

**RM of Edenwold
Meeting Minutes
Regular Council Meeting November 22, 2022 - 09:00 AM**

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, November 22, 2022, in the Council Chamber of the Municipal Building, located at 100 Hutchence Road, Emerald Park, Saskatchewan, the following were present:

- Reeve: Mitchell Huber
 Councillors: Division #1 Lisa Peters
 Division #2 Stan Capnerhurst
 Division #3 Alan Trainor
 Division #4 Karen Kotylak
 Division #5 Dwayne Radmacher
 Division #6 Tim Brodt
 Division #7 Rod Tuchscherer
 Chief Operations Officer: Sameh Nashed
 Administrator: Karen Zaharia
 Financial Officer: Sara Gartshore

Call to Order

With a quorum present, Reeve Huber called the meeting to order at 9:00 a.m.

Oath of Office & Public Disclosure Statements/Declarations of Council Members

Division 2 Councillor Stanley Capnerhurst, Division 4 Councillor Karen Kotylak and Division 6 Councillor Tim Brodt signed their *Oath - Member of Council* and submitted their Public Disclosure Statements as per section 3 of *The Municipalities Regulations* and section 94 of *The Municipalities Act*.

All other members of Council handed in their annual Public Disclosure Declaration Form.

Res. No:
2022/769

2022 Municipal Election: Returning Officer's Statement of Results - Division 4 & Division 6

Moved By: Councillor Trainor

THAT we acknowledge the Declaration of Returning Officer for the 2022 Municipal Election Results as follows:

<u>Division/Name of Candidate</u>	<u>Number of Votes</u>
<u>Division 2</u>	
Capnerhurst, Stanley	Acclamation
<u>Division 4</u>	
Heshka, Kris	11
Kotylak, Karen	81 Elected
<u>Division 6</u>	
Brodt, Tim	70 Elected
Fenning, James	15

CARRIED

Res. No:
2022/770

In Camera: 9:01 a.m.
Moved By: Councillor Brodt

THAT we recess and continue deliberations *In Camera as a Committee of the Whole* at 9:01 a.m. as per section 120(2)(a) of *The Municipalities Act* and 16(1)(a) of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss the upcoming SMB hearing regarding the White City annexation application.

CARRIED

Res. No:
2022/771

Out of Camera: 9:21 a.m.
Moved By: Councillor Tuchscherer

THAT we move out of *In Camera as a Committee of the Whole* and reconvene the regular meeting of Council at 9:21 a.m.

CARRIED

Res. No:
2022/772

Meeting Minutes: November 8, 2022
Moved By: Councillor Capnerhurst

THAT the minutes of the regular meeting held on November 8, 2022 be approved as circulated and presented.

CARRIED

Res. No:
2022/773

Public Hearing Minutes: November 8, 2022
Moved By: Councillor Brodt

THAT the minutes of the public hearing meeting held on November 8, 2022 be approved as circulated and presented.

CARRIED

Res. No:
2022/774

List of Accounts:
Moved By: Councillor Kotylak

THAT the list of accounts consisting of cheques #2002 to #2053 & 23 other EFT payments totaling \$286,998.27 plus November 1-15, 2022 payroll totaling \$73,867.89 be approved for payment.

CARRIED

Financial Officer Report: 9:24 a.m. to 9:35 a.m.

Financial Officer Sara Gartshore presented the Financial Officer Report on the following topics:

- review of the municipality's financial activities for October;
- mileage allowance for 2023; and
- "In Camera" budget deliberations meeting scheduled for December 14, 2022 at 1:00 p.m.

Manager of Engineering & Public Works Clark Gates and Senior Operator Derek Hradecki joined the council meeting at 9:35 a.m.

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Engineering & Public Works Report: 9:35 a.m. to 10:10 a.m.

Manager of Engineering & Public Works Clark Gates presented the Public Works Report on the following topic:

- equipment purchases for 2022.

Res. No: **Purchase of Vehicle for Rural Division**
2022/775 **Moved By:** Councillor Trainor

THAT we authorize the Manager of Engineering and Public Works to purchase the 2022 SD Ford F-350 4x4 Crew Cab from Capital Ford in the amount of \$82,050.00 plus applicable taxes for the Public Works Rural Division.

CARRIED

Res. No: **Purchase of CSO Vehicle**
2022/776 **Moved By:** Councillor Brodt

THAT we authorize the Manager of Engineering and Public Works to purchase the 2022 Ford F-150 4x4 Supercrew from Capital Ford in the amount of \$56,975.00 plus applicable taxes for the Community Safety Officer Department.

