



**RM of Edenwold
Meeting Minutes**

Regular Council Meeting November 28, 2023 - 09:00 AM

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, November 28, 2023, in the Council Chamber of the Municipal Building, located at 100 Hutchence Road, Emerald Park, Saskatchewan, the following were present:

Reeve: Al Trainor

- Councillors: Division #1 Carmen Leibel
- Division #2 Stan Capnerhurst
- Division #3 Vacant
- Division #4 Karen Kotylak
- Division #5 Dwayne Radmacher
- Division #6 Tim Brodt
- Division #7 Rod Tuchscherer

Chief Administrative Officer: Karen Zaharia

Manager of Planning and Development: Paige Boha

Manager of Engineering and Public Works: Clark Gates

Financial Officer: Sara Gartshore

Call to Order

With a quorum present, Reeve Al Trainor called the meeting to order at 9:02 a.m.

Declaration of Conflict of Interest

Council reviewed the agenda items and Councillor Kotylak declared a conflict of interest in regard to Bylaw No. 2023-40 and Bylaw No. 2023-41 as shown as agenda items 1.1, 1.2 under Public Hearings and 9.1 under Planning & Development.

Res. No:
2023/735

Meeting Minutes: November 14, 2023
Moved By: Councillor Tuchscherer

THAT the minutes of the regular meeting held on November 14, 2023 be approved as circulated and presented.

CARRIED

Res. No:
2023/736

List of Accounts:
Moved By: Councillor Kotylak

THAT the list of accounts consisting of cheques #3345 to #3412 & 15 other EFT payments totaling \$232,275.02 plus November 1-15, 2023 payroll totaling \$53,428.07 be approved for payment.

CARRIED

Financial Officer Report: 9:08 a.m. to 9:15 a.m.

Financial Officer Sara Gartshore provided an overview of the receivable collections and presented the financial statement audit preliminary documents from the interim audit that took place on November 22 & 23, 2023.

Handwritten initials: "ab" and a signature.

Res. No:
2023/737

Receivable Collections
Moved By: Councillor Leibel

THAT we authorize Administration to proceed with Phase 3 collections through Dixon Commercial Investigators on Account #1696 and #1248; and further, THAT we authorize Administration to write off the remaining receivable accounts, as presented, as uncollectible if payment is not received by December 31, 2023.

CARRIED

Res. No:
2023/738

2023 Financial Statement Audit Preliminary Documents
Moved By: Councillor Brodt

THAT we acknowledge the 2023 financial statement audit preliminary documents; and further that Council agrees to sign the audit engagement letter, audit responsibilities letter, and risk of fraud inquiry.

CARRIED

Public Works Foreman Rod Benoth joined the council meeting at 9:15 a.m.

Public Works Report: 9:15 a.m. to 9:34 a.m.

Public Works Foreman Rod Benroth presented the Public Works Report on the following topics:

- rural road maintenance after the wet snow event on November 7, 2023;
- update on the installation of rural civic addressing signs in Divisions 1 & 2 in the south portion of the RM;
- speed limit signs to be installed on Range Road 2171 in accordance with new Bylaw No. 2023-52;
- culvert request for Range Road 2173 at SW 10-20-17 W2;
- update on the water treatment system operations and maintenance; and
- fleet management and maintenance programs update.

Res. No:
2023/739

Culvert Installation: Range Road 2173 at SW 10-20-17 W2
Moved By: Councillor Brodt

THAT we will install two (2) culverts at Range Road 2173 at SW 10-20-17 W2 with the landowner being responsible for the cost of the culverts and the RM will be responsible for the cost of the installation of the culverts.

CARRIED

Res. No:
2023/740

Accept Public Works Report
Moved By: Councillor Brodt

THAT we accept the Public Works Foreman's report, as presented.

CARRIED

Engineering Report: 9:34 a.m. 10:13 a.m.

Manager of Engineering & Public Works Clark Gates presented the Engineering Report on the following topics:

- requests from White Butte Trails regarding: 1) parking lot snow clearing, 2) RM to provide additional gravel for their newly constructed south parking lot and 3) RM to assist in the construction of a second access to north park lot;
- discussed the use of the after-hours emergency call-out answering service; and
- reviewed the preferred option for the Spruce Creek channel improvement project.

Res. No:
2023/741

White Butte Trails: Request for Parking Lot Snow Clearing
Moved By: Councillor Tuchscherer

THAT we will provide snow clearing of the White Butte Trails parking lots following the completion of snow removal of higher priority areas within the municipality and invoice the Ministry of Parks & Recreation the municipality's custom work rates for the service.

CARRIED

Res. No:
2023/742

White Butte Trails: Request for Additional Gravel for South Parking Lot
Moved By: Councillor Leibel

THAT we will provide approximately 60 cubic metres of additional gravel, at no cost, for the newly constructed south parking lot at White Butte Trails.

DEFEATED

Res. No:
2023/743

White Butte Trails: Request for Assistance with Construction of Second Access to North Parking Lot
Moved By: Councillor Brodt

THAT the Public Works Department will assist with the construction of a second access to the White Butte Trails north parking lot.

DEFEATED

Delegation: 10:13 a.m. to 10:18 a.m.

Tyler Lakeman with Finning attended the council meeting at 10:13 a.m. to gain a better understanding for the reason for the cancellation of the grader purchase, advised that there is no cancellation penalty and will keep the grader on order in the meantime and will stay in contact with the RM.

Delegation left the council meeting at 10:18 a.m.

