



**RM of Edenwold
Meeting Minutes
Regular Council Meeting June 27, 2023 - 09:00 AM**

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, June 27, 2023, in the Council Chamber of the Municipal Building, located at 100 Hutchence Road, Emerald Park, Saskatchewan, the following were present:

Reeve: Vacant

Deputy Reeve: Stan Capnerhurst

Councillors: Division #1 Lisa Peters
Division #3 Alan Trainor
Division #4 Karen Kotylak
Division #5 Dwayne Radmacher
Division #6 Tim Brodt
Division #7 Rod Tuchscherer

Administrator: Karen Zaharia

Manager of Planning and Development: Paige Boha

Manager of Engineering and Public Works: Clark Gates

Financial Officer: Sara Gartshore

Call to Order

With a quorum present, Deputy Reeve Capnerhurst called the meeting to order at 9:00 a.m.

Declaration of Conflict of Interest

Council reviewed the agenda items and no conflicts of interest were declared.

Res. No:
2023/436

Meeting Minutes: June 13, 2023
Moved By: Councillor Kotylak

THAT the minutes of the regular meeting held on June 13, 2023 be approved as circulated and presented.

CARRIED

Res. No:
2023/437

Public Hearing Minutes: June 13, 2023
Moved By: Councillor Brodt

THAT the minutes of the public hearing meeting held on June 13, 2023 be approved as circulated and presented.

CARRIED

Res. No:
2023/438

List of Accounts:
Moved By: Councillor Trainor

THAT the list of accounts consisting of cheques #2791 to #2825, 16 other EFT payments & 1 credit card payment totaling \$640,088.21 plus June 1-15, 2023 payroll totaling \$56,229.97 be approved for payment.

CARRIED

Two handwritten signatures in blue ink, one appearing to be a stylized 'S' and the other a more complex signature.

Res. No:
2023/439

2022 Audit Letter
Moved By: Councillor Trainor

THAT we acknowledge receipt of the 2022 Audit Letter including \$980,186 net transfers from reserves as shown on Schedule 8 of the financial statements.

CARRIED

Public Works Foreman Rod Benoth joined the council meeting at 9:11 a.m.

Public Works Report: 9:11 a.m. to 9:45 a.m.

Public Works Foreman Rod Benroth presented the Public Works Weekly Report on the following topics:

- reviewed the Public Works Weekly Report which included:
- line painting of stop bars and pedestrian crosswalks has been completed;
- major potholes in Emerald Park and Rock Pointe Estates to be done the week of June 26, 2023;
- tender for chip sealing of Stone Pointe internal roads will be posted on SaskTenders the week of June 26, 2023;
- Ministry of Highways will be replacing culverts on Range Road 2185 just south of Redhead Equipment and should be open by July 3, 2023;
- gravelling of roads is approximately 60% complete and should be completed by the end of July or first week of August;
- most sign replacements have been completed;
- installation of culvert markers taking place;
- park maintenance updates;
- surfacing of tennis/pickleball court to begin July 17, 2023;
- water treatment system and wastewater system operations and maintenance updates; and
- quotes for new skid steer.

Res. No:
2023/440

Last Working Day: Public Works Operator S. Boswell
Moved By: Councillor Tuchscherer

THAT we acknowledge the last working day of Public Works Operator Shane Boswell was June 26, 2023 and we wish him all the best in his future endeavours.

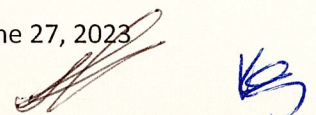
CARRIED

Res. No:
2023/441

Purchase of 2023 Bobcat Skid Steer Loader
Moved By: Councillor Trainor

THAT we accept the lowest price quote from Bobcat of Regina Ltd. dated June 29, 2023 in the amount of \$107,617.00 plus applicable taxes for the purchase of a 2023 Bobcat tracked skid steer loader.

CARRIED



Res. No:
2023/442

Tender 2014 Bobcat S630 Skid Steer
Moved By: Councillor Brodt

THAT we authorize the Public Works Foreman to tender the 2014 Bobcat S630 Skid Steer to be sold "as is".

