



**RM of Edenwold
Meeting Minutes
Regular Council Meeting June 13, 2023 - 09:00 AM**

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, June 13, 2023, in the Council Chamber of the Municipal Building, located at 100 Hutchence Road, Emerald Park, Saskatchewan, the following were present:

Reeve: Mitchell Huber

Councillors: Division #1 Lisa Peters
Division #2 Stan Capnerhurst
Division #3 Alan Trainor
Division #4 Karen Kotylak
Division #5 Dwayne Radmacher
Division #6 Tim Brodt
Division #7 Rod Tuchscherer

Chief Administrative Officer: Karen Zaharia

Manager of Planning and Development: Paige Boha

Manager of Engineering and Public Works: Clark Gates

Financial Officer: Sara Gartshore

Call to Order

With a quorum present, Reeve Huber called the meeting to order at 9:00 a.m. Reeve Huber noted that the delegation that was scheduled for 10:15 a.m. had been cancelled.

Declaration of Conflict of Interest

Council reviewed the agenda items and no conflicts of interest were declared.

Res. No:
2023/383

Meeting Minutes: May 23, 2023
Moved By: Councillor Trainor

THAT the minutes of the regular meeting held on May 23, 2023 be approved as circulated and presented.

CARRIED

Res. No:
2023/384

List of Accounts:
Moved By: Councillor Brodt

THAT the list of accounts consisting of cheques #2708 to #2790, 15 other EFT payments & 2 credit card payments totaling \$1,155,369.24 plus May 16-31, 2023 payroll totaling \$58,234.37 be approved for payment.

CARRIED

Res. No:
2023/385

Bank Reconciliations: May 2023
Moved By: Councillor Peters

THAT the May 2023 bank reconciliations be acknowledged as presented.

CARRIED

Financial Officer Report: 9:10 a.m. to 9:14 a.m.

Financial Officer Sara Gartshore presented the Financial Officer Report which provided an update on the municipality's financial activities for May 2023.

Res. No:
2023/386

Statement of Financial Activities & Financial Position: May 2023
Moved By: Councillor Tuchscherer

THAT we acknowledge the Statement of Financial Activities and Financial Position for May 2023 as circulated and presented.

CARRIED

Public Works Foreman Rod Benroth joined the council meeting at 9:14 a.m.

Public Works Report: 9:14 a.m. to 9:42 a.m.

Public Works Foreman Rod Benroth presented the Public Works Report on the following topics:

- May 2023 monthly water report:
- reviewed the Public Works Weekly Report which included:
 - garbage cleanup in ditches continuing in the Industrial Park;
 - line painting of stop bars and pedestrian crosswalks to begin June 6, 2023;
 - crack sealing to begin June 12, 2023;
 - blading of all gravel and dirt roads will continue;
 - gravelling is approximately 44% complete and should be completed by the end of July;
 - line painting was completed, a total of 28.5 km was painted;
 - sign replacements completed except for "children playing" requests;
 - condition report on all RM playground equipment to be completed and presented to Council;
 - dead trees will be removed this week and replaced later in the fall;
 - weed spraying was completed May 24, 2023 in Emerald Park and country residential subdivisions will be completed this week;
 - larvacide application in Emerald Park and country residential subdivisions will take place the week of June 19th;
 - spraying of leafy spurge in RM right-of-ways will be done in June;
 - update on the water treatment system operations and maintenance;
 - update on the wastewater system and operations;
 - new lights for Mission Pointe entrance sign will be purchased and installed in June 2023 as the old lights were vandalized/damaged; and
 - update on the new Public Works Operator position.

Res. No:
2023/387

May 2023 Water Report
Moved By: Councillor Kotylak

THAT we accept the May 2023 Monthly Water Report as presented with it noted that no upset conditions occurred during this period.

CARRIED



Res. No:
2023/388

Last Working Day: Public Works Operator - T. Lipsett
Moved By: Councillor Trainor

THAT we acknowledge the last working day of Public Works Operator Tim Lipsett was May 23, 2023 and we wish him all the best in his future endeavours.