Res. No:
2023/744

Recess: 10:20 a.m.
Moved By: Reeve Trainor

THAT the time being 10:20 a.m. we take a 10-minute recess.

CARRIED

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Res. No:
2023/745

Reconvene: 10:30.m.
Moved By: Reeve Trainor

THAT the time being 10:30 a.m. we reconvene our regular meeting of Council.

CARRIED

Delegation: 10:30 a.m. to 10:46 a.m.

The Regina Bypass Team, led by Christophe Martin and Brad Lander, attended the council meeting at 10:30 a.m. and gave an update on their activities during 2023 and updates on their annual winter maintenance plans.

Delegation left the council meeting at 10:46 a.m.

Public Works Foreman Rod Benroth was excused from the council meeting at 10:46 a.m.

Planning & Development Report: 10:46 a.m. to 10:54 a.m.

Manager of Planning & Development Paige Boha presented the Planning & Development Report on the following topics:

- development status updates;
- the RM is hosting an Indigenous Partnership Forum on November 30, 2023 at the Treaty 4 Governance Centre in Fort Qu'Appelle as part of the RM of Edenwold's Indigenous Engagement Strategy; and
- policies and bylaws under review.

Res. No:
2023/746

Subdivision Approval - Proposed Parcel A, NW 15-17-18 W2
Moved By: Councillor Capnerhurst

THAT we recommend approval of the subdivision of Parcel A in the NW 15-17-18 W2 as shown on the Plan of Proposed Subdivision prepared by 20/20 Geomatics dated the 30th day of October, 2023.

CARRIED

Res. No:
2023/747

Tax Enforcement: Request for Consent
Moved By: Councillor Leibel

THAT we authorize the Administrator to start proceedings with Request for Consent for the following lands in settlement of tax arrears:

<u>Interest Reg #</u>	<u>Legal Description</u>
125 323 129	Lot 9, Blk/Par 3, Plan 84R38664, ext. 0
125 315 366	Lot 6, Blk/Par A, Plan 102094792, ext. 0

CARRIED

Res. No:
2023/748

Bylaw No. 2023-52: A Bylaw to Regulate Speed Limit (60 km/hr) of Motor Vehicles - 1st Reading
Moved By: Councillor Brodt

THAT Bylaw No. 2023-52 being a bylaw to regulate the speed limit (60 km/hr) of motor vehicles be given first reading.

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CARRIED

Res. No: 2023/749
Bylaw No. 2023-52: A Bylaw to Regulate Speed Limit (60 km/hr) of Motor Vehicles - 2nd Reading
Moved By: Councillor Radmacher

THAT Bylaw No. 2023-52 being a bylaw to regulate the speed limit (60 km/hr) of motor vehicles be given second reading.

CARRIED

Res. No: 2023/750
Bylaw No. 2023-52: A Bylaw to Regulate Speed Limit (60 km/hr) of Motor Vehicles - 3 Readings
Moved By: Councillor Kotylak

THAT Bylaw No. 2023-52 being a bylaw to regulate the speed limit (60 km/hr) of motor vehicles be given three readings at this meeting.

CARRIED UNANIMOUSLY

Res. No: 2023/751
Bylaw No. 2023-52: A Bylaw to Regulate Speed Limit (60 km/hr) of Motor Vehicles - 3rd Reading
Moved By: Councillor Brodt

THAT Bylaw No. 2023-52 being a bylaw to regulate the speed limit (60 km/hr) of motor vehicles be given third and final reading.

CARRIED

Res. No: 2023/752
2024 Reduced EI Premium Rate
Moved By: Councillor Brodt

THAT we acknowledge the 2024 *Notice of Reduced Employment Insurance Premium Rate* of 1.177 times the employee premium due to the Municipality participating in an approved coverage plan through SARM.

CARRIED

Res. No: 2023/753
Recess for Public Hearings: 11:00 a.m.
Moved By: Reeve Trainor


THAT the time being 11:00 a.m. we recess for the following public hearings:

- **11:00 a.m.** Bylaw No. 2023-40: Zoning Bylaw Amendment - LSD 12, 3-18-18 W2, Ext 73 (AR to HPC);
- **11:10 a.m.** Bylaw No. 2023-41: OCP Bylaw Amendment - LSD 12, 3-18-18 W2, Ext 73;
- **11:20 a.m.** Bylaw No. 2023-42: Zoning Bylaw Amendment - Parcel B, SW 33-18-17 W2 (AR to CR1); and
- **11:30 a.m.** Bylaw No. 2023-43: Zoning Bylaw Amendment - Blk/Par D, Plan GD1719, Ext 1 and Blk/Par E, Plan GD 1719, Ext 1 (CR2 to COM1).

CARRIED

Res. No: 2023/754
Reconvene: 11:34 a.m.
Moved By: Reeve Trainor

THAT the time being 11:34 a.m. we reconvene our regular meeting of Council.

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CARRIED

Res. No: SARM Benefit Plan for 2024
2023/755 **Moved By:** Councillor Kotylak

THAT we make application to continue with our participation in the SARM Benefits Plan in 2024, in respect to our current employees and any new employees who are enrolled in the future; and further, we select the \$50,000 group coverage option for Elected & Appointed Officials and include the volunteer fire fighter option to our plan.

CARRIED

Res. No: Recess for Public Hearings: 11:40 a.m.
2023/756 **Moved By:** Councillor Tuchscherer

THAT the time being 11:40 a.m. we recess for the following public hearing:

- 11:40 a.m. Bylaw No. 2023-44: Zoning Bylaw Amendment - Parcel B, NE 