



**RM of Edenwold
Meeting Minutes
Regular Council Meeting July 25, 2023 - 09:00 AM**

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, July 25, 2023, in the Council Chamber of the Municipal Building, located at 100 Hutchence Road, Emerald Park, Saskatchewan, the following were present:

Reeve: Vacant
Deputy Reeve: Stan Capnerhurst
Councillors: Division #1 Lisa Peters
Division #3 Alan Trainor
Division #4 Karen Kotylak
Division #5 Dwayne Radmacher
Division #6 Tim Brodt
Division #7 Rod Tuchscherer
Chief Administrative Officer: Karen Zaharia
Manager of Planning and Development: Paige Boha
Manager of Engineering and Public Works: Clark Gates
Financial Officer: Sara Gartshore

Call to Order

With a quorum present, Deputy Reeve Capnerhurst called the meeting to order at 9:00 a.m.

Declaration of Conflict of Interest

Council reviewed the agenda items and no conflicts of interest were declared.

Res. No:
2023/502

**List of Accounts
Moved By:** Councillor Brodt

THAT the list of accounts consisting of cheques #2891 to #2932, 15 other EFT payments & 1 credit card payment totaling \$215,272.09 plus July 1-15, 2023 payroll totaling \$54,391.82 be approved for payment.

CARRIED

Financial Officer Report: 9:06 a.m. to 9:09 a.m.

Financial Officer Sara Gartshore presented the Financial Officer Report with an update on the municipality's short-term investments.

Res. No:
2023/503

**Short-term Investment Renewal
Moved By:** Councillor Trainor

THAT we authorize the Financial Officer to proceed with re-investing \$2M of cash reserves plus earned interest in a 1-year redeemable GIC at the highest possible rate of return, and that the investment application/agreement will be signed by two authorized signing authorities.

CARRIED

Handwritten signatures in blue ink, including a large signature at the top right and a smaller one at the bottom right.

Councillor Radmacher joined the council meeting at 9:09 a.m.

Community Safety Officers Cole Shaw and Ankit Rampal joined the council meeting at 9:09 a.m.

CSO Report: 9:09 a.m. to 9:34 a.m.

Community Safety Officers Cole Shaw and Ankit Rampal presented the CSO Report on the following topics:

- number of traffic stops conducted, traffic tickets and warnings issued; calls for service received, animal complaints, ATV stops and parking complaints during the period of May 9 to July 25, 2023;
- update regarding CSO contracts with other municipalities;
- update regarding the new RM Bylaw Court prosecutor;
- overview of the BlackCat Report regarding traffic on Grid 734 by Zehner.

Community Safety Officers Cole Shaw and Ankit Rampal were excused from the council meeting at 9:34 a.m.

Public Works Report: 9:34 a.m. to 10:10 a.m.

Manager of Engineering & Public Works Clark Gates presented the Public Works Report, on behalf of the Public Works Foreman Rod Benroth, on the following topics:

- reviewed Water Security Agency's inspection reports of the RM's water and wastewater facilities;
- major pothole repairs in Emerald Park and country residential subdivisions to take place the week of July 24, 2023;
- results from tender for the Stone Pointe chip seal project;
- update on the Balgonie Grid clay cap project;
- gravelling of grid roads is 85% complete;
- parks maintenance update;
- surfacing of tennis/pickleball court to begin July 31, 2023;
- water treatment system and wastewater system updates;
- results from tender for sale of bobcat; and
- new Public Works Operator hired.

Res. No:
2023/504

New Hire: Public Works Operator (EP) - D. Prive
Moved By: Councillor Tuchscherer

THAT we acknowledge that Daniel Prive has been hired as a full-time Public Works Operator with a starting date of July 20, 2023 at the salary in accordance with the Municipality's 2023 Salary Schedule, contingent upon completion of a 6-month probation period and as per the signed Offer of Employment.

CARRIED

Res. No:
2023/505

Tender Bids for 2014 Bobcat S630 Skidsteer
Moved By: Councillor Trainor

THAT we accept the highest tender bid received from Shawn Doig in the amount of \$36,750.00 for the 2014 Bobcat S630 Skidsteer.

