



**RM of Edenwold
Meeting Minutes
Regular Council Meeting October 25, 2022 - 09:00 AM**

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, October 25, 2022, in the Council Chamber of the Municipal Building, located at 100 Hutchence Road, Emerald Park, Saskatchewan, the following were present:

Reeve: Mitchell Huber

- Councillors: Division #1 Lisa Peters
- Division #2 Stan Capnerhurst
- Division #3 Alan Trainor
- Division #4 Karen Kotylak
- Division #5 Dwayne Radmacher
- Division #6 Tim Brodt
- Division #7 Rod Tuhscherer

Chief Operations Officer: Sameh Nashed

Administrator: Karen Zaharia

Financial Officer: Sara Gartshore

Call to Order

With a quorum present, Reeve Huber called the meeting to order at 9:00 a.m. Reeve Huber welcomed Division 1 Councillor Lisa Peters to the council table. It is noted that Division 1 Councillor Lisa Peters had signed the Oath of Office and submitted her Public Disclosure Statement on October 14, 2022 as the seat being filled was vacant. It was also noted that ratepayer John Panter was in attendance in the council chamber gallery.

Res. No: Meeting Minutes: October 11, 2022
2022/721 **Moved By:** Councillor Brodt

THAT the minutes of the regular meeting held on October 11, 2022 be approved as circulated and presented.

CARRIED

Res. No: Public Hearing Minutes: October 11, 2022
2022/722 **Moved By:** Councillor Kotylak

THAT the minutes of the public hearing meeting held on October 11, 2022 be approved as circulated and presented.

CARRIED

Res. No: List of Accounts:
2022/723 **Moved By:** Councillor Capnerhurst

THAT the list of accounts consisting of cheques #1910 to #1957 & 15 other EFT payments totaling \$374,638.79 plus October 1-15, 2022 payroll totaling \$77,376.43 be approved for payment.

CARRIED

Financial Officer Report: 9:18 a.m. to 9:30 a.m.

Financial Officer Sara Gartshore presented the Financial Officer Report on the following topics:

- overview of the Municipality's financial activities during the month of October, 2022;
- overview of the expenses for fire equipment and supplies to date;
- review of the municipality's 2022 Dust Control Policy; and
- scheduled a tentative "In Camera" budget deliberations meeting for Friday, November 18, 2022 at 9:00 a.m.

Community Safety Officers Ankit Rampal joined the council meeting at 9:30 a.m.

CSO Report: 9:30 a.m. to 9:39 a.m.

Community Safety Officer Ankit Rampal presented the CSO Report with updates on the following bylaw and traffic enforcement during September, 2022:

- 77 traffic stops with 20 traffic tickets issued;
- 40 calls for service which included animal complaints, speeding and site inspections;
- 7 speeding tickets issued; and
- 4 ATV stops.

Community Safety Officer Ankit Rampal was excused from the council meeting at 9:39 a.m.

Res. No:
2022/724

Tax Enforcement: 6-Month Notice
Moved By: Councillor Trainor

THAT we hereby authorize the Administrator to start proceedings with the six month notice for the following lands in settlement of tax arrears:

Interest Reg #	Legal Description
124 927 825	NE 32-16-17 W2, ext. 0
124 927 825	Blk/Par B Plan No. 101307147 ext. 4
124 927 825	LSD 4, 25-17-18 W2, ext. 37
124 927 858	Lot 15 Blk/Par 14 Plan No. 90R56725 ext. 0
124 927 858	Lot 6 Blk/Par L Plan No. 102019643 ext. 0
124 927 858	Lot 9 Blk/Par 11 Plan No. 92R35429 ext. 0
124 927 858	Lot B Blk/Par 4 Plan No. 84R60003 ext. 0
124 927 869	Blk/Par X1 Plan No. 101989312 ext. 4
124 927 869	Blk/Par YY Plan No. 102029701 ext. 0
124 927 869	Lot 16 Blk/Par X1 Plan No. 102066421 ext. 0
124 927 869	Lot 27 Blk/Par X1 Plan No. 102066421 ext. 0
124 927 869	Lot 33 Blk/Par X1 Plan No. 102019643 ext. 0
124 927 869	Lot 34 Blk/Par X1 Plan No. 102019643 ext. 0
124 927 982	Lot 39 Blk/Par X1 Plan No. 102019643 ext. 0
124 927 982	Lot 41 Blk/Par X1 Plan No. 102019643 ext. 0
124 927 982	Lot 42 Blk/Par X1 Plan No. 102019643 ext. 0
124 927 982	Lot 7 Blk/Par 2 Plan No. 101958699 ext. 0

CARRIED

Manager of Engineering & Public Works Clark Gates joined the council meeting at 9:42 a.m. and Manager of Planning & Development Paige Boha joined the council meeting via teams at 9:42 a.m.

Manager of Planning & Development Paige Boha was excused from the council meeting at 10:02 a.m. and ratepayer John Panter left the council chamber gallery at 10:02 a.m.

Res. No:
2022/725

Recess: 10:02 a.m.
Moved By: Reeve Huber

THAT the time being 10:02 a.m. we take a 8-minute recess.