CARRIED

Res. No:
2023/443

Purchase of Asphalt Crack Router
Moved By: Councillor Tuchscherer

THAT we accept the lowest price quote from Westcon Equipment Ltd. dated June 19, 2023 in the amount of \$24,500.00 plus applicable taxes for a Marathon CR300KDC Asphalt Crack Router with dust collection system.

CARRIED

Engineering Report: 9:45 a.m. to 10:02 a.m.

Manager of Engineering & Public Works Clark Gates presented the Engineering Report on the following projects:

- update from the "Take Action on Radon" test kits;
- engineering services for Balgonie Grid clay cap project;
- quote received from Western Infrastructure for bridge repairs; and
- water distribution connection for Hunter Creek Estates.

Res. No:
2023/444

Grid 622 (Balgonie Grid) Engineering Services
Moved By: Councillor Brodt

THAT we accept the lowest price quote from Clifton Engineering Group Inc. dated June 1, 2023 in the amount of \$44,740.00 plus applicable taxes for engineering consulting services for clay capping of 4 miles of Grid 622 (Balgonie Grid).

CARRIED

Res. No:
2023/445

2023 Bridge Repair Quotes
Moved By: Councillor Kotylak

THAT we accept the lowest price quote from Western Infrastructure dated June 4, 2023 in the amount of \$20,680.00 plus applicable taxes for the bridge repairs of Bridge No. 218-16-09E and \$72,155.00 plus applicable taxes for the bridge repairs of Bridge No. 218-16-19N.

CARRIED

Public Works Foreman Rod Benroth was excused from the council meeting at 10:03 a.m.

Res. No:
2023/446

Recess: 10:03 a.m.
Moved By: Deputy Reeve Capnerhurst

THAT the time being 10:03 a.m. we take a 10-minute recess.

CARRIED



Res. No:
2023/447

Reconvene: 10:13 a.m.
Moved By: Deputy Reeve Capnerhurst

THAT the time being 10:13 a.m. we reconvene our regular meeting of Council.

CARRIED

Planning & Development Report: 10:14 a.m. to 10:16 a.m.

Manager of Planning & Development Paige Boha presented the Planning & Development Report on the following topics:

- development updates;
- update on the RM's Needs Assessment project;
- update on the Indigenous Engagement Strategy RFP;
- Agri-Business Plan RFP has been posted on SaskTenders; and
- policies and bylaws under review.

Res. No:
2023/448

Subdivision Approval: NE 19-19-18 W2
Moved By: Councillor Brodt

THAT we recommend subdivision approval of Parcel A in the NE 19-19-18 W2 as shown on the Plan of Proposed Subdivision prepared by Midwest Surveys Inc. and dated December 23, 2022, and further; THAT we approve the reduced site size of Parcel A under section 7.7.2 of Zoning Bylaw No. 2019-20 due to the intent of the subdivision being estate planning settlement.

CARRIED

Res. No:
2023/449

Tax Exemption Bylaw No. 2023-30: 308 Spruce Creek Crescent - 1st Reading
Moved By: Councillor Radmacher

THAT Bylaw No. 2023-30 being a bylaw to provide for entering into an agreement for exemption from taxation for 308 Spruce Creek Crescent, Lot 88, Blk 2, Plan 102136216, in SW 27-17-18 W2 be given first reading.

CARRIED

Res. No:
2023/450

Tax Exemption Bylaw No. 2023-30: 308 Spruce Creek Crescent - 2nd Reading
Moved By: Councillor Kotylak

THAT Bylaw No. 2023-30 being a bylaw to provide for entering into an agreement for exemption from taxation for 308 Spruce Creek Crescent, Lot 88, Blk 2, Plan 102136216, in SW 27-17-18 W2 be given second reading.

CARRIED

Res. No:
2023/451

Tax Exemption Bylaw No. 2023-30: 308 Spruce Creek Crescent - 3 Readings
Moved By: Councillor Tuchscherer

THAT Bylaw No. 2023-30 being a bylaw to provide for entering into an agreement for exemption from taxation for 308 Spruce Creek Crescent, Lot 88, Blk 2, Plan 102136216, in SW 27-17-18 W2 be given three readings at this meeting.

CARRIED UNANIMOUSLY



Res. No:
2023/452

Tax Exemption Bylaw No. 2023-30: 308 Spruce Creek Crescent - 3rd Reading

Moved By: Councillor Brodt

THAT Bylaw No. 2023-30 being a bylaw to provide for entering into an agreement for exemption from taxation for 308 Spruce Creek Crescent, Lot 88, Blk 2, Plan 102136216, in SW 27-17-18 W2 be given third and final reading.

CARRIED

Res. No:
2023/453

Bylaw No. 2023-03: Zoning Bylaw Bare Land Text Amendment - Rescind 2nd Reading

Moved By: Councillor Trainor

THAT motion #2023/093 for second reading of Bylaw No. 2023-03 being a text amendment bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw made on February 14, 2023 be rescinded due to typographic errors.

CARRIED

Res. No:
2023/454

Bylaw No. 2023-03: Zoning Bylaw Bare Land Text Amendment - Rescind 3rd Reading

Moved By: Councillor Brodt

THAT motion #2023/094 for third reading of Bylaw No. 2023-03 being a text amendment bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw made on February 14, 2023 be rescinded due to typographic errors.

CARRIED

Res. No:
2023/455

Bylaw No. 2023-03: Zoning Bylaw Bare Land Text Amendment - 2nd Reading

Moved By: Councillor Peters

THAT Bylaw No. 2023-03 being a bylaw to amend Bylaw No. 2019-20, known as the Zoning Bylaw, with text changes to the following sections:

- a) Definitions – Reduce confusion and add new definitions;
- b) 3.0 Administration and Interpretation – Update text;
- c) 4.0 General Regulations – Fix typos and move text to the appropriate section;
- d) 5.2 Home Based Business, Major – Allow limited outdoor storage and add definitions and regulations;
- e) 5.3 Home Based Business, Minor – Allow Development Officer to set development standards and add definitions;
- f) 5.4 Home Based Business, Rural – Add definitions;
- g) 5.30 Intensive Livestock Operation (ILO) – Fix typos;
- h) 7.0 Agricultural Resource District (AR) – Make Home based business, Minor permitted;
- i) 8.0 Country Residential District 1 (CR1) – Fix typos and make Home based business, Minor and Hobby Beekeeping permitted;
- j) 9.0 Country Residential District 2 (CR2) – Make Home based business, Minor, Hobby Beekeeping, and Greenhouses permitted;
- k) 10.0 Country Residential District 3 (CR3) – Make Home based business, Minor and Greenhouses permitted;
- l) 11.0 Urban Residential District 1 (R1) – Make Home based business, Minor permitted;
- m) 12.0 Urban Residential District 2 (R2) – Fix typos and make Home based business, Minor permitted;
- n) 13.0 Urban Residential District 3 (R3) – Make Home based business, Minor permitted;
- o) 14.0 Residential Manufactured Home (RMH) – Make Home based business, Minor permitted;
- p) 15.0 Community Service District (CS) – Make Hobby Beekeeping permitted;
- q) 17.0 Shopping Centre District (SC) – Update text; and
- r) 19.0 General Industrial District (IND1) – Add site regulations for building and bare land condo units
be given second reading.

CARRIED



Res. No:
2023/456

Bylaw No. 2023-03: Zoning Bylaw Bare Land Text Amendment - 3rd Reading
Moved By: Councillor Tuchscherer

THAT Bylaw No. 2023-03 being a bylaw to amend Bylaw No. 2019-20, known as the Zoning Bylaw, with text changes to the following sections:

- a) Definitions – Reduce confusion and add new definitions;
- b) 3.0 Administration and Interpretation – Update text;
- c) 4.0 General Regulations – Fix typos and move text to the appropriate section;
- d) 5.2 Home Based Business, Major – Allow limited outdoor storage and add definitions and regulations;
- e) 5.3 Home Based Business, Minor – Allow Development Officer to set development standards and add definitions;
- f) 5.4 Home Based Business, Rural – Add definitions;
- g) 5.30 Intensive Livestock Operation (ILO) – Fix typos;
- h) 7.0 Agricultural Resource District (AR) – Make Home based business, Minor permitted;
- i) 8.0 Country Residential District 1 (CR1) – Fix typos and make Home based business, Minor and Hobby Beekeeping permitted;
- j) 9.0 Country Residential District 2 (CR2) – Make Home based business, Minor, Hobby Beekeeping, and Greenhouses permitted;
- k) 10.0 Country Residential District 3 (CR3) – Make Home based business, Minor and Greenhouses permitted;
- l) 11.0 Urban Residential District 1 (R1) – Make Home based business, Minor permitted;
- m) 12.0 Urban Residential District 2 (R2) – Fix typos and make Home based business, Minor permitted;
- n) 13.0 Urban Residential District 3 (R3) – Make Home based business, Minor permitted;
- o) 14.0 Residential Manufactured Home (RMH) – Make Home based business, Minor permitted;
- p) 15.0 Community Service District (CS) – Make Hobby Beekeeping permitted;
- q) 17.0 Shopping Centre District (SC) – Update text; and
- r) 19.0 General Industrial District (IND1) – Add site regulations for building and bare land condo units

be given third and final reading, and further; THAT we request Community Planning to waive the public advertisement requirements.

CARRIED

Res. No:
2023/457

Indigenous Engagement Strategy Request for Proposals
Moved By: Councillor Tuchscherer

THAT we accept the Indigenous Engagement Strategy Request for Proposals (RFP) as presented and direct Administration to post the RFP as presented for tender.


CARRIED

Res. No:
2023/458

New Horizon Comprehensive Development Proposal (CDP) and Subdivision Approval - Rescind Motions
Moved By: Councillor Kotylak

THAT motion #2023/219 for the approval of the New Horizon Business Park Comprehensive Development Proposal for Condo Plan, 102285378 Ext 0 and Blk/Par D, Plan 102375435 Ext 0 in SE 6-18-18 W2 made on March 28, 2023 and motion # 2023/221 for the subdivision approval for New Horizon Business Park, Parcel D, Plan 102375435, SE 6-18-18 W2 made on March 28, 2023 be rescinded as the Plan of Proposed Subdivision has been revised.

CARRIED



Res. No: **New Horizon Comprehensive Development Proposal (CDP) Approval**
2023/459 **Moved By:** Councillor Tuchscherer

THAT we give full approval to the New Horizon Business Park Comprehensive Development Proposal for Condo Plan 102285378 Ext 0 and Blk/Par D, Plan 102375435 Ext 0 in SE 6-18-18 W2.

CARRIED

Res. No: **Subdivision Approval: New Horizon Business Park - Parcel D, Plan 102375435, SE 6-18-18 W2**
2023/460 **Moved By:** Councillor Trainor

THAT we recommend approval of the subdivision of 10 bare land condominium units as shown on the Plan of Proposed Survey, prepared by Daniel Cook (SLS) of Meridian Surveys Ltd. and dated June 7, 2023, and authorize the Reeve and Administrator to sign the Servicing Agreement, with it being noted that the Servicing Agreement has been signed by the Developer, the Servicing Agreement fees have been paid, and the application complies with the RM's Official Community Plan and Zoning Bylaw, and THAT we direct the Planning and Development Department to submit the final package to Community Planning Branch, and further; THAT we request Community Planning to waive the public advertisement requirements.

CARRIED

Delegation: 10:30 a.m. to 10:50 a.m.

Pam Warkentin with "Take Action on Radon" attended the council meeting via Teams at 10:30 a.m. to present the results from the free program called the 100 Radon Test Kit Challenge that took place in the municipality during December 2022 to March 2023. The program offered 100 test kits and invited RM of Edenwold and the Village of Edenwold residents to install a radon test kit in their homes for 100 days. The results of these test kits were provided to Council.

Delegation left the council meeting at 10:50 a.m.

Bylaw No. 2023-29 being a bylaw to regulate the proceedings of council and council committees was discussed at 11:00 a.m. as per the municipality's Public Notice dated June 13, 2023.

Res. No: **Bylaw No. 2023-29: Council Procedures Bylaw - 2nd Reading**
2023/461 **Moved By:** Councillor Kotylak

THAT Bylaw No. 2023-29 being a bylaw to regulate the proceedings of council and council committees be given second reading.

CARRIED

Res. No: **Bylaw No. 2023-29: Council Procedures Bylaw - 3rd Reading**
2023/462 **Moved By:** Councillor Peters

THAT Bylaw No. 2023-29 being a bylaw to regulate the proceedings of council and council committees be given third and final reading.

CARRIED



Res. No:
2023/463

Date for By-Election for Reeve
Moved By: Councillor Brodt

THAT we hereby hold a by-election for Reeve on Wednesday, October 25, 2023 from 9:00 a.m. to 8:00 p.m. with the polling place located at the RM of Edenwold Municipal Office, 100 Hutchence Road, Emerald Park, SK S4L 1C6.

CARRIED

Res. No:
2023/464

Date of Advance Polls & Polling Place
Moved By: Councillor Kotylak

THAT for the By-Election for Reeve, we hold advance polls on:

Monday, October 16, 2023, from 9:00 a.m. to 6:00 p.m.;
Wednesday, October 18, 2023, from 5:00 p.m. to 8:00 p.m.;
Saturday, October 21, 2023, from 10:00 a.m. to 2:00 p.m;

with all advance polls taking place at the RM Municipal Office at 100 Hutchence Road, Emerald Park, SK S4L 1C6.

CARRIED

Res. No:
2023/465

Appointment of Returning Officer for By-Election
Moved By: Councillor Tuchscherer

THAT we hereby appoint Donna Strudwick as Returning Officer for the By-Election for Reeve.

CARRIED

Res. No:
2023/466

Election Officials Remuneration
Moved By: Councillor Radmacher

THAT we approve the remuneration for municipal election officials as follows:

Advance Polls:

Returning Officer: \$200.00 per day
Deputy Returning Officer: \$150/day or \$30/hour outside regular office hours for RM Employees
Poll Clerk: \$125/day or \$25/hour outside regular office hours for RM Employees

By-Election Day:

Returning Officer: \$400.00 per day
Deputy Returning Officer: \$390/day or \$30/hour outside of regular office hours for RM Employees
Poll Clerk: \$325/day or \$25/hour outside regular hours for RM Employees

CARRIED

Res. No:
2023/467

Recess: 11:53 a.m.
Moved By: Deputy Reeve Capnerhurst

THAT the time being 11:53 a.m. we recess for lunch.

CARRIED

Res. No:
2023/468

Reconvene: 1:00 p.m.
Moved By: Deputy Reeve Capnerhurst

THAT the time being 1:00 p.m. we reconvene our regular meeting of Council.

CARRIED

Communications Officer Lee Chambers joined the council meeting at 1:00 p.m.

Communications Report: 1:00 p.m. to 1:11 p.m.

Communications Officer Lee Chambers presented the municipality's draft 2023 Annual Survey "What We Heard Report" for Council's review and comments.

Communications Officer Lee Chambers was excused from the council meeting at 1:11 p.m.

Res. No:
2023/469

Bylaw No. 2023-31: Nuisance & Noise Abatement Bylaw Amendment - 1st Reading
Moved By: Councillor Brodt

THAT Bylaw No. 2023-31 being a bylaw to amend Bylaw No. 2023-18 being the Nuisance and Noise Abatement Bylaw by redistributing fine amounts be given first reading.

CARRIED

Res. No:
2023/470

Bylaw No. 2023-31: Nuisance & Noise Abatement Bylaw Amendment - 2nd Reading
Moved By: Councillor Kotylak

THAT Bylaw No. 2023-31 being a bylaw to amend Bylaw No. 2023-18 being the Nuisance and Noise Abatement Bylaw by redistributing fine amounts be given second reading.

CARRIED

Res. No:
2023/471

Bylaw No. 2023-31: Nuisance & Noise Abatement Bylaw Amendment - 3 Readings
Moved By: Councillor Trainor

THAT Bylaw No. 2023-31 being a bylaw to amend Bylaw No. 2023-18 being the Nuisance and Noise Abatement Bylaw by redistributing fine amounts be given three readings at this meeting.

CARRIED UNANIMOUSLY

Res. No:
2023/472

Bylaw No. 2023-31: Nuisance & Noise Abatement Bylaw Amendment - 3rd Reading
Moved By: Councillor Radmacher

THAT Bylaw No. 2023-31 being a bylaw to amend Bylaw No. 2023-18 being the Nuisance and Noise Abatement Bylaw by redistributing fine amounts be given third and final reading.

CARRIED



Res. No: **Bylaw No. 2023-32: Vehicle Weight & Dimension Bylaw Amendment - 1st Reading**
2023/473 **Moved By:** Councillor Brodt

THAT Bylaw No. 2023-32 being a bylaw to amend Bylaw No. 2023-06 being the Vehicle Weight and Dimension Bylaw by reducing fine amounts be given first reading.

CARRIED

Res. No: **Bylaw No. 2023-32: Vehicle Weight & Dimension Bylaw Amendment - 2nd Reading**
2023/474 **Moved By:** Councillor Peters

THAT Bylaw No. 2023-32 being a bylaw to amend Bylaw No. 2023-06 being the Vehicle Weight and Dimension Bylaw by reducing fine amounts be given second reading.

CARRIED

Res. No: **Bylaw No. 2023-32: Vehicle Weight & Dimension Bylaw Amendment - 3 Readings**
2023/475 **Moved By:** Councillor Trainor

THAT Bylaw No. 2023-32 being a bylaw to amend Bylaw No. 2023-06 being the Vehicle Weight and Dimension Bylaw by reducing fine amounts be given three readings at this meeting.

CARRIED UNANIMOUSLY

Res. No: **Bylaw No. 2023-32: Vehicle Weight & Dimension Bylaw Amendment - 3rd Reading**
2023/476 **Moved By:** Councillor Kotylak

THAT Bylaw No. 2023-32 being a bylaw to amend Bylaw No. 2023-06 being the Vehicle Weight and Dimension Bylaw by reducing fine amounts be given third and final reading.

CARRIED

Res. No: **Clearing The Path New Application**
2023/477 **Moved By:** Councillor Peters

THAT we authorize the Deputy Reeve and Chief Administrative Officer to sign the application for the Clearing the Path Primary Weight Corridor Incremental Maintenance Grant Funding for the South Balgonie Grid, Range Road 2173.

CARRIED

Res. No: **2023 Weed Management Plan**
2023/478 **Moved By:** Councillor Trainor

THAT the 2023 Weed Management Plan be approved and signed by the Deputy Reeve and Chief Administrative Officer.

CARRIED



Administration Report: 1:45 p.m. to 1:55 p.m.

Chief Administrative Officer Karen Zaharia presented the Administration Report on the following topics:

- White Butte RCMP Stakeholder Meeting that took place on June 15, 2023;
- Reeve Huber's farewell gathering taking place on June 27, 2023 at Aspen Links Clubhouse;
- delegation request from the White City Multi-Use Recreation Centre Project Board; and
- Service Tracker reports for the period June 9 - 23, 2023.

Res. No:
2023/479

In Camera: 1:55 p.m.
Moved By: Councillor Trainor

THAT we recess and continue deliberations *In Camera as a Committee of the Whole* at 1:55 p.m. as per section 120(2)(a) of *The Municipalities Act* and 16(1)(a) of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss legal matters.

CARRIED

Res. No:
2023/480

Out of Camera: 2:34 p.m.
Moved By: Councillor Brodt

THAT we move out of *In Camera as a Committee of the Whole* and reconvene the regular meeting of Council at 2:34 p.m.

CARRIED

Council Roundtable: 2:35 p.m. to 2:45 p.m.

Council presented their roundtable reports on the following topics:

- WCRM158 Wastewater Authority activities;
- update from the Ranch Ehrlo Awards Banquet on June 14, 2023; and
- update from the RCMP Stakeholder Meeting on June 15, 2023.

Res. No:
2023/481

Correspondence
Moved By: Councillor Brodt

THAT the following correspondence be hereby acknowledged and filed:

- Pilot Butte Fire Department & Emerald Park Fire Department: Fire Calls - May 16 & June 12, 2023.

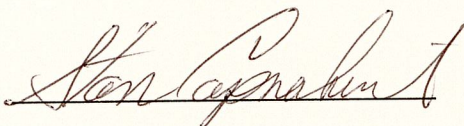
CARRIED

Res. No:
2023/482

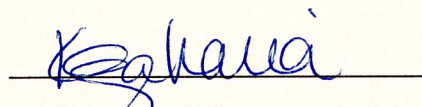
Adjournment: 2:54 p.m.
Moved By: Councillor Radmacher

THAT this meeting be hereby adjourned at 2:54 p.m. with our next regular meeting of Council to be held on Tuesday, July 11, 2023 commencing at 9:00 a.m.

CARRIED



Deputy Reeve



Administrator