CARRIED

Res. No: **Purchase of Tractor**
2022/777 **Moved By:** Councillor Radmacher

THAT we authorize the Manager of Engineering and Public Works to purchase the 2022 Massey Ferguson Tractor Model 4707 from Nick's Service Ltd. in the amount of \$78,000.00 less the trade-in of the 2021 New Holland Boomer 40 T4B in the amount of \$43,000.00 for a net amount of \$35,000.00 plus applicable taxes.

CARRIED

Financial Officer Sara Gartshore was excused from the council meeting at 9:45 a.m.

Engineering & Public Works Report (continued)

Manager of Engineering and Public Works Clark Gates presented the Engineering Report on the following projects:

- Emerald Park drainage issues;
- pathway lighting update;
- asset management update; and
- development updates.

Res. No: **Recess: 10:10 a.m.**
2022/778 **Moved By:** Reeve Huber

THAT the time being 10:10 a.m. we take a 5-minute recess.

CARRIED

Res. No: **Reconvene: 10:15 a.m.**
2022/779 **Moved By:** Reeve Huber

THAT the time being 10:15 a.m. we reconvene our regular meeting of Council.

CARRIED

Delegation: 10:15 a.m. to 10:38 a.m.

Returning Officer Donna Strudwick attended the council meeting to provide an overview of the 2022 Municipal General Election.

Res. No:
2022/780

In Camera: 10:15 a.m.
Moved By: Councillor Radmacher

THAT we recess and continue deliberations *In Camera as a Committee of the Whole* at 10:15 a.m. as per section 120(2)(a) of *The Municipalities Act* and 16(1)(a) of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss the overview of the 2022 Municipal General Election.

CARRIED

Res. No:
2022/781

Out of Camera: 10:38 a.m.
Moved By: Councillor Trainor

THAT we move out of *In Camera as a Committee of the Whole* and reconvene the regular meeting of Council at 10:38 a.m.

CARRIED

Returning Officer Donna Strudwick left the council meeting at 10:38 a.m.

Res. No:
2022/782

SARM Benefit Plan 2023
Moved By: Councillor Peters

THAT we make application to continue with our participation in the SARM Benefits Plan in 2023, in respect to our current employees and any new employees who are enrolled in the future; and further, we select the \$50,000 group coverage option for Elected & Appointed Officials and include the volunteer firefighter option to our plan.

CARRIED

Manager of Planning & Development Paige Boha joined the council meeting at 10:40 a.m.

Res. No:
2022/783

Tax Exemption Bylaw No. 2022-61: 205 Spruce Creek Street - 1st Reading
Moved By: Councillor Brodt

THAT Bylaw No. 2022-61 being a bylaw to provide for entering into an agreement for exemption from taxation for 205 Spruce Creek Street, Lot 2, Block 10, Plan 102136216, Ext. 0, in SW 27-17-18 W2 be given first reading.

CARRIED

Res. No:
2022/784

Tax Exemption Bylaw No. 2022-61: 205 Spruce Creek Street - 2nd Reading
Moved By: Councillor Trainor

THAT Bylaw No. 2022-61 being a bylaw to provide for entering into an agreement for exemption from taxation for 205 Spruce Creek Street, Lot 2, Block 10, Plan 102136216, Ext. 0, in SW 27-17-18 W2 be given second reading.

CARRIED

Res. No:
2022/785

Tax Exemption Bylaw No. 2022-61: 205 Spruce Creek Street - 3 Readings
Moved By: Councillor Radmacher

THAT Bylaw No. 2022-61 being a bylaw to provide for entering into an agreement for exemption from taxation for 205 Spruce Creek Street, Lot 2, Block 10, Plan 102136216, Ext. 0, in SW 27-17-18 W2 be given three readings at this meeting.

CARRIED UNANIMOUSLY

Res. No:
2022/786

Tax Exemption Bylaw No. 2022-61: 205 Spruce Creek Street - 3rd Reading
Moved By: Councillor Kotylak

THAT Bylaw No. 2022-61 being a bylaw to provide for entering into an agreement for exemption from taxation for 205 Spruce Creek Street, Lot 2, Block 10, Plan 102136216, Ext. 0, in SW 27-17-18 W2 be given third and final reading.

CARRIED

Res. No:
2022/787

Parks and Recreation Plan
Moved By: Councillor Brodt

THAT we approve the Parks and Recreation Plan as presented and direct the Planning and Development Department to establish an implementation plan.

