Municipal By-Election Nomination Results
Moved By: Councillor Capnerhurst

THAT we acknowledge the Declaration of Returning Officer for the 2022 Municipal By-Election Nomination Results as follows:

- having received only one (1) nomination for the office of Councillor for Division One (1), Lisa Peters is hereby declared duly elected by acclamation.

CARRIED

Res. No:
2022/714

Contract Agreement for Municipal Fire Chief
Moved By: Councillor Trainor

THAT we authorize the Reeve and Administrator to sign the Contract Agreement for Municipal Fire Chief for Kevin Dell for a 3-year term beginning January 1, 2022 and ending on December 31, 2024, as presented.

CARRIED

Councillor Alan Trainor requested a recorded vote on Bylaw No. 2022-56: ATV & Snowmobile Bylaw.

Res. No:
2022/715

Bylaw No. 2022-56: ATV & Snowmobile Bylaw
Moved By: Councillor Brodt

THAT Bylaw No. 2022-56 being a bylaw regulating the operation of all-terrain vehicles and snowmobiles be given first reading, and further; THAT we request Administration to share the draft bylaw with the public for review and comment.

Councillor Division #1: vacant
Councillor Division #2: Stan Capnerhurst: Yes
Councillor Division #3: Alan Trainor: No
Councillor Division #4: Karen Kotylak: Yes
Councillor Division #5: Dwayne Radmacher: Absent
Councillor Division #6: Tim Brodt: Yes
Councillor Division #7: Rod Tuchscherer: Yes
Reeve Mitchell Huber: No

CARRIED

Administration Report: 2:25 p.m. to 2:44 p.m.

Administrator Karen Zaharia presented the Administration Report on the following topics:

- review of current fire protection agreements;
- Lisa Peters, acclaimed councillor for Division 1, will be joining Council at the October 25, 2022 council meeting as she is filling a vacancy on council; and
- Service Tracker reports for the period September 23 to October 6, 2022.

Chief Operations Officer Report: 2:44 p.m. to 3:05 p.m.

Chief Operations Officer Sameh Nashed presented the COO Report on the following topics:

- legal portfolio review;
- public works department annual maintenance plans to be implemented; and
- database for committees needs to be finalized.

Res. No:
2022/716

Correspondence
Moved By: Councillor Trainor

THAT the following correspondence be hereby acknowledged and filed:

- Government of Canada: 2023 Prime Minister's Awards;
- Government of Saskatchewan: Response to RM's request for amendment to RFP for Standard Long-Term Care; and
- White City Fire Department: Fire Call - September 25, 2022.

CARRIED

Council Roundtable: 3:10 p.m. to 3:14 p.m.

Council presented their reports on the following topic:

- members of RM Council and White City Council are working together on a safe ride program for Grey Cup events; Balgonie and Pilot Butte will also be included.

Manager of Engineering & Public Works Clark Gates and Manager of Planning & Development Paige Boha rejoined the council meeting at 3:23 p.m.

Res. No:
2022/717

Parcel Tie Removal: SW 17-17-17 W2, Ext. 120 & SW 17-17-17 W2, Ext. 21
Moved By: Councillor Tuchscherer

THAT we approve the tie code removal of Surface Parcel 111462667, known as SW 17-17-17-W2 Ext 120, and Surface Parcel 163772387, known as SW 17-17-17-W2 Ext 21.

CARRIED

Res. No:
2022/718

Reduced Site Size - SW 17-17-17 W2, Ext. 120
Moved By: Councillor Trainor

THAT we approve the reduced site size of Surface Parcel 111462667, known as SW 17-17-17-W2 Ext 120, under section 7.7.2 of Zoning Bylaw 2019-20 due to the topographical limitations caused by the quarter section being severed by a road right of way.

CARRIED

Res. No:
2022/719

Thorwell Developments Servicing Agreement Amendment
Moved By: Councillor Trainor

THAT we direct the Reeve and Administrator to sign the Addendum to the Servicing Agreement with Thorwell Developments Inc., executed on October 4, 2021, Proposed Parcel H, on Parcel A, Plan 88R70420, SE 28-18-18 W2, as written, to amend Section 18.1.3.

CARRIED

Res. No:
2022/720

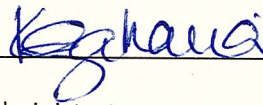
Adjournment
Moved By: Reeve Huber

THAT this meeting be hereby adjourned at 4:35 p.m. with our next regular meeting of Council to be held on Tuesday, October 25, 2022 commencing at 9:00 a.m.

CARRIED



Reeve



Administrator