



**RM of Edenwold
Meeting Minutes
Regular Council Meeting July 11, 2023 - 09:00 AM**

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, July 11, 2023, in the Council Chamber of the Municipal Building, located at 100 Hutchence Road, Emerald Park, Saskatchewan, the following were present:

- Reeve: Vacant
- Deputy Reeve: Stan Capnerhurst
- Councillors: Division #1 Lisa Peters
- Division #3 Alan Trainor
- Division #4 Karen Kotylak
- Division #5 Dwayne Radmacher
- Division #6 Tim Brodt
- Division #7 Rod Tuchscherer
- Administrator: Karen Zaharia
- Manager of Planning and Development: Paige Boha
- Financial Officer: Sara Gartshore
- Administrative Assistant Summer Student: Parker McCormick

Call to Order

With a quorum present, Deputy Reeve Capnerhurst called the meeting to order at 9:17 a.m.

Declaration of Conflict of Interest

Council reviewed the agenda items and no conflicts of interest were declared.

Res. No:
2023/483

Meeting Minutes: June 27, 2023
Moved By: Councillor Brodt

THAT the minutes of the regular meeting held on June 27, 2023 be approved as circulated and presented.

CARRIED

Res. No:
2023/484

List of Accounts
Moved By: Councillor Tuchscherer

THAT the list of accounts consisting of cheques #2826 to #2890, 10 other EFT payments & 2 credit card payments totaling \$279,237.56 plus June 16-30, 2023 payroll totaling \$59,351.52 be approved for payment.

CARRIED

Public Works Foreman Rod Benroth joined the council meeting at 9:18 a.m.

Res. No:
2023/485

Bank Reconciliations: June 2023
Moved By: Councillor Peters

THAT the June 2023 bank reconciliations be acknowledged as presented.

CARRIED

Financial Officer Report: 9:20 a.m. to 9:32 a.m.

Financial Officer Sara Gartshore presented the Financial Officer Report which provided an update on the municipality's financial activities for June 2023.

Res. No:
2023/486

Statement of Financial Activities & Financial Position: June 2023
Moved By: Councillor Brodt

THAT we acknowledge the Statement of Financial Activities and Financial Position for June 2023 as circulated and presented.

CARRIED

Councillor Radmacher joined the council meeting at 9:30 a.m.

Engineering Report: 9:32 a.m. to 10:24 a.m.

Public Works Foreman Rod Benroth presented the Engineering Report, on behalf of Manager of Engineering & Public Works Clark Gates, on the following topics:

- June 2023 water report;
- new Public Works Operator hired;
- quote for culvert installation under Grid 734 at Parcel A, SW 1-19-18 W2;
- update on the Balgonie Grid clay cap project;
- update on the bridge repairs;
- rural drainage issues;
- Woods Crescent sewer back up incident on July 3, 2023; and
- Emerald Park sewer service risers.

Res. No:
2023/487

June 2023 Water Report
Moved By: Councillor Kotylak

THAT we accept the June 2023 Monthly Water Report as presented with it noted no upset conditions occurred during this period.

CARRIED

Res. No:
2023/488

New Hire: Public Works Operator - B. Tingey
Moved By: Councillor Peters

THAT we acknowledge that Brodie Tingey has been hired as a full-time Public Works Operator with a starting date of July 4, 2023 at the salary in accordance with the Municipality's 2023 Salary Schedule, contingent upon completion of a 6-month probation period and as per the signed Offer of Employment.

CARRIED



Res. No:
2023/489

Culvert Installation Under Grid 734 at Parcel A, SW 1-19-18 W2
Moved By: Councillor Brodt

THAT we authorize the Public Works Foreman to proceed with the installation of an 8" HDPE pipe culvert under Grid 734 at Parcel A, SW 1-19-18 W2 at the quoted cost of \$7,790.00 plus applicable taxes.

CARRIED

Res. No:
2023/490

Recess: 10:24 a.m.
Moved By: Deputy Reeve Capnerhurst

THAT the time being 10:24 a.m. we take a 6-minute recess.

CARRIED

Res. No:
2023/491

Reconvene: 10:30 a.m.
Moved By: Deputy Reeve Capnerhurst

THAT the time being 10:30 a.m. we reconvene our regular meeting of Council.

CARRIED

Delegation: 10:30 a.m. to 10:41 a.m.

Dave Farden attended the council meeting at 10:30 a.m. to discuss dust control issues on Twp Road 180 adjacent to South Subdivision and the new cost-share rates of the dust control for 2023.

Delegation left the council meeting at 10:41 a.m.

Delegation: 10:42 a.m. to 11:00 a.m.

John Saum with the Pilot Butte Committee Gardens and Market attended the council meeting at 10:42 a.m. to discuss the proposed farm products market being established in Pilot Butte and asked Council to consider grading/levelling the area, cleaning up the ditch and installing a chain link fence for their project.

Delegation left the council meeting at 11:00 a.m.

Delegation: 11:00 a.m. to 11:27 a.m.

Residents of Woods Crescent, namely Dan East, Marco Giannini, Darcy McKay, Kerri McKay, Ken Feltin, Susan Feltin and Dave Bernard, attended the council meeting at 11:00 a.m. to discuss the sewer backup incident that occurred on July 3, 2023.

Delegation left the council meeting at 10:27 a.m.

Public Works Foreman Rod Benoth was excused from the council meeting at 11:51 a.m.



Res. No:
2023/492

Recess: 12:08 p.m.
Moved By: Deputy Reeve Capnerhurst

THAT the time being 12:08 p.m. we recess for lunch.