CARRIED

Engineering Report: 9:44 a.m. to 10:17 a.m.

Manager of Engineering & Public Works Clark Gates presented the Engineering Report on the following projects:

- asset management update;
- Grid 622 engineering services RFP;
- engineering services proposal for the 2023 bridge repairs;
- legal opinion provided regarding driveway replacement request; and
- water distribution connection for Hunter Creek Estates.

Res. No:
2023/389

2023 Bridge Repairs
Moved By: Councillor Capnerhurst

THAT we accept the price quote from All-North Consultants Limited dated May 25, 2023 in the amount of \$12,911.00 plus applicable taxes for engineering services for repairs to the following bridges:

- Bridge No. 218-16-09 E; and
- Bridge No. 218-16-19 N.

CARRIED

Res. No:
2023/390

Recess: 10:17 a.m.
Moved By: Reeve Huber

THAT the time being 10:17 a.m. we take a 10-minute recess.

CARRIED

Res. No:
2023/391

Reconvene: 10:27 a.m.
Moved By: Reeve Huber

THAT the time being 10:27 a.m. we reconvene our regular meeting of Council.

CARRIED

Planning & Development Report: 10:28 a.m. to 10:35 a.m.

Manager of Planning & Development Paige Boha presented the Planning & Development Report on the following topics:

- development updates;
- second round of yard maintenance inspections has taken place;
- White City will be participating in the RM's Household Hazardous Waste Day in the fall;
- GIS 2023 work plan will include transportation network and electoral divisions map;
- under the RM's Strategic Plan, the Indigenous Engagement Strategy RFP is being prepared; and
- policies and bylaws under review.

Res. No:
2023/392

Consolidation Approval: Parcel A and Parcel B, Plan 102302604 Ext. 0 (NW 34-18-18 W2)

Moved By: Councillor Brodt

THAT we approve the surface consolidation of Parcel A, Plan 102302604 Ext. 0 and Parcel B, Plan 102302604 Ext. 0, in the NW 34-18-18 W2, at the request of the landowner.

CARRIED

Res. No:
2023/393

Agri-Business Plan Request for Proposals

Moved By: Councillor Radmacher

THAT we accept the Agri-Business Plan Request for Proposals (RFP) as presented and direct Administration to post the RFP as presented for tender.

CARRIED

Res. No:
2023/394

Alcohol in Parks Municipal Bylaw

Moved By: Councillor Peters

THAT we acknowledge the Government of Saskatchewan allows municipalities to adopt a bylaw to allow the consumption of alcohol in outdoor parks for individuals of legal drinking age, beginning May 23, 2023; AND THAT the Council for the RM of Edenwold will not be proceeding with adopting a bylaw at this time.

CARRIED

Res. No:
2023/395

Coppersands Waterline Development Agreement & Waterline Easement

Moved By: Councillor Kotylak

THAT we authorize the Reeve and Chief Administrative Officer to execute the Development Agreement and Waterline Easement as written by the RM's legal counsel.

CARRIED

Res. No:
2023/396

Tax Exemption Bylaw No. 2023-25: 104 Spruce Creek Crescent - 1st Reading

Moved By: Councillor Brodt

THAT Bylaw No. 2023-25 being a bylaw to provide for entering into an agreement for exemption from taxation for 104 Spruce Creek Crescent, Lot 35, Block 9, Plan 102136216, in SW 27-17-18 W2 be given first reading.

CARRIED

Res. No:
2023/397

Tax Exemption Bylaw No. 2023-25: 104 Spruce Creek Crescent - 2nd Reading

Moved By: Councillor Capnerhurst

THAT Bylaw No. 2023-25 being a bylaw to provide for entering into an agreement for exemption from taxation for 104 Spruce Creek Crescent, Lot 35, Block 9, Plan 102136216, in SW 27-17-18 W2 be given second reading.