CARRIED

Res. No:
2022/726

Reconvene: 10:10 a.m.
Moved By: Reeve Huber

THAT the time being 10:10 a.m. we reconvene our regular meeting of Council.

CARRIED

Delegation - Regina Bypass Team: 10:15 a.m. to 10:26 a.m.

Alexis Reynaud and Christophe Martin with the Regina Bypass Team attended the council meeting to provide the annual update on the vegetation management, line painting, ditch maintenance during the year and the upcoming winter maintenance program.

Alexis Reynaud and Christophe Martin left the council meeting at 10:26 a.m.

Engineering & Public Works Report: 10:26 a.m. to 10:47 a.m.

Manager of Engineering & Public Works Clark Gates presented the Engineering Report on the following topic:

- Prairie View Business Park's request to increase number of lots from 6 to 12 for pump and haul.

Delegation - Greenline Consulting: 10:47 a.m. to 11:09 a.m.

Jennifer Spaeth and Sara Goddard of Greenline Consulting attended the council meeting via Teams and presented the Salary Benchmarking Report for the municipality.

Jennifer Spaeth and Sara Goddard of Greenline Consulting left the council meeting at 11:09 a.m.

Engineering & Public Works Report (continued): 11:09 a.m. to 11:28 a.m.

Manager of Engineering & Public Works Clark Gates presented the Public Works Report on the following topics:

- snow event on October 23, 2022;
- Public Works Department to move to winter hours on November 7, 2022;
- request to increase the 2022 cash budget for the GL account Purchase of Capital Assets-Equipment due to items purchased in 2021 but paid in 2022; and
- update on the road recap projects and chip sealing project.

Res. No:
2022/727

Public Works Winter Hours
Moved By: Councillor Tuchscherer

THAT we authorize the Public Works Department to move to winter hours effective November 7, 2022.

CARRIED

Res. No:
2022/728

Increase 2022 Cash Budget: GL Account - Purchase of Capital Assets-Equipment
Moved By: Councillor Trainor

THAT we authorize Administration to increase the 2022 Cash Budget for GL Account # 530-600-140 TS-Purchase of Cap Assets-Equipment in the amount of \$129,340.24, resulting in a revised 2022 Cash Budget of \$629,340.24 due to items purchased in 2021 but not paid until 2022.

CARRIED

Manager of Planning & Development Paige Boha rejoined the council meeting via Teams at 11:28 a.m.

Curtis and Kari Metz attended in the council chamber gallery at 11:28 a.m.

Engineering & Public Works Report (continued): 11:28 a.m. to 12:00 p.m.

Manager of Engineering and Public Works Clark Gates provided a summary of the history of the water and sewer services and details from the servicing agreements for the Granite Industrial Subdivision. In addition, proposed options were provided to Council for outstanding and proposed water and sewer services for the subdivision.

Curtis and Kari Metz left the council chamber gallery at 12:02 p.m., Financial Officer Sara Gartshore and Manager of Planning and Development Paige Boha were excused from the council meeting at 12:02 p.m.

Res. No:
2022/729

Recess: 12:02 p.m.
Moved By: Reeve Huber

THAT the time being 12:02 p.m. we recess for lunch.

CARRIED

Res. No:
2022/730

Reconvene: 1:11 p.m.
Moved By: Reeve Huber

THAT the time being 1:11 p.m. we reconvene our regular meeting of Council.

CARRIED

Engineering & Public Works Report (continued) 1:11 p.m. to 1:33 p.m.

Manager of Engineering and Public Works Clark Gates presented the Engineering Report on the following projects:

- Boggy Creek remediation project is now fully complete;
- signage for Emerald Park parks has been ordered;
- update on drainage issues; and
- walking pathway solar lights project.

Res. No:
2022/731

Purchase of Solar Lights
Moved By: Councillor Tuchscherer

THAT we accept the price quote from Fresh Electric in the amount of \$2,000.00 per unit plus applicable taxes for solar light model SE4OWLT.

CARRIED

Manager of Engineering & Public Works Clark Gates was excused from the council meeting at 1:33 p.m.

Manager of Planning & Development Paige Boha rejoined the council meeting via Teams at 1:33 p.m.

Res. No:
2022/732

Bylaw No. 2022-60: Zoning Bylaw Amendment, Parcel A, SE 9-19-17 W2 (AR-CR1) - 1st Reading
Moved By: Councillor Capnerhurst

THAT Bylaw No. 2022-60 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Parcel A, SE 9-19-17 W2 from AR – Agricultural Resource to CR1 - Country Residential 1 be given first reading, and further; THAT we authorize the Planning Department to proceed with the public notification requirements and schedule a public hearing.

CARRIED

Res. No:
2022/733

Development Advisory Board
Moved By: Councillor Tuchscherer

THAT we direct the Planning and Development Department to approve the Development Advisory Board, and further; THAT we direct the Planning and Development Department to begin vetting members for the Development Advisory Board.