CARRIED

Res. No:
2022/788

Performance Security - Thorwell Developments, Parcel H, SE 28-18-18 W2
Moved By: Councillor Trainor

THAT we direct Administration to release the performance security held for the subdivision of Parcel H in the SE 28-18-18 W2 in the amount of \$48,730.00 due to the Certificate of Substantial Completion being issued and \$13,500.00 in the form of certified cheque has been submitted to cover the rest of the performance securities.

CARRIED

Res. No:
2022/789

In Camera: 10:46 a.m.
Moved By: Councillor Tuchscherer

THAT we recess and continue deliberations *In Camera as a Committee of the Whole* at 10:46 a.m. as per section 120(2)(a) of *The Municipalities Act* and 17(1)(g) of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss a proposed commercial compost facility in the municipality.

CARRIED

Res. No:
2022/790

Out of Camera: 11:04 a.m.
Moved By: Councillor Kotylak

THAT we move out of *In Camera as a Committee of the Whole* and reconvene the regular meeting of Council at 11:04 a.m.

CARRIED

Res. No:
2022/791

2023 Reduced EI Premium Rate
Moved By: Councillor Capnerhurst

THAT we acknowledge the 2023 *Notice of Reduced Employment Insurance Premium Rate* of 1.163 times the employee premium due to the Municipality participating in an approved coverage plan through SARM.

CARRIED

Res. No:
2022/792

In Camera: 11:07 a.m.
Moved By: Councillor Tuchscherer

THAT we recess and continue deliberations *In Camera as a Committee of the Whole* at 11:07 a.m. as per section 120(2)(a) of *The Municipalities Act* and 16(1)(b) of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss human resources.

CARRIED

Res. No:
2022/793

Out of Camera: 11:12 a.m.
Moved By: Councillor Tuchscherer

THAT we move out of *In Camera as a Committee of the Whole* and reconvene the regular meeting of Council at 11:12 a.m.

CARRIED

Res. No:
2022/794

Retirement of Superintendent of Public Works & Utilities W. Hoffman
Moved By: Councillor Peters

THAT we acknowledge the retirement of Superintendent of Public Works & Utilities Wade Hoffman with a retirement date of December 31, 2022 and we wish him all the best in his future endeavours.

CARRIED

Res. No:
2022/795

Bylaw No. 2022-62: Text Amendment to Board of Revision Bylaw No. 2021-68 - 1st Reading
Moved By: Councillor Trainor

THAT Bylaw No. 2022-62 being a bylaw to amend Bylaw No. 2021-68 known as the bylaw to establish a Board of Revision with text changes to the sections "2.3.a ii", "2.3.a iii", "4.a ii" and "4.a.iii" be given first reading.

CARRIED

Res. No:
2022/796

Bylaw No. 2022-62: Text Amendment to Board of Revision Bylaw No. 2021-68 - 2nd Reading
Moved By: Councillor Tuchscherer

THAT Bylaw No. 2022-62 being a bylaw to amend Bylaw No. 2021-68 known as the bylaw to establish a Board of Revision with text changes to the sections "2.3.a ii", "2.3.a iii", "4.a ii" and "4.a.iii" be given second reading.

CARRIED

Res. No:
2022/797

Bylaw No. 2022-62: Text Amendment to Board of Revision Bylaw No. 2021-68 - 3 Readings
Moved By: Councillor Kotylak

THAT Bylaw No. 2022-62 being a bylaw to amend Bylaw No. 2021-68 known as the bylaw to establish a Board of Revision with text changes to the sections "2.3.a ii", "2.3.a iii", "4.a ii" and "4.a.iii" be given three readings at this meeting.

CARRIED UNANIMOUSLY

Res. No:
2022/798

Bylaw No. 2022-62: Text Amendment to Board of Revision Bylaw No. 2021-68 - 3rd Reading
Moved By: Councillor Brodt

THAT Bylaw No. 2022-62 being a bylaw to amend Bylaw No. 2021-68 known as the bylaw to establish a Board of Revision with text changes to the sections "2.3.a ii", "2.3.a iii", "4.a ii" and "4.a.iii" be given third and final reading.

CARRIED

Res. No:
2022/799

Bylaw No. 2022-63: Text Amendment to Development Appeal Board Bylaw No. 2021-69 - 1st Reading
Moved By: Councillor Tuchscherer

THAT Bylaw No. 2022-63 being a bylaw to amend Bylaw No. 2021-69 known as the bylaw to establish a Development Appeals Board with text changes to the sections "2.3.a ii", "2.3.a iii", "4.a ii" and "4.a.iii" be given first reading.