CARRIED



Res. No:
2023/398

Tax Exemption Bylaw No. 2023-25: 104 Spruce Creek Crescent - 3 Readings
Moved By: Councillor Peters

THAT Bylaw No. 2023-25 being a bylaw to provide for entering into an agreement for exemption from taxation for 104 Spruce Creek Crescent, Lot 35, Block 9, Plan 102136216, in SW 27-17-18 W2 be given three readings at this meeting.

CARRIED UNANIMOUSLY

Res. No:
2023/399

Tax Exemption Bylaw No. 2023-25: 104 Spruce Creek Crescent - 3rd Reading
Moved By: Councillor Kotylak

THAT Bylaw No. 2023-25 being a bylaw to provide for entering into an agreement for exemption from taxation for 104 Spruce Creek Crescent, Lot 35, Block 9, Plan 102136216, in SW 27-17-18 W2 be given third and final reading.

CARRIED

Res. No:
2023/400

Tax Exemption Bylaw No. 2023-28: 117 Slater Crescent - 1st Reading
Moved By: Councillor Trainor

THAT Bylaw No. 2023-28 being a bylaw to provide for entering into an agreement for exemption from taxation for 117 Slater Crescent, Lot 3, Block 1, Plan 102016370, in NE 28-17-18 W2 be given first reading.

CARRIED

Res. No:
2023/401

Tax Exemption Bylaw No. 2023-28: 117 Slater Crescent - 2nd Reading
Moved By: Councillor Tuchscherer

THAT Bylaw No. 2023-28 being a bylaw to provide for entering into an agreement for exemption from taxation for 117 Slater Crescent, Lot 3, Block 1, Plan 102016370, in NE 28-17-18 W2 be given second reading.

CARRIED

Res. No:
2023/402

Tax Exemption Bylaw No. 2023-28: 117 Slater Crescent - 3 Readings
Moved By: Councillor Radmacher

THAT Bylaw No. 2023-28 being a bylaw to provide for entering into an agreement for exemption from taxation for 117 Slater Crescent, Lot 3, Block 1, Plan 102016370, in NE 28-17-18 W2 be given three readings at this meeting.

CARRIED UNANIMOUSLY

Res. No:
2023/403

Tax Exemption Bylaw No. 2023-28: 117 Slater Crescent - 3rd Reading
Moved By: Councillor Peters

THAT Bylaw No. 2023-28 being a bylaw to provide for entering into an agreement for exemption from taxation for 117 Slater Crescent, Lot 3, Block 1, Plan 102016370, in NE 28-17-18 W2 be given third and final reading.

CARRIED

Planner II Ross Zimmermann joined the council meeting at 10:40 a.m.



Delegation: 10:40 a.m. to 10:47 a.m.

Ratepayers Colleen and Allan Jorgensen attended the council meeting at 10:40 a.m. to discuss their discretionary use application for the construction and contractor's storage yard at 1332 North Service Road prior to their public hearing at 11:05 a.m. and to address noise and dust complaints.

Council Roundtable Reports: 10:48 a.m. to 10:55 a.m.

Council presented their roundtable reports on the following topics:

- update from meeting with Minister Carr regarding grant funding and regional collaboration between municipalities;
- upcoming White Butte RCMP meeting taking place on Thursday, June 15, 2023;
- update from the SARM Division 2 meeting in Moose Jaw on June 6, 2023; and
- complaints from businesses received regarding potholes on Range Road 2183.

Res. No:
2023/404

Last Working Day: Planner II - R. Zimmermann
Moved By: Councillor Trainor

THAT we acknowledge the last working day of Planner II: Policy Ross Zimmermann will be June 23, 2023 and we wish him all the best in his future endeavours.

CARRIED

Res. No:
2023/405

CSO Agreement Renewal: Town of Pilot Butte
Moved By: Councillor Tuchscherer

THAT we authorize the Reeve and Chief Administrative Officer to sign the Community Safety Officer (CSO) Agreement for Service with the Town of Pilot Butte for the calendar year 2023.