CARRIED



Res. No:
2023/506

Stone Pointe Chip Seal Tender
Moved By: Councillor Kotylak

THAT we accept the lowest price quote from Raider Asphalt Services Ltd. in the amount of \$170,981.90 plus applicable taxes for the chip sealing project of the Stone Pointe Estates internal subdivision roads.

CARRIED

Res. No:
2023/507

Recess: 10:16 a.m.
Moved By: Deputy Reeve Capnerhurst

THAT the time being 10:16 a.m. we take a 10-minute recess.

CARRIED

Res. No:
2023/508

Reconvene: 10:26 a.m.
Moved By: Deputy Reeve Capnerhurst

THAT the time being 10:26 a.m. we reconvene our regular meeting of Council.

CARRIED

Delegation: 10:26 a.m. to 10:59 a.m.

White City Councillors Andrew Boschman, Kris Moen and Bil Krzysik with the White City Multi-Use Recreation Board attended the council meeting at 10:30 a.m. to present an overview of the project, provide additional information regarding the project's current status, proposed features, anticipated timelines and the formation of a fundraising committee.

Delegation left the council meeting at 10:59 a.m.

Res. No:
2023/509

Recess for Public Hearing: 11:00 a.m.
Moved By: Deputy Reeve Capnerhurst

THAT the time being 11:00 a.m. we recess for the following public hearing:

- **11:00 a.m.** Discretionary Use Application: Outdoor Storage & Parking of Vehicles and Various Equipment - 14 McLeod Road, Emerald Park.

CARRIED

Res. No:
2023/510

Reconvene: 11:10 a.m.
Moved By: Deputy Reeve Capnerhurst

THAT the time being 11:10 a.m. we reconvene our regular meeting of Council.

CARRIED



Res. No:
2023/511

Discretionary Use Application: General Industry Type II, Outdoor Storage & Parking of Vehicles and Various Equipment - 14 McLeod Road, Emerald Park
Moved By: Councillor Peters

THAT we deny the discretionary use application for a General Industry Type II use that permits outdoor storage and parking of vehicles and various equipment at 14 McLeod Road, Emerald Park due to non-compliance with the following sections in Zoning Bylaw No. 2020-19: Section 4.24 Outdoor Storage, 4.5.2 Principal Use Established and the following section within the Emerald Park Sector Plan: Section 7.3.1 Highway Commercial Policy Area.

CARRIED

Engineering Report: 11:13 a.m. to 11:57 a.m.

Manager of Engineering & Public Works Clark Gates presented the Engineering Report on the following topics:

- information requested by landowner at Lot 21, Block 7, Plan 88R37496 regarding driveway replacement;
- update from the Woods Crescent sewer backup incident on July 3, 2023;
- RM assistance requested by the Spruce Creek Lake Co-operative for lake dredging;
- update on the WCRM158 Wastewater Authority and Wastewater Treatment Plant activities; and
- drainage projects.

Res. No:
2023/512

Recess: 11:58 a.m.
Moved By: Deputy Reeve Capnerhurst

THAT the time being 11:58 a.m. we recess for lunch.

CARRIED

Res. No:
2023/513

Reconvene: 1:00 p.m.
Moved By: Deputy Reeve Capnerhurst

THAT the time being 1:00 p.m. we reconvene our regular meeting of Council.

CARRIED

Delegation: 1:05 p.m. to 1:48 p.m.

Andrea Clayton and Anna Ringstrom with Oxbox Architecture attended the council meeting at 1:05 p.m. to present the Land Development Feasibility Needs Assessment Report for three (3) municipal owned lands, namely 100 Hutchence Road, 13 Percival Drive and the decommissioned Emerald Park lagoon site at Blk/Par G, Plan 101291150 Ext 3 and Ext 4. Next step in the project will be community engagement.

Delegation left the council meeting at 1:48 p.m.

