



**RM of Edenwold**  
**Meeting Minutes**  
**Regular Council Meeting January 24, 2023 - 09:00 AM**

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, January 24, 2023, in the Council Chamber of the Municipal Building, located at 100 Hutchence Road, Emerald Park, Saskatchewan, the following were present:

- Reeve: Mitchell Huber
- Councillors: Division #1 Lisa Peters
- Division #2 Stan Capnerhurst
- Division #4 Karen Kotylak
- Division #5 Dwayne Radmacher
- Division #6 Tim Brodt
- Division #7 Rod Tuchscherer
- Chief Operations Officer: Sameh Nashed
- Administrator: Karen Zaharia
- Absent: Division #3 Alan Trainor

**Call to Order**

With a quorum present, Reeve Huber called the meeting to order at 9:00 a.m.

**Res. No:**  
2023/042

**In Camera: 9:00 a.m.**  
**Moved By:** Councillor Kotylak

THAT we recess and continue deliberations *In Camera as a Committee of the Whole* at 9:00 a.m. as per section 120(2)(a) of *The Municipalities Act* and 16(1)(b) of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss 2023 salaries.

**CARRIED**

**Res. No:**  
2023/043

**Out of Camera: 10:12 a.m.**  
**Moved By:** Councillor Brodt

THAT we move out of *In Camera as a Committee of the Whole* and reconvene the regular meeting of Council at 10:12 a.m.

**CARRIED**

**Res. No:**  
2023/044

**Rescind Motion #2023/040**  
**Moved By:** Councillor Tuchscherer

THAT we rescind motion #2023/040 passed at the January 10, 2023 regular council meeting regarding the approval of the 2023 Salary Schedule.

**CARRIED**

**Res. No:**  
2023/045

**Recess: 10:13 a.m.**  
**Moved By:** Reeve Huber

THAT the time being 10:13 a.m. we take a 10-minute recess.

**CARRIED**

**Res. No:** 2023/046  
**Reconvene: 10:23 a.m.**  
**Moved By:** Reeve Huber

THAT the time being 10:23 a.m. we reconvene our regular meeting of Council.

**CARRIED**

Financial Officer Sara Gartshore joined the council meeting at 10:23 a.m.

**Res. No:** 2023/047  
**Meeting Minutes: January 10, 2023**  
**Moved By:** Councillor Radmacher

THAT the minutes of the regular meeting held on January 10, 2023 be approved as circulated and presented with it noted that motion #2023/040 has been rescinded.

**CARRIED**

**Res. No:** 2023/048  
**List of Accounts:**  
**Moved By:** Councillor Brodt

THAT the list of accounts consisting of cheques #2264 to #2302 & 15 other EFT payments totaling \$102,640.79 plus January 1-15, 2023 payroll totaling \$67,030.60 be approved for payment.

**CARRIED**

**Financial Officer Report: 10:27 a.m. to 10:45 a.m.**

Financial Officer Sara Gartshore presented the Financial Officer Report on the following topics:

- the December 2022 financial activities for the municipality; and
- the proposed 2023 water and sewer rates.

**Res. No:** 2023/049  
**Statement of Financial Activities & Financial Position: December 2022**  
**Moved By:** Councillor Tuchscherer

THAT we approve the Statement of Financial Activities and Financial Position for December 2022 as circulated and presented.

**CARRIED**

Financial Officer Sara Gartshore was excused from the council meeting at 10:46 a.m.

**Council Reports & Roundtable: 10:46 a.m. to 10:48 a.m.**

Council presented their reports on the following topics:

- update from the RCMP Stakeholder meeting held on January 19, 2023; S/Sgt. Jason Sauve has been transferred to Southwest Traffic Unit and new S/Sgt. Corey Niedzielski was introduced.

IT Specialist Krunal Patel, Manager of Engineering and Public Works Clark Gates and Public Works Foreman Rod Benroth joined the council meeting at 10:48 a.m.



**IT Specialist Report: 10:48 a.m. to 11:10 a.m.**

IT Specialist Krunal Patel presented the IT Specialist Report on the following topics:

- updated mail flow;
- Microsoft Secure Score;
- quarantine emails and review;
- monitoring improvement; and
- business continuity and disaster recovery.

IT Specialist Krunal Patel was excused from the council meeting at 11:10 a.m.

Senior Operator & Fleet Management Lead Derek Hradecki and Public Works Operations Support Sahil Jaidka joined the council meeting at 11:12 a.m.

**Public Works Report: 11:12 a.m. to 11:25 a.m.**

Foreman Rod Benroth reviewed the Public Works Weekly Report including the following topics:

- street and road winter maintenance;
- traffic control and signage;
- dog park winter maintenance;
- water treatment system and wastewater system operations;
- fleet Management and maintenance programs;
- streetlight and walk path lighting updates; and
- facilities and municipal buildings maintenance.

**2022 Public Works Analysis Presentation: 11:25 a.m. to 12:06 p.m.**

Senior Operator & Fleet Management Lead Derek Hradecki and Public Works Operations Support Sahil Jaidka presented the 2022 Public Works Analysis which included grader hours, vehicle kilometres and equipment hours used during the year, 2022 fuel consumption statistics and gravel trucks cost analysis.

Public Works Foreman Rod Benroth, Senior Operator & Fleet Management Lead Derek Hradecki and Public Works Operations Support Sahil Jaidka were excused from the council meeting at 12:10 p.m.

**Res. No:**  
2023/050

**Recess: 12:10 p.m.**  
**Moved By:** Reeve Huber

THAT the time being 12:10 p.m. we recess for lunch.

**CARRIED**

**Res. No:**  
2023/051

**Reconvene: 1:28 p.m.**  
**Moved By:** Reeve Huber

THAT the time being 1:28 p.m. we reconvene our regular meeting of Council.

**CARRIED**

**Engineering Report: 1:28 p.m. to 1:55 p.m.**

Manager of Engineering and Public Works Clark Gates presented the Engineering Report on the following projects:

- review of the draft 2023 Waterworks Emergency Response Plan;
- Asset Management update;
- the Municipality's Land Development Feasibility Study RFP Review;
- development updates;
- review of the Emerald Park Road Traffic Study to assess traffic control at the intersections of Emerald Park Road and Kingsmere Avenue and Emerald Park Road and South Plains Road.

Manager of Engineering & Public Works Clark Gates was excused from the council meeting at 1:55 p.m.

**Council Reports & Roundtable (continued): 1:55 p.m. to 1:56 p.m.**

Council reports continued on the following topic:

- compliments regarding snow removal.

Manager of Planning & Development Paige Boha joined the council meeting at 1:57 p.m.

**Planning & Development Report: 1:57 p.m. to 2:05 p.m.**

Manager of Planning and Development Paige Boha presented the Planning & Development Report on the following topics:

- updates regarding ongoing and preliminary proposed developments;
- new Building Bylaw is under review by Professional Building Inspections (PBI);
- new Business License bylaw is under review by the Development Advisory Board;
- Bang the Table platform to be launched; and
- Administration is preparing the municipality's first annual community report.

**Res. No:**  
2023/052

**Bylaw No. 2023-07: Zoning Bylaw Amendment, 8 Percival Drive (IND1 to COM1) - 1st Reading**

**Moved By:** Councillor Tuchscherer

THAT Bylaw No. 2023-07 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning 8 Percival Drive, Lot 5, Block 2 Plan 87R32742, from IND1 – General Industrial District to COM1 – General Commercial District be given first reading, and further; THAT we authorize the Planning Department to proceed with the public notification requirements and schedule a public hearing.

**CARRIED**

Manager of Planning & Development Paige Boha was excused from council meeting at 2:12 p.m.

**Council Reports & Roundtable (continued): 2:12 p.m. to 2:13 p.m.**

Council reports continued on the following topic:

- update from recent Southeast Library meeting.



Res. No:  
2023/053

**Bylaw No. 2023-06: Vehicle Weight and Dimension Bylaw - 1st Reading**  
**Moved By:** Councillor Capnerhurst

THAT Bylaw No. 2023-06 being a bylaw to regulate vehicle weights and dimensions be given first reading.

**CARRIED**

Res. No:  
2023/054

**Bylaw No. 2023-06: Vehicle Weight and Dimension Bylaw - 2nd Reading**  
**Moved By:** Councillor Brodt

THAT Bylaw No. 2023-06 being a bylaw to regulate vehicle weights and dimensions be given second reading.

**CARRIED**

Res. No:  
2023/055

**Bylaw No. 2023-06: Vehicle Weight and Dimension Bylaw - 3 Readings**  
**Moved By:** Councillor Peters

THAT Bylaw No. 2023-06 being a bylaw to regulate vehicle weights and dimensions be given three readings at this meeting.

**CARRIED UNANIMOUSLY**

Res. No:  
2023/056

**Bylaw No. 2023-06: Vehicle Weight and Dimension Bylaw - 3rd Reading**  
**Moved By:** Councillor Radmacher

THAT Bylaw No. 2023-06 being a bylaw to regulate vehicle weights and dimensions be given third and final reading, and further: THAT we direct Administration to promote the new vehicle weight and dimension bylaw.

**CARRIED**

Res. No:  
2023/057

**Sask Lotteries Community Grant Allocations for 2024**  
**Moved By:** Councillor Capnerhurst

THAT the Municipality's population of 4,422 for funding under the 2024 Saskatchewan Lotteries Community Grant Program be allocated as follows:

Town of Balgonie: 1,299 x \$6.45/capita = \$8,378.55  
Town of Pilot Butte: 1,299 x \$6.45/capita = \$8,378.55  
Town of White City: 1,299 x \$6.45/capita = \$8,378.55  
Village of Edenwold: 524 x \$6.45/capita = \$3,379.80  
Hamlet of Crawford Estates: 1 x \$6.45/capita = \$6.45\*  
(\*minimum applies of \$250.00)

**CARRIED**

Res. No:  
2023/058

**SARM Specific Claims Release: Reserve Status Lands Granted by Ministerial Order**  
**Moved By:** Councillor Kotylak

THAT we hereby approve and authorize the Administrator and Reeve to sign the Release for specific claim payments for SE 18-17-18 W2 and SW 18-17-18 W2 due to the lands being granted reserve status lands by Ministerial Order No. 2022-008 dated February 22, 2022.

**CARRIED**



**Res. No:**  
2023/059

**In Camera: 2:36 p.m.**  
**Moved By:** Councillor Capnerhurst

THAT we recess and continue deliberations *In Camera as a Committee of the Whole* at 2:36 p.m. as per section 120(2)(a) of *The Municipalities Act* and 16(1)(c) of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss the WCRM158 Wastewater Authority activities.

**CARRIED**

**Res. No:**  
2023/060

**Out of Camera: 3:34 p.m.**  
**Moved By:** Councillor Brodt

THAT we move out of *In Camera as a Committee of the Whole* and reconvene the regular meeting of Council at 3:34 p.m.

**CARRIED**

**Res. No:**  
2023/061

**WCRM158 Wastewater Authority: 2023 Operating Costs Contribution Request**  
**Moved By:** Councillor Tuchscherer

THAT we approve the WCRM158 Wastewater Authority's contribution request dated January 3, 2023 the amount of \$386,062.30 for the 2023 operating costs, with it noted that \$193,031.15 will be paid in February 2023 and \$193,031.15 will be paid on June 1, 2023.

**CARRIED**

**Res. No:**  
2023/062

**Recess: 3:35 p.m.**  
**Moved By:** Reeve Huber

THAT the time being 3:35 p.m. we take a 5-minute recess.

**CARRIED**

**Res. No:**  
2023/063

**Reconvene: 3:40 p.m.**  
**Moved By:** Reeve Huber

THAT the time being 3:40 p.m. we reconvene our regular meeting of Council.

**CARRIED**

**Chief Operations Officer Report: 3:40 p.m. to 3:46 p.m.**

Chief Operations Officer Sameh Nashed presented the COO Report on the following topics:

- TransCanada Trail connection - RM survey results;
- Municipal District update;
- update on legal matters; and
- annual objectives and goals for 2023 based on the municipality's Strategic Plan to be discussed at next council meeting.

Res. No:  
2023/064

**Correspondence**  
**Moved By:** Councillor Tuchscherer

THAT the following correspondence be hereby acknowledged and filed:

- SARM News Release: January 16, 2023;
- White Butte RCMP Occurrence Reports: November & December 2022;
- Balgonie Fire Department - 2022 Call Summary;
- Balgonie Fire Department: Fire Call - January 13, 2023; and
- Emerald Park & Pilot Butte Fire Departments: Fire Call (Mutual Aid) - January 13, 2022.

**CARRIED**

Res. No:  
2023/065

**2023 Salary Schedule**  
**Moved By:** Councillor Peters

THAT we approve salary increases for all current employees in the total amount of \$87,000.00, to be distributed at the discretion of the Chief Operations Officer and retroactive to January 1, 2023; as shown in the Municipality's 2023 Salary Schedule dated January 24, 2023.

*Amended  
by  
# 2023/117  
Feb 14/23*

**CARRIED**

**Administration Report: 3:52 p.m. to 4:04 p.m.**

Administrator Karen Zaharia presented the Administration Report on the following topics:

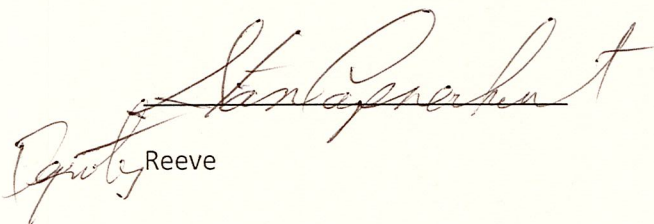
- Service Tracker process update;
- 2023 SARM Annual Convention in Saskatoon on March 14 to 16, 2023, including SARM election information;
- Councillor Tim Brodt has submitted a Letter of Intent to run for SARM Division 2 Director;
- 2022 social media review provided by RM Communication Officer.

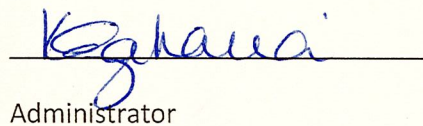
Res. No:  
2023/066

**Adjournment**  
**Moved By:** Councillor Radmacher

THAT this meeting be hereby adjourned at 4:04 p.m. with our next regular meeting of Council to be held on Tuesday, February 14, 2023 commencing at 9:00 a.m.

**CARRIED**

  
Reeve

  
Administrator