CARRIED

Res. No: **Active Transportation Fund Agreement**
2022/734 **Moved By:** Councillor Trainor

THAT we authorize the Administrator and Reeve to sign the Permanent Public Transit Program – Active Transportation Fund Contribution Agreement for Multi-Use Pathway in Emerald Park, Saskatchewan with His Majesty the King in Right of Canada, as represented by the Minister of Infrastructure and Communities.

CARRIED

Manager of Planning & Development Paige Boha was excused from the council meeting at 2:05 p.m.

Res. No: **Fire Department Boundary Changes**
2022/735 **Moved By:** Councillor Tuchscherer

THAT as per the direction of the Fire Chiefs, we hereby alter the fire department boundaries as shown on the attached fire department boundary map marked as Schedule "A", attached to and forming part of these minutes.

CARRIED

Res. No: **Fire Chief Command Truck**
2022/736 **Moved By:** Councillor Trainor

THAT we hereby authorize the Emerald Park Fire Chief to proceed with the purchase of the 2022 Ram 1500 4x4 Chief Truck at the estimated cost of \$78,800.00 plus shipping and applicable taxes with the total cost being split 50/50 with the Town of Pilot Butte.

CARRIED

Res. No: **Rename 'Unnamed' Service Road to Redhead Road**
2022/737 **Moved By:** Councillor Brodt

THAT we name the unnamed service road located south of Hwy 1 in SW 20-17-18-W2 to 'Redhead Road' as shown on the map marked as Schedule "A", attached to and forming part of these minutes.

CARRIED

Res. No: **Rename Section of Range Road 2182 to Stone Pointe Road**
2022/738 **Moved By:** Councillor Trainor

THAT we rename the portion of Range Road 2182 between the North Service Road and the CPR train tracks to 'Stone Pointe Road' as shown on the map marked as Schedule "A", attached to and forming part of these minutes.

CARRIED

Council Roundtable: 2:20 p.m. to 2:30 p.m.

Council presented their roundtable reports on the following topics:

- update from the RM158 Rural Crime Watch meeting and possible presentation from SaskLander to the RM158 Rural Crime Watch group; and
- human resources matters.

Communications Officer Lee Chambers joined the council meeting at 2:30 p.m.

Communications Report: 2:30 p.m. to 3:00 p.m.

Communications Officer Lee Chambers presented the Communications Report on the following topics:

- information regarding the 100 Radon Test Kit Challenge Program; and
- proposed 2023 Budget Survey questions; information regarding the survey will be mailed to all RM ratepayers the beginning of November.

Communications Officer Lee Chambers was excused from the council meeting at 3:00 p.m.

Res. No:
2022/739

Recess: 3:00 p.m.
Moved By: Reeve Huber

THAT the time being 3:00 p.m. we take a 10-minute recess.

CARRIED

Res. No:
2022/740

Reconvene: 3:10 p.m.
Moved By: Reeve Huber

THAT the time being 3:10 p.m. we reconvene our regular meeting of Council.

CARRIED

Administration Report: 3:12 p.m. to 3:24 p.m.

Administrator Karen Zaharia presented the Administration Report on the following topics:

- RM's invoice for mowing noxious weeds along Highway 364 right-of-way issued to the Village of Edenwold will be forwarded to SaskWater for payment;
- upcoming SARM webinars;
- White City Museum's Oktoberfest on Saturday, October 29, 2022. Councillor Brodt to attend and give greetings on behalf of the RM;
- Remembrance Day service on Friday, November 11, 2022 at the White City Community Centre; Councillor Peters will attend on behalf of the RM;
- Household Hazardous Waste Day taking place on Saturday, October 29, 2022 from 9:00 a.m. to 4:00 p.m. for RM ratepayers only as other neighbouring municipalities did not wish to participate this year; and
- Service Tracker reports for the period of October 7 to October 20, 2022.

Chief Operations Officer Report: 3:24 p.m. to 3:44 p.m.

Chief Operations Officer Sameh Nashed presented the COO Report on the following topics:

- update on legal matters;
- development of Standard Operating Procedures for all departments;
- salary benchmarking;
- risk management assessment;
- progress of the business continuity and disaster recovery project;
- List of Committees to be reviewed for 2023.

Committee Reports: 3:45 p.m. to 3:50 p.m.

Council committee members presented the following committee reports:

Human Resources Committee

The HR Committee is reviewing all job descriptions and determining the salary bands. Administration is to share Greenline Consulting's detailed salary benchmarking report with Council.

Res. No:
2022/741

Correspondence

Moved By: Councillor Capnerhurst

THAT the following correspondence be hereby acknowledged and filed:

- Statistics Canada - 2021 Census of Population;
- Balgonie Fire Department - Q3 2022 Call Summary; and
- White Butte RCMP Occurrence Reports: August & September 2022.

CARRIED


Res. No:
2022/742


Adjournment

Moved By: Councillor Trainor

THAT this meeting be hereby adjourned at 3:53 p.m. with our next regular meeting of Council to be held on Tuesday, November 8, 2022 commencing at 9:00 a.m.

CARRIED


Reeve


Administrator