Res. No:
2023/514

Cost-share Construction of Berm for Spruce Creek Lake Co-op
Moved By: Councillor Trainor

THAT we approve a 50/50 cost-share for the construction of a berm for the Spruce Creek Lake Co-operative to dredge the lake, up to a total project cost of \$12,000.00 plus applicable taxes.

CARRIED



Planning & Development: 2:21 p.m. to 2:25 p.m.

Manager of Planning & Development Paige Boha presented the Planning & Development Report on the following topics:

- development updates;
- Indigenous Engagement Strategy RFP closes July 26, 2023;
- no proposals received for the Agri-Business Plan RFP;
- update from the RM's Open House on July 19, 2023 for the proposed commercial compost facility;
- update from the Town of Pilot Butte's meeting on July 24, 2023 regarding the proposed commercial compost facility; and
- policies and bylaws under review.

Res. No:
2023/515

Bylaw No. 2023-03: Zoning Bylaw Text Amendment - Rescind 2nd Reading
Moved By: Councillor Radmacher

THAT motion #2023/455 for second reading of Bylaw No. 2023-03 being a text amendment bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw made on June 27, 2023 be rescinded due to typographic errors.

CARRIED

Res. No:
2023/516

Bylaw No. 2023-03: Zoning Bylaw Text Amendment - Rescind 3rd Reading
Moved By: Councillor Tuchscherer

THAT motion #2023/456 for third reading of Bylaw No. 2023-03 being a text amendment bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw made on June 27, 2023 be rescinded due to typographic errors.

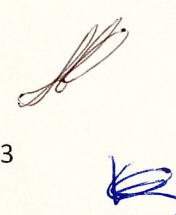
CARRIED

Res. No:
2023/517

Bylaw No. 2023-03: Zoning Bylaw Text Amendment - 2nd Reading
Moved By: Councillor Trainor

THAT Bylaw No. 2023-03 being a bylaw to amend Bylaw No. 2019-20, known as the Zoning Bylaw, with text changes to the following sections:

- a) Definitions – Reduce confusion and add new definitions;
- b) 3.0 Administration and Interpretation – Update text;
- c) 4.0 General Regulations – Fix typos and move text to the appropriate section;
- d) 5.2 Home Based Business, Major – Allow limited outdoor storage and add definitions and regulations;
- e) 5.3 Home Based Business, Minor – Allow Development Officer to set development standards and add definitions;
- f) 5.4 Home Based Business, Rural – Add definitions;
- g) 5.30 Intensive Livestock Operation (ILO) – Fix typos;
- h) 7.0 Agricultural Resource District (AR) – Make Home based business, Minor permitted;
- i) 8.0 Country Residential District 1 (CR1) – Fix typos and make Home based business, Minor and Hobby Beekeeping permitted;
- j) 9.0 Country Residential District 2 (CR2) – Make Home based business, Minor, Hobby Beekeeping, and Greenhouses permitted;
- k) 10.0 Country Residential District 3 (CR3) – Make Home based business, Minor and Greenhouses permitted;
- l) 11.0 Urban Residential District 1 (R1) – Make Home based business, Minor permitted;
- m) 12.0 Urban Residential District 2 (R2) – Fix typos and make Home based business, Minor permitted;
- n) 13.0 Urban Residential District 3 (R3) – Make Home based business, Minor permitted;



- o) 14.0 Residential Manufactured Home (RMH) – Make Home based business, Minor permitted;
 - p) 15.0 Community Service District (CS) – Make Hobby Beekeeping permitted;
 - q) 17.0 Shopping Centre District (SC) – Update text; and
 - r) 19.0 General Industrial District (IND1) – Add site regulations for building and bare land condo units;
- be given second reading.