CARRIED

Res. No:
2022/800

Bylaw No. 2022-63: Text Amendment to Development Appeal Board Bylaw No. 2021-69 - 2nd Reading
Moved By: Councillor Capnerhurst

THAT Bylaw No. 2022-63 being a bylaw to amend Bylaw No. 2021-69 known as the bylaw to establish a Development Appeals Board with text changes to the sections "2.3.a ii", "2.3.a iii", "4.a ii" and "4.a.iii" be given second reading.

CARRIED

Res. No:
2022/801

Bylaw No. 2022-63: Text Amendment to Development Appeal Board Bylaw No. 2021-69 - 3 Readings
Moved By: Councillor Kotylak

THAT Bylaw No. 2022-63 being a bylaw to amend Bylaw No. 2021-69 known as the bylaw to establish a Development Appeals Board with text changes to the sections "2.3.a ii", "2.3.a iii", "4.a ii" and "4.a.iii" be given three readings at this meeting.

CARRIED UNANIMOUSLY

Res. No:
2022/802

Bylaw No. 2022-63: Text Amendment to Development Appeal Board Bylaw No. 2021-69 - 3rd Reading
Moved By: Councillor Capnerhurst

THAT Bylaw No. 2022-63 being a bylaw to amend Bylaw No. 2021-69 known as the bylaw to establish a Development Appeals Board with text changes to the sections "2.3.a ii", "2.3.a iii", "4.a ii" and "4.a.iii" be given third and final reading.

CARRIED

Res. No:
2022/803

Village of Kendal: Board of Revision & Development Appeal Board Agreements
Moved By: Councillor Brodt

THAT we authorize the Administrator and Reeve to sign the Development Appeals Board Agreement and the Board of Revision Agreement with the Village of Kendal, as written.

CARRIED

Res. No:
2022/804

Public Notice Information Sharing Agreement – Pilot Butte
Moved By: Councillor Peters

THAT we authorize the Reeve and Administrator to sign the Municipal Public Notice Information Sharing Agreement with the Town of Pilot Butte.

CARRIED

Administration Report: 11:20 a.m. to 11:45 a.m.

Administrator Karen Zaharia presented the Administrator Report on the following topics:

- Results of Resolution 23-22M "30 Percent Fertilizer Emissions Reduction" from SARM Midterm Convention;
- Regina District Association of Rural Municipalities Convention scheduled for January 5 & 6, 2023 in Regina;
- review of new fire department boundary map;
- Service Tracker Reports for the period November 4 to 17, 2022.

Res. No:
2022/805

Fire Department Boundary Changes
Moved By: Councillor Tuchscherer

THAT we hereby alter the fire department boundaries by moving Park Meadows Estates located at SW 13-17-18 W2 and Meadow Ridge Estates located at SE 13-17-18 W2 to within the boundaries of the Emerald Park Fire Department as shown on the attached fire department boundary map dated November 22, 2022 marked as Schedule "A", attached to and forming part of these minutes.

CARRIED

Chief Operations Officer Report: 11:45 a.m. to 11:50 a.m.

Chief Operations Officer Sameh Nashed presented the COO Report on the following topic:

- WCRM158 Wastewater Authority activities.

Council Roundtable Reports: 11:50 a.m. to 12:00 p.m.

Council presented their roundtable reports on the following topics:

- update from the Communiskate Grey Cup Safe Ride Event;
- update from the RCMP Stakeholder meeting;
- upcoming regional EMO meeting scheduled for December 1, 2022; and
- update from the Remembrance Day ceremony at White City Community Hall and the Balgonie Dinner Theatre.

Res. No:
2022/806

Correspondence
Moved By: Councillor Kotylak

THAT the following correspondence be hereby acknowledged and filed:

- Emerald Ridge Elementary Community Council Holiday Fundraiser Raffle.

CARRIED

Res. No:
2022/807

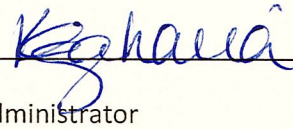
Adjournment
Moved By: Councillor Brodt

THAT this meeting be hereby adjourned at 12:01 p.m. with our next regular meeting of Council to be held on Tuesday, December 13, 2022 commencing at 9:00 a.m.

CARRIED



Reeve



Administrator