CARRIED

Res. No:
2023/406

Contract for Development Appeals Board and Board of Revision Secretary: A. Swenson
Moved By: Councillor Peters

THAT we authorize the Reeve and Chief Administrative Officer to sign the Contract Agreement for Board of Revision and Development Appeals Board Secretary Services with Aileen Swenson.

CARRIED

Res. No:
2023/407

Clearing the Path Agreement Update
Moved By: Councillor Peters

THAT we authorize the Reeve and Chief Administrative Officer to sign the Clearing the Path Primary Weight Corridor Incremental Maintenance Grant Funding Agreement.

CARRIED



Res. No: **Recess for Public Hearings: 11:05 a.m.**
2023/408 **Moved By:** Reeve Huber

THAT the time being 11:05 a.m. we recess for the following public hearing:

- **11:05 a.m.** Discretionary Use Application: Construction and Contractor's Storage Yard 1332 North Service Road.

CARRIED

Res. No: **Reconvene: 11:35 a.m.**
2023/409 **Moved By:** Reeve Huber

THAT the time being 11:35 a.m. we reconvene our regular meeting of Council.

CARRIED

Res. No: **WCRM158 Project Money Call - June 2023 (Revised)**
2023/410 **Moved By:** Councillor Capnerhurst

THAT we approve the WCRM158 Wastewater Authority's revised project money call #3 dated May 26, 2023 the amount of \$712,333.71 to meet the fulfillment of the Phase 1B contracts, with it noted the RM provided payment of \$646,644.24 on May 23, 2023, and further; THAT we approve the difference in the amount of \$65,689.47 to be paid.

CARRIED

Res. No: **Recess: 11:53 a.m.**
2023/411 **Moved By:** Reeve Huber

THAT the time being 11:53 a.m. we recess for lunch.

CARRIED

Res. No: **Reconvene: 12:50 p.m.**
2023/412 **Moved By:** Reeve Huber

THAT the time being 12:50 p.m. we reconvene our regular meeting of Council.

CARRIED

Res. No: **Discretionary Use Application: Construction and Contractor's Storage Yard 1332**
2023/413 **North Service Road**
 Moved By: Councillor Trainor

THAT we direct Planning & Development to investigate environmental concerns, dust and noise concerns regarding this discretionary use application and bring back to the June 27, 2023 council meeting.

CARRIED



Res. No:
2023/414

Provincial Disaster Assistance Program: Request for Designation (May 27, 2023 Plow Wind)

Moved By: Councillor Brodt

THAT the RM of Edenwold No. 158 apply to the Saskatchewan Public Safety Agency to be designated an eligible assistance area under the Provincial Disaster Assistance Program (PDAP), which provides financial assistance for restoring essential services and property as a result of substantial damages caused by a plow wind on the date of May 27, 2023.

CARRIED

Planner II Ross Zimmermann was excused from the council meeting at 1:05 p.m.

Delegation: 1:05 p.m. to 1:26 p.m.

Ralph Leibel and Ian Goeres with Community Planning attended the council meeting at 1:05 p.m. to discuss strategic planning matters of the municipality.

Res. No:
2023/415

In Camera: 1:05 p.m.

Moved By: Councillor Capnerhurst

THAT we recess and continue deliberations *In Camera as a Committee of the Whole* at 1:05 p.m. as per section 120(2)(b) of *The Municipalities Act* to discuss strategic planning matters of the municipality.

CARRIED

Delegation left the council meeting at 1:26 p.m.

Res. No:
2023/416

Out of Camera: 1:38 p.m.

Moved By: Councillor Trainor

THAT we move out of *In Camera as a Committee of the Whole* and reconvene the regular meeting of Council at 1:38 p.m.

CARRIED

Planner II Ross Zimmerman joined the council meeting at 1:39 p.m.

Res. No:
2023/417

Bylaw No. 2023-27: Golf Cart Bylaw - 1st Reading

Moved By: Councillor Peters

THAT Bylaw No. 2023-27 being a bylaw permitting the operation of unregistered golf carts on select highways be given first reading.

CARRIED

Res. No:
2023/418

Bylaw No. 2023-27: Golf Cart Bylaw - 2nd Reading

Moved By: Councillor Capnerhurst

THAT Bylaw No. 2023-27 being a bylaw permitting the operation of unregistered golf carts on select highways be given second reading.

CARRIED



Res. No: 2023/419
Bylaw No. 2023-27: Golf Cart Bylaw - 3 Readings
Moved By: Councillor Brodt

THAT Bylaw No. 2023-27 being a bylaw permitting the operation of unregistered golf carts on select highways be given three readings at this meeting.

CARRIED UNANIMOUSLY

Res. No: 2023/420
Bylaw No. 2023-27: Golf Cart Bylaw - 3rd Reading
Moved By: Councillor Trainor

THAT Bylaw No. 2023-27 being a bylaw permitting the operation of unregistered golf carts on select highways be given third and final reading.

CARRIED

Res. No: 2023/421
Bylaw No. 2023-29: Council Procedures Bylaw - 1st Reading
Moved By: Councillor Peters

THAT Bylaw No. 2023-29 being a bylaw to regulate the proceedings of council and council committees be given first reading, and further; THAT we direct Administration to proceed with the public notification requirements in accordance with clause 81.1(1) of *The Municipalities Act*.

CARRIED

Res. No: 2023/422
Rename 'Unnamed' to 'South Service Road'
Moved By: Councillor Tuchscherer

THAT we name the unnamed service road located south of Hwy 1 in NW 19-17-17 W2 to 'South Service Road'.

CARRIED

Res. No: 2023/423
Gopher Control Program (SARM's Sustainable Canadian Agricultural Partnership - Gopher Control Program)
Moved By: Councillor Brodt

THAT we rescind motion #2023/177 made at the March 7, 2023 regular council meeting regarding the Richardson Ground Squirrel Control product, and THAT we authorize Administration to purchase eighty (80) 9.07 kg pails of Rozol for Richardson Ground Squirrel Control to be sold at the municipal office at a cost-share of 50% SARM, 25% Ratepayer & 25% RM per pail to eligible agricultural producers farming property larger than 80 acres and further; THAT we hereby make application to participate in the 2023-2024 Gopher Control Program (GCP) administered through SARM.

CARRIED

Planner II Ross Zimmermann was excused from the council meeting at 2:10 p.m.

Res. No:
2023/424

Correspondence
Moved By: Councillor Trainor

THAT the following correspondence be hereby acknowledged and filed:

- Ministry of Highways: Hay Salvage & Ditch Mowing for 2023;
- SARM News Release: Wildlife Damage Compensation Enhancements;
- White Butte RCMP Occurrence Reports: April 2023; and
- Pilot Butte Fire Department & Emerald Park Fire Department: Fire Call - May 22, 2023.

CARRIED

Communications Officer Lee Chambers joined the council meeting at 2:26 p.m.

Communications Report: 2:26 p.m. to 2:50 p.m.

Communications Officer Lee Chambers presented the RM's Social Media Policy to Council and provided details regarding Voyent Alert notification system.

Res. No:
2023/425

Social Media Policy
Moved By: Councillor Peters

THAT we adopt the Social Media Policy as presented June 13, 2023.

CARRIED

Communications Officer Lee Chambers was excused from the council meeting at 2:50 p.m.

Res. No:
2023/426

Recess: 2:50 p.m.
Moved By: Reeve Huber

THAT the time being 2:50 p.m. we take a 10-minute recess.

CARRIED

Res. No:
2023/427

Reconvene: 3:00 p.m.
Moved By: Reeve Huber

THAT the time being 3:00 p.m. we reconvene our regular meeting of Council.

CARRIED



Administration Report: 3:02 p.m. to 3:27 p.m.

Chief Administrative Officer Karen Zaharia presented the Administration Report on the following topics:

- Secondary Fire Agreement Addendum for Extension with the City of Regina was signed extending the agreement until May 31, 2024;
- SARM updates regarding upcoming convention dates, disposal of all strychnine product and leafy spurge beetle collection days;
- update from Emerald Park Fire Chief Kevin Dell regarding the Level 1 Certification training the Emerald Park Fire Department members participated in on June 2 & 3, 2023 with all members passing the exams;
- Saskatchewan Emergency Planners Association Conference on November 22 & 23, 2023; and
- Service Tracker reports for the period May 19 to June 8, 2023.

Res. No:
2023/428

2023 Saskatchewan Emergency Planners Association Membership & Conference
Moved By: Councillor Tuchscherer

THAT we purchase a membership for the Saskatchewan Emergency Planners Association and register two (2) individuals to attend the conference in November 2023.

CARRIED

Res. No:
2023/429

In Camera: 3:13 p.m.
Moved By: Councillor Kotylak

THAT we recess and continue deliberations *In Camera as a Committee of the Whole* at 3:13 p.m. as per section 120(2)(a) of *The Municipalities Act* and 16(1)(a) of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss legal matters and as per section 16(1)(b) of *The Local Authority Freedom of Information and Protection of Privacy Act*, to human resources.

CARRIED

Financial Officer Sara Gartshore was excused from the council meeting at 3:18 p.m.

Res. No:
2023/430

Out of Camera: 3:28 p.m.
Moved By: Councillor Trainor

THAT we move out of *In Camera as a Committee of the Whole* and reconvene the regular meeting of Council at 3:28 p.m.

CARRIED

Res. No:
2023/431

Salary Grid for January 1, 2023 to December 31, 2025
Moved By: Councillor Tuchscherer

THAT we approve the RM of Edenwold's Salary Grid for January 1, 2023 to December 31, 2025, as presented on June 13, 2023.

CARRIED



Res. No:
2023/432

Updated Organizational Chart
Moved By: Councillor Trainor

THAT we approve the RM of Edenwold's updated Organizational Chart, as presented on June 13, 2023.

CARRIED

Manager of Planning & Development Paige Boha and Manager of Engineering & Public Works Clark Gates were excused from the council meeting at 3:41 p.m.

Res. No:
2023/433

Managers' Salary Adjustments
Moved By: Councillor Trainor

THAT the Manager of Planning & Development, Manager of Engineering & Public Works and Public Works Foreman salaries be adjusted effective June 16, 2023 as reflected in the municipality's 2023 Salary Schedule dated June 13, 2023.

CARRIED

Res. No:
2023/434

Resignation of Reeve Mitchell Huber
Moved By: Councillor Brodt

THAT we acknowledge that Reeve Mitchell Huber has submitted his written resignation to the Chief Administrative Officer today with his last day being June 13, 2023, and further; THAT we accept the written resignation of Reeve Mitchell Huber and we thank him for his years of service on council and wish him all the best in his future endeavours.

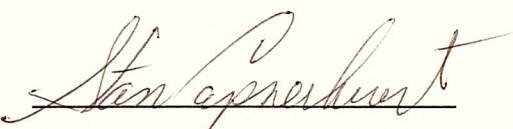
CARRIED

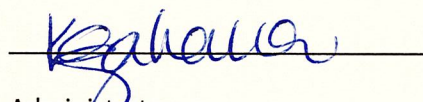
Res. No:
2023/435

Adjournment: 4:20 p.m.
Moved By: Councillor Brodt

THAT this meeting be hereby adjourned at 4:20 p.m. with our next regular meeting of Council to be held on Tuesday, June 27, 2023 commencing at 9:00 a.m.

CARRIED


Deputy Reeve


Administrator