CARRIED

Res. No:
2023/518

Bylaw No. 2023-03: Zoning Bylaw Text Amendment - 3rd Reading
Moved By: Councillor Kotylak

THAT Bylaw No. 2023-03 being a bylaw to amend Bylaw No. 2019-20, known as the Zoning Bylaw, with text changes to the following sections:

- a) Definitions – Reduce confusion and add new definitions;
 - b) 3.0 Administration and Interpretation – Update text;
 - c) 4.0 General Regulations – Fix typos and move text to the appropriate section;
 - d) 5.2 Home Based Business, Major – Allow limited outdoor storage and add definitions and regulations;
 - e) 5.3 Home Based Business, Minor – Allow Development Officer to set development standards and add definitions;
 - f) 5.4 Home Based Business, Rural – Add definitions;
 - g) 5.30 Intensive Livestock Operation (ILO) – Fix typos;
 - h) 7.0 Agricultural Resource District (AR) – Make Home based business, Minor permitted;
 - i) 8.0 Country Residential District 1 (CR1) – Fix typos and make Home based business, Minor and Hobby Beekeeping permitted;
 - j) 9.0 Country Residential District 2 (CR2) – Make Home based business, Minor, Hobby Beekeeping, and Greenhouses permitted;
 - k) 10.0 Country Residential District 3 (CR3) – Make Home based business, Minor and Greenhouses permitted;
 - l) 11.0 Urban Residential District 1 (R1) – Make Home based business, Minor permitted;
 - m) 12.0 Urban Residential District 2 (R2) – Fix typos and make Home based business, Minor permitted;
 - n) 13.0 Urban Residential District 3 (R3) – Make Home based business, Minor permitted;
 - o) 14.0 Residential Manufactured Home (RMH) – Make Home based business, Minor permitted;
 - p) 15.0 Community Service District (CS) – Make Hobby Beekeeping permitted;
 - q) 17.0 Shopping Centre District (SC) – Update text; and
 - r) 19.0 General Industrial District (IND1) – Add site regulations for building and bare land condo units;
- be given third and final reading.

CARRIED

Res. No:
2023/519

Tax Exemption Bylaw No. 2023-33: 306 Spruce Creek Drive - 1st Reading
Moved By: Councillor Brodt

THAT Bylaw No. 2023-33 being a bylaw to provide for entering into an agreement for exemption from taxation for 306 Spruce Creek Drive, Lot 32, Blk 11, Plan 102136216, in SW 27-17-18 W2 be given first reading.

CARRIED



Res. No:
2023/520

Tax Exemption Bylaw No. 2023-33: 306 Spruce Creek Drive - 2nd Reading

Moved By: Councillor Peters

THAT Bylaw No. 2023-33 being a bylaw to provide for entering into an agreement for exemption from taxation for 306 Spruce Creek Drive, Lot 32, Blk 11, Plan 102136216, in SW 27-17-18 W2 be given second reading.

CARRIED

Res. No:
2023/521

Tax Exemption Bylaw No. 2023-33: 306 Spruce Creek Drive - 3 Readings

Moved By: Councillor Kotylak

THAT Bylaw No. 2023-33 being a bylaw to provide for entering into an agreement for exemption from taxation for 306 Spruce Creek Drive, Lot 32, Blk 11, Plan 102136216, in SW 27-17-18 W2 be given three readings at this meeting.

CARRIED UNANIMOUSLY

Res. No:
2023/522

Tax Exemption Bylaw No. 2023-33: 306 Spruce Creek Drive - 3rd Reading

Moved By: Councillor Trainor

THAT Bylaw No. 2023-33 being a bylaw to provide for entering into an agreement for exemption from taxation for 306 Spruce Creek Drive, Lot 32, Blk 11, Plan 102136216, in SW 27-17-18 W2 be given third and final reading.

CARRIED

Res. No:
2023/523

Bylaw No. 2023-21: Zoning Bylaw Amendment, Parcel A, NW 5-19-17 W2 (AR-CR1) - 3rd Reading

Moved By: Councillor Radmacher

THAT Bylaw No. 2023-21 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Parcel A, NW 5-19-17-W2 from AR - Agricultural Resource to CR1 - Country Residential District 1 be given third and final reading.

CARRIED

Res. No:
2023/524

Subdivision Approval: Parcel A, NW 5-19-17 W2

Moved By: Councillor Tuchscherer

THAT we recommend approval of the subdivision of Parcel A in the NW 5-19-17 W2 as shown on the Plan of Proposed Subdivision prepared by Dustin F. Dykstra of Caltech Inc., dated the 14th day of March, 2023, and authorize the Deputy Reeve and Administrator to sign the Servicing Agreement, with it being noted that the Servicing Agreement has been signed by the Developer and/or property owner, the Servicing Agreement fees have been paid and the application complies with the RM's Official Community Plan and Zoning Bylaw, and further; THAT we request Community Planning to waive the public advertisement requirement.

CARRIED

Res. No:
2023/525

Recess: 2:31 p.m.

Moved By: Deputy Reeve Capnerhurst

THAT the time being 2:31 p.m. we take a 6-minute recess.

CARRIED

Res. No:
2023/526

Reconvene: 2:37 p.m.
Moved By: Deputy Reeve Capnerhurst

THAT the time being 2:37 p.m. we reconvene our regular meeting of Council with it noted Financial Officer Sara Gartshore was excused from the council meeting at 2:37 p.m.

CARRIED

Res. No:
2023/527

In Camera: 2:37 p.m.
Moved By: Councillor Brodt

THAT we recess and continue deliberations *In Camera as a Committee of the Whole* at 2:37 p.m. as per section 120(2)(a) of *The Municipalities Act* and 17(1)(g) of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss the proposed commercial compost facility at Blk/Par D, Plan 102294604 Ext 0 and Blk/Par E, Plan 102294604 Ext 0.

CARRIED

Res. No:
2023/528

Out of Camera: 3:25 p.m.
Moved By: Councillor Brodt

THAT we move out of *In Camera as a Committee of the Whole* and reconvene the regular meeting of Council at 3:25 p.m.

CARRIED

Res. No:
2023/529

Acknowledgement of Town of Pilot Butte Letter Dated July 24, 2023
Moved By: Councillor Tuchscherer

THAT we acknowledge receipt of the Town of Pilot Butte's letter dated July 24, 2023 expressing their adamant opposition to the location of the proposed commercial compost facility and appealing to the RM of Edenwold to decline the development permit of EverGen Infrastructure Corp. at the proposed location on Highway 46 and Range Road 2185.

CARRIED

Res. No:
2023/530

Commercial Compost Facility Development Permit Application
Moved By: Councillor Kotylak

THAT pursuant to section 3.3.1 of the RM of Edenwold's Zoning Bylaw No. 2019-20, Council makes the final bylaw interpretation regarding the development permit application from EverGen Infrastructure Corp. for the "Permit to Construct" a commercial compost facility at Blk/Par D, Plan 102294604, Ext 0 and Blk/Par E, Plan 102294604, Ext 0, and that permit is to be considered and processed as a discretionary use under General Industry Type III.

CARRIED UNANIMOUSLY

Res. No:
2023/531

2023 Recreation Grants
Moved By: Councillor Tuchscherer

THAT for 2023 we continue to recognize the high cost of operating an indoor artificial ice facility and hereby approve an operational recreation grant of \$15,000.00 per facility as follows:

Communiskate: \$15,000.00;
Town of Balgonie (2 facilities): \$30,000.00;
Town of Pilot Butte: \$15,000.00;
and further; THAT we approve an operational grant of \$4,000.00 for the indoor natural ice facility at the Village of Edenwold.

CARRIED

Res. No:
2023/532

Golf Course Tax Abatements
Moved By: Councillor Trainor

THAT we approve a 50% abatement of the municipal taxes for 2023 for the Green Acres and Aspen Links Golf Courses, on the condition there are no tax arrears as of August 1, 2023, as follows:

Aspen Links Country Club

2896	ZZ K 01RA054430 Ext 8	\$773.90
2746	D 92R47574 Ext 6	\$1,331.05
3969	D 92R47574 Ext 5	\$1,940.91
3971	J 01RA05443 Ext 96	\$395.87
3976	CC K 01RA05443 Ext 8	\$1,128.17
3970	D 92R47574 Ext 3	\$407.36
2753	CC 01RA05443 Ext 4	\$277.83
3972	CC 01RA05443 Ext 9	\$2,278.92
3974	CC 01RA05443 Ext 5	\$843.65
3977	AA, ext 4 01RA08264(17)	\$339.01
3973	B, 90R20183	\$14.27
4059	B 90R20183 Club House	\$10,545.79

Green Acres Golf Club

849	SW 06 18 17 W2	\$1,765.56
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CARRIED

Res. No:
2023/533

Communiskate: 2023 Municipal Tax Abatement
Moved By: Councillor Trainor

THAT we approve a 100% abatement of the municipal taxes for 2023 for Communiskate as follows:

Roll 2080	Lot 1, Block 1, Plan 84R38664	\$22,152.37
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CARRIED

Res. No:
2023/534

Communiskate: Apply for 2023 Education Property Tax Abatement
Moved By: Councillor Tuchscherer

THAT we authorize Administration to apply to the Ministry of Government Relations for an exemption of 100% of the 2023 Education Property Tax for Communiskate as follows:

Roll 2080 Lot 1, Block 1, Plan 84R38664 \$32,597.04

CARRIED

Administration Report: 3:50 p.m. to 3:55 p.m.

Chief Administrative Officer Karen Zaharia presented the Administration Report on the following topics:

- TSSI grant funding approval received for staff participation in "Resolving Conflict Constructively" workshop with the Ministry of Justice, Dispute Resolution Office along with employees from 9 other municipalities; and
- Service Tracker reports for the period July 7 - 20, 2023.

Res. No:
2023/535

In Camera: 3:56 p.m.
Moved By: Councillor Tuchscherer

THAT we recess and continue deliberations *In Camera as a Committee of the Whole* at 3:56 p.m. as per section 120(2)(a) of *The Municipalities Act* and 16(1)(b) of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss human resources.

CARRIED

Manager of Planning & Development Paige Boha and Manager of Engineering & Public Works Clark Gates were excused from the council meeting at 4:30 p.m.

Res. No:
2023/536

Out of Camera: 4:40 p.m.
Moved By: Councillor Brodt

THAT we move out of *In Camera as a Committee of the Whole* and reconvene the regular meeting of Council at 4:40 p.m.

CARRIED

Res. No:
2023/537

Public Works Operators Salary Adjustments
Moved By: Councillor Trainor

THAT the salary for Public Works Operator Philip Velestuk be adjusted effective August 1, 2023 along with a title change to Public Works Operator II and THAT the salary for Seasonal Public Works Operator Brendan Pasloski be adjusted effective August 1, 2023, as reflected in the Municipality's 2023 Salary Schedule dated July 25, 2023.

CARRIED

Council Roundtable: 4:41 p.m. to 4:44 p.m.

Council presented their roundtable reports on the following topics:

- attendance at upcoming council meetings; and
- update from the RM's Fired Up Classic Car Show held on July 14, 2023.



Res. No:
2023/538

Correspondence
Moved By: Councillor Peters

THAT the following correspondence be hereby acknowledged and filed:

- White Butte RCMP Occurrence Reports: May & June 2023.

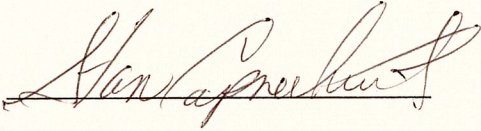
CARRIED

Res. No:
2023/539

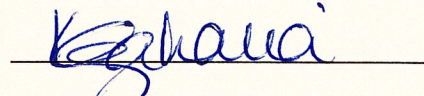
Adjournment: 4:45 p.m.
Moved By: Councillor Brodt

THAT this meeting be hereby adjourned at 4:45 p.m. with our next regular meeting of Council to be held on Tuesday, August 8, 2023 commencing at 9:00 a.m.

CARRIED



Deputy Reeve



Administrator