CARRIED

Res. No:
2023/493

Reconvene: 12:36 p.m.
Moved By: Deputy Reeve Capnerhurst

THAT the time being 12:36 p.m. we reconvene our regular meeting of Council. Public Works Foreman Rod Benroth rejoined the council meeting at 12:36 p.m.

CARRIED

Public Works Report: 12:36 p.m. to 1:00 p.m.

Public Works Foreman Rod Benroth presented the Public Works Weekly Report on the following topics:

- major potholes in Emerald Park and Rock Pointe Estates to be done the week of July 17, 2023;
- mailbox on Emerald Park Road close to Fairway Road to be moved back 1.5 m in late July;
- tender for chip sealing of Stone Pointe internal roads is posted on SaskTenders and closes July 20, 2023;
- Ministry of Highways has replaced culverts on Range Road 2185 just south of Redhead Equipment and is now open;
- gravelling of roads is approximately 70% complete and should be completed by the first week of August;
- installation of culvert markers taking place;
- park maintenance updates;
- surfacing of tennis/pickleball court to begin July 17, 2023;
- water treatment system and wastewater system operations and maintenance updates;
- hydrant maintenance updates;
- hydrant replacements will be completed in August;
- SCADA system upgrading to be completed late September or early October;
- Woods Crescent sewer backup incident on July 3, 2023; and
- facilities and municipal buildings maintenance updates.

Res. No:
2023/494

In Camera: 1:01 p.m.
Moved By: Councillor Brodt

THAT we recess and continue deliberations *In Camera as a Committee of the Whole* at 1:01 p.m. as per section 120(2)(a) of *The Municipalities Act* and 16(1)(b) of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss human resources matter with it noted that Manager of Planning & Development Paige Boha, Public Works Foreman Rod Benroth, Financial Officer Sara Gartshore and Administrative Assistant Summer Student Parker McCormick were excused from the council meeting at 1:01 p.m.

CARRIED

Res. No:
2023/495

Out of Camera: 1:23 p.m.
Moved By: Councillor Brodt

THAT we move out of *In Camera as a Committee of the Whole* and reconvene the regular meeting of Council at 1:23 p.m. with it noted that Manager of Planning & Development Paige Boha, Financial Officer Sara Gartshore and Administrative Assistant Parker McCormick rejoined the council meeting at 1:23 p.m.



Res. No: **New Hire: Administrative Assistant III: A. Robertson**
2023/496 **Moved By:** Councillor Trainor

THAT we acknowledge that Angela Robertson has been hired as a permanent full-time Administrative Assistant III with a starting date of July 4, 2023 at the salary in accordance with the Municipality's 2023 Salary Schedule, contingent upon completion of a 3-month probation period and as per the signed Offer of Employment.

CARRIED

Res. No: **Hamlet of Crawford Estates - 2023 Annual Meeting Minutes & Budget**
2023/497 **Moved By:** Councillor Tuchscherer

THAT we acknowledge receipt of the Hamlet of Crawford Estates Annual Meeting Minutes dated June 15, 2023 and a copy of their 2023 Budget, and further; THAT in accordance with subsection 69(1) of *The Municipalities Act*, we acknowledge the municipal tax allocation for the Organized Hamlet of Crawford Estates is 70%.

CARRIED

Administration Report: 1:31 p.m. to 1:41 p.m.

Chief Administrative Officer Karen Zaharia presented the Administration Report on the following topics:

- update on the assessment appeals for 2023;
- RM to be a delegation at the Pilot Butte's council meeting on July 24, 2023 regarding the proposed compost facility north of Pilot Butte;
- Fired Up Classic Car Show taking place on July 14, 2023 from 5 to 8 pm at the RM Office & Fire Hall; and
- Service Tracker reports for the period June 23 to July 6, 2023.

Res. No: **In Camera: 1:41 p.m.**
2023/498 **Moved By:** Councillor Kotylak

THAT we recess and continue deliberations *In Camera as a Committee of the Whole* at 1:41 p.m. as per section 120(2)(a) of *The Municipalities Act* and 16(1)(a) of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss legal matters.

CARRIED

Res. No: **Out of Camera: 1:52 p.m.**
2023/499 **Moved By:** Councillor Tuchscherer

THAT we move out of *In Camera as a Committee of the Whole* and reconvene the regular meeting of Council at 1:52 p.m.

CARRIED

Committee Reports & Council Roundtable: 1:53 p.m. to 2:15 p.m.

Council presented their roundtable reports on the following topics:

- trees on private property and setbacks;
- Woods Crescent sewer backup incident on July 3, 2023;
- alternative dust control options to be investigated;
- speeding vehicles on gravel roads; and
- communications update.



Res. No:
2023/500

Correspondence
Moved By: Councillor Brodt

THAT the following correspondence be hereby acknowledged and filed:

- Agricultural Health & Safety Network: June 12, 2023 Letter;
- Town of Balgonie: June 28, 2023 Letter; and
- Ranch Ehrlo Society Newsletter - June 2023 Issue.

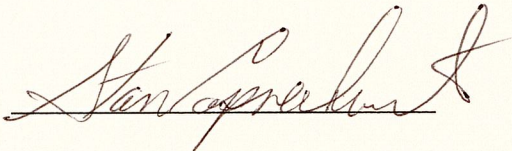
CARRIED

Res. No:
2023/501

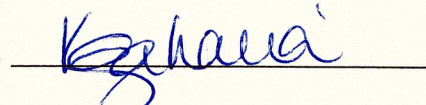
Adjournment: 2:16 p.m.
Moved By: Councillor Radmacher

THAT this meeting be hereby adjourned at 2:16 p.m. with our next regular meeting of Council to be held on Tuesday, July 25, 2023 commencing at 9:00 a.m.

CARRIED



Deputy Reeve



Administrator