

RM of Edenwold
Meeting Minutes
Regular Council Meeting February 28, 2023 - 09:00 AM

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, February 28, 2023, in the Council Chamber of the Municipal Building, located at 100 Hutchence Road, Emerald Park, Saskatchewan, the following were present:

Deputy Reeve: Stan Capnerhurst
Councillors: Division #1 Lisa Peters
Division #3 Alan Trainor
Division #4 Karen Kotylak
Division #5 Dwayne Radmacher
Division #6 Tim Brodt
Division #7 Rod Tuchscherer
Chief Operations Officer: Sameh Nashed
Administrator: Karen Zaharia
Financial Officer: Sara Gartshore
Absent: Reeve: Mitchell Huber

Call to Order

With a quorum present, Deputy Reeve Capnerhurst called the meeting to order at 9:00 a.m.

Res. No: Meeting Minutes: February 14, 2023
2023/119 **Moved By:** Councillor Brodt

THAT the minutes of the regular meeting held on February 14, 2023 be approved as circulated and presented.

CARRIED

Res. No: Public Hearing Minutes: February 14, 2023
2023/120 **Moved By:** Councillor Kotylak

THAT the minutes of the public hearing meeting held on February 14, 2023 be approved as circulated and presented.

CARRIED

Res. No: List of Accounts
2023/121 **Moved By:** Councillor Peters

THAT the list of accounts consisting of cheques #2381 to #2426, 13 other EFT payments & 1 credit card payment totaling \$524,319.02 plus February 1-15, 2023 payroll totaling \$74,151.77 be approved for payment.

CARRIED

Financial Officer Report

Financial Officer Sara Gartshore presented the Financial Officer Report on the following topics:

- financial activities of the municipality for January 2023; and
- scenarios for the sanitation bylaw for 2023.

Res. No:
2023/122

Statement of Financial Activities & Financial Position: January 2023

Moved By: Councillor Tuchscherer

THAT we approve the Statement of Financial Activities and Financial Position for January 2023 as circulated and presented.

CARRIED

Res. No:
2023/123

2023 Sanitation Bylaw

Moved By: Councillor Tuchscherer

THAT we direct Administration to prepare the 2023 Sanitation Bylaw with a 5% increase and using the assumption of a 23% increase in the Multi-Material Stewardship Western Inc. (MMSW) rebate which results in a proposed sanitation levy of \$189.77 for ratepayers with compost and \$173.68 for ratepayers without compost, and further; THAT we direct Administration to schedule a public hearing.

CARRIED

Financial Officer Sara Gartshore was excused from the council meeting at 9:30 a.m.

Res. No:
2023/124

Correspondence

Moved By: Councillor Kotylak

THAT the following correspondence be hereby acknowledged and filed:

- SARM News Release Feb 15, 2023: Rural Healthcare;
- SARM News Release Feb 22, 2023: Lake Diefenbaker Irrigation Project;
- Agricultural Health & Safety Network: Annual General Meeting on March 15, 2023 Invitation; and
- Ranch Ehrlo Society Newsletter - March 2023 Issue.

CARRIED

Res. No:
2023/125

Delegate at 2023 SMHI Annual Meeting

Moved By: Councillor Peters

THAT we hereby appoint Councillor Brodt as our delegate at the annual meeting of the Saskatchewan Municipal Hail Insurance Association in March 2023.

CARRIED

Manager of Engineering & Public Works Clark Gates and Public Works Foreman Rod Benroth joined the council meeting at 9:35 a.m.

Public Works Report: 9:35 a.m. to 10:10 a.m.

Manager of Engineering & Public Works Clark Gates and Public Works Foreman Rod Benroth presented the Public Works Report on the following topics:

- Weekly Public Works Report;
- urban street and rural road maintenance updates;
- wastewater system and water treatment system operations and maintenance;
- fleet management and maintenance program;
- results from tender for the 2014 GMC 1500 Sierra 4WD;
- pathway solar lights update; and
- update on the snow dump site for Emerald Park businesses.

Res. No:
2023/126

Tender Bid Accepted for 2014 GMC 1500 Sierra 4WD

Moved By: Councillor Trainor

THAT we accept the highest tender bid from K. Patel in the amount of \$9,500.00 for the 2014 GMC 1500 Sierra 4WD.

CARRIED

Manager of Engineering & Public Works Clark Gates and Public Works Foreman Rod Benroth were excused from the council meeting at 10:10 a.m.

Res. No:
2023/127

Recess: 10:10 a.m.

Moved By: Deputy Reeve Capnerhurst

THAT the time being 10:10 a.m. we take a 15-minute recess.

CARRIED

Res. No:
2023/128

Reconvene: 10:15 a.m.

Moved By: Deputy Reeve Capnerhurst

THAT the time being 10:15 a.m. we reconvene our regular meeting of Council.

CARRIED

Delegation: 10:15 a.m. to 10:30 a.m.

Joanne Kwasnicki, SARM Division 2 Plant Health Officer attended the council meeting to discuss the Canadian Agriculture Partnership (CAP) Programs administered by SARM.

SARM Division 2 Plant Health Officer Joanne Kwasnicki left the council meeting at 10:30 a.m.

Financial Officer Sara Gartshore rejoined the council meeting at 10:30 a.m.

Planner II Ross Zimmermann joined the council meeting at 10:35 a.m.



Manager of Planning & Development Paige Boha joined the council meeting at 11:00 a.m.

Res. No:
2023/129

Recess for Public Hearings: 11:00 a.m.

Moved By: Councillor Kotylak

THAT the time being 11:00 a.m. we recess for the following public hearings:

- 11:00 a.m. Discretionary Use Application for a Fertilizer & Soil Screening Business at SW 30-18-18 W2; and
- 11:05 a.m. Bylaw No. 2023-07: Zoning Bylaw Amendment, 8 Percival Drive (IND1 to COM1).

CARRIED

Res. No:
2023/130

Reconvene: 11:06 a.m.

Moved By: Deputy Reeve Capnerhurst

THAT the time being 11:06 a.m. we reconvene our regular meeting of Council.

CARRIED

Planning & Development Report: 11:06 a.m. to 11:08 a.m.

Manager of Planning and Development Paige Boha presented the Planning and Development Report on the following topics:

- development updates; and
- policy and bylaw reviews.

Res. No:
2023/131

Discretionary Use Development Permit for a Fertilizer & Soil Screening Business at SW-30-18-18-2

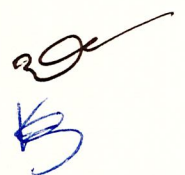
Moved By: Councillor Trainor

THAT we table the application for a Bulk Fertilizer Distribution and Storage Operation at SW 30-18-18 W2 and instruct the Development Officer to request additional information as per Aggregate Extraction Policy:

Aggregate Extraction Site/Operation: a site or facility used for the removal of aggregate resources or materials from below or at the surface of the ground including, but not limited to, sand, gravel and clay and may involve related activities such as stockpiling, crushing, washing and other similar operations.

1. Topsoil availability (Phasing Plan)
2. Operations schedule
3. Truck travel routes
4. Dust control plan
5. Geotechnical information
6. Hydrological details such as baseline aquifer testing, potential effects on groundwater and local water supplies, and pollution prevention techniques that will be implemented to reduce the potential for contamination.
7. Heritage sensitivity

CARRIED



Res. No:
2023/132

**Bylaw No. 2023-07: Zoning Bylaw Amendment, 8 Percival Drive (IND1 to COM1) -
2nd Reading**

Moved By: Councillor Kotylak

THAT Bylaw No. 2023-07 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning 8 Percival Drive, Lot 5, Block 2 Plan 87R32742, from IND1 – General Industrial District to COM1 – General Commercial District be given second reading.

CARRIED

Res. No:
2023/133

**Bylaw No. 2023-07: Zoning Bylaw Amendment, 8 Percival Drive (IND1 to COM1) -
3rd Reading**

Moved By: Councillor Brodt

THAT Bylaw No. 2023-07 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning 8 Percival Drive, Lot 5, Block 2 Plan 87R32742, from IND1 – General Industrial District to COM1 – General Commercial District be given third and final reading.

CARRIED

Res. No:
2023/134

**Tax Exemption Bylaw No. 2023-13: 4B Ratner Street, Blk/Par P, Plan No. 102365164
Ext 0, NE 21-17-18 W2 - 1st Reading**

Moved By: Councillor Tuchscherer

THAT Bylaw No. 2023-13 being a bylaw to provide for entering into an agreement for exemption from taxation for 4B Ratner Street, Blk/Par P, Plan No. 102365164, Ext 0, in NE 21-17-18 W2 be given first reading.

CARRIED

Res. No:
2023/135

**Tax Exemption Bylaw No. 2023-13: 4B Ratner Street, Blk/Par P, Plan No. 102365164
Ext 0, NE 21-17-18 W2 - 2nd Reading**

Moved By: Councillor Brodt

THAT Bylaw No. 2023-13 being a bylaw to provide for entering into an agreement for exemption from taxation for 4B Ratner Street, Blk/Par P, Plan No. 102365164, Ext 0, in NE 21-17-18 W2 be given second reading.

CARRIED

Res. No:
2023/136

**Tax Exemption Bylaw No. 2023-13: 4B Ratner Street, Blk/Par P, Plan No. 102365164
Ext 0, NE 21-17-18 W2 - 3 Readings**

Moved By: Councillor Trainor

THAT Bylaw No. 2023-13 being a bylaw to provide for entering into an agreement for exemption from taxation for 4B Ratner Street, Blk/Par P, Plan No. 102365164, Ext 0, in NE 21-17-18 W2 be given three readings at this meeting.

CARRIED UNANIMOUSLY

Res. No:
2023/137

**Tax Exemption Bylaw No. 2023-13: 4B Ratner Street, Blk/Par P, Plan No. 102365164
Ext 0, NE 21-17-18 W2 - 3rd Reading**

Moved By: Councillor Radmacher

THAT Bylaw No. 2023-13 being a bylaw to provide for entering into an agreement for exemption from taxation for 4B Ratner Street, Blk/Par P, Plan No. 102365164, Ext 0, in NE 21-17-18 W2 be given third and final reading.

CARRIED

Manager of Planning & Development Paige Boha was excused from the council meeting at 11:12 a.m.

Res. No:
2023/138

Bylaw No. 2023-09: Water Utility Bylaw - 2nd Reading
Moved By: Councillor Brodt

THAT Bylaw No. 2023-09 being a bylaw to regulate the operation of a public water utility be given second reading.

CARRIED

Res. No:
2023/139

Bylaw No. 2023-09: Water Utility Bylaw - 3rd Reading
Moved By: Councillor Kotylak

THAT Bylaw No. 2023-09 being a bylaw to regulate the operation of a public water utility be given third and final reading.

CARRIED

Res. No:
2023/140

Bylaw No. 2023-10: Wastewater Utility Bylaw - 2nd Reading
Moved By: Councillor Peters

THAT Bylaw No. 2023-10 being a bylaw to regulate the operation of a public wastewater utility be given second reading.

CARRIED

Res. No:
2023/141

Bylaw No. 2023-10: Wastewater Utility Bylaw - 3rd Reading
Moved By: Councillor Radmacher

THAT Bylaw No. 2023-10 being a bylaw to regulate the operation of a public wastewater utility be given third and final reading.

CARRIED

Res. No:
2023/142

Bylaw No. 2023-11: Water Vending Machine Bylaw - 2nd Reading
Moved By: Councillor Tuchscherer

THAT Bylaw No. 2023-11 being a bylaw to regulate the operation of a water vending machine be given second reading.

CARRIED

Res. No:
2023/143

Bylaw No. 2023-11: Water Vending Machine Bylaw - 3rd Reading
Moved By: Councillor Trainor

THAT Bylaw No. 2023-11 being a bylaw to regulate the operation of a water vending machine be given third and final reading.

CARRIED

Financial Officer Sara Gartshore and Planner II Ross Zimmermann were excused from the council meeting at 11:28 a.m.



Res. No: Development Appeals Board Appointments
2023/144 **Moved By:** Councillor Tuchscherer

THAT the following individuals be appointed as members of the Development Appeals Board for the RM of Edenwold No. 158:

- Allen Mullen;
- Wayne Adams; and
- Jocelin Martin.

CARRIED

Res. No: Board of Revision Appointments
2023/145 **Moved By:** Councillor Trainor

THAT the following individuals be appointed as members of the Board of Revision for the RM of Edenwold No. 158:

- Allen Mullen;
- Wayne Adams; and
- Jocelin Martin.

CARRIED

Res. No: PBI Inspector Appointment
2023/146 **Moved By:** Councillor Peters

THAT we appoint John Dulle as a licenced building official employed by Professional Building Inspections Inc for the Rural Municipality of Edenwold No. 158.

CARRIED

Res. No: Recess: 11:54 a.m.
2023/147 **Moved By:** Deputy Reeve Capnerhurst

THAT the time being 11:54 a.m. we recess for lunch.

CARRIED

Res. No: Reconvene: 1:01 p.m.
2023/148 **Moved By:** Deputy Reeve Capnerhurst

THAT the time being 1:01 p.m. we reconvene our regular meeting of Council.

CARRIED

Communications Officer Lee Chambers joined the council meeting at 1:01 p.m.

Communications Report: 1:02 p.m. to 1:25 p.m.

Communications Officer Lee Chambers presented the Communications Report on the following topics:

- Communications goals and objectives for 2023;
- launch of the "Your Edenwold" interactive engagement platform;
- social media and advertising update;
- website updates and maintenance;
- recreation survey open until March 5, 2023;
- update from Family Day free skating event at Communiskate on February 20, 2023;
- review of draft proposed community events; and
- positive highlights.

Communications Officer Lee Chambers was excused from the council meeting at 1:25 p.m.

Administration Report: 1:26 p.m. to 1:45 p.m.

Administrator Karen Zaharia presented the Administration Report on the following topics:

- SARM Annual Convention taking place March 14 to 16, 2023 in Saskatoon, including SARM Division 2 Elections and SARM Resolutions;
- TransCanada Trail designation of walking path along South Plains Road from IGA in Emerald Park west to Squirrel Park in White City; and
- proposed updated Code of Ethics bylaw (Bylaw No. 2023-05).

Planner II Ross Zimmermann rejoined the council meeting at 1:45 p.m.

Res. No:
2023/149

Regional Animal Control Group
Moved By: Councillor Tuchscherer

THAT we permit Administration, in collaboration with the Regional Animal Control Group, to prepare a Request for Expression of Interest seeking individuals, businesses, or organizations that may be interested in submitting a proposal for potential partnership to provide catching, and immediate to long-term housing options for lost or stray animals;

AND THAT the Rural Municipality of Edenwold No. 158 commit to equally funding animal control equipment costs with the Towns of Pilot Butte, Balgonie, and White City.

It is noted that Deputy Reeve Capnerhurst and Councillor Trainor abstained from voting.

CARRIED

Planner II Ross Zimmermann was excused from the council meeting at 2:38 p.m.

Res. No:
2023/150

Recess: 2:38 p.m.
Moved By: Deputy Reeve Capnerhurst

THAT the time being 2:38 p.m. we take a 10-minute recess.

CARRIED

Res. No:
2023/151

Reconvene: 2:48 p.m.
Moved By: Deputy Reeve Capnerhurst

THAT the time being 2:48 p.m. we reconvene our regular meeting of Council.

CARRIED

Chief Operations Officer Report: 2:48 p.m. to 3:51 p.m.

Chief Operations Officer Sameh Nashed presented the COO Report on the following topics:

- Municipality's goals and objectives for 2023;
- committee goals and objectives for 2023;
- legal matters;
- Municipal District update; and
- Fire Chief command truck.

Councillor Tim Brodt requested a recorded vote regarding the Fire Chief command truck.

Res. No:
2023/152

Fire Chief Command Truck
Moved By: Councillor Brodt

THAT we retain 100% ownership of the new Fire Chief Command Truck that was purchased in November 2022.

Reeve: Absent
 Division 1: No
 Division 2: Yes
 Division 3: Yes
 Division 4: No
 Division 5: No
 Division 6: Yes
 Division 7: Yes

CARRIED

Committee Reports & Council Roundtable: 3:51 p.m. to 4:10 p.m.

The following committee report was presented:

Planning, Infrastructure & Development/Strategic Plan Committee

Councillor Tuchscherer advised the committee reviewed the RM's Strategic Plan's external deliverables and categorizing priorities. A couple of items will be brought forward to Council for discussion.

Council presented their roundtable reports on the following topics:

- Councillors discussed deer complaints;
- Councillor Brodt discussed the following items:
 - upcoming RCMP Stakeholder meeting on March 16, 2023;
 - White Butte EMO Mock Disaster scheduled to take place on March 25, 2023 at the RM rural shop;
 - update from White Butte EMO meeting and the new repeater system installed;
- Councillor Capnerhurst discussed the WCRM158 Wastewater Authority activities;
- Councillor Peters has been invited to by Minister Ross to moderate a leadership panel for "Women Breaking Barriers Conference" on March 2, 2023; J. Scheer asked her to join the Junior Achievement Business Hall of Fame Advisory Committee with Minister Tell; and she will be hosting the Regina Humane Society Telethon on March 19, 2023.

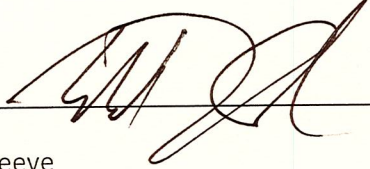
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Res. No:
2023/153

Adjournment: 4:10 p.m.
Moved By: Councillor Peters

THAT this meeting be hereby adjourned at 4:10 p.m. with our next regular meeting of Council to be held on Tuesday, March 7, 2023 commencing at 9:00 a.m.

CARRIED


Reeve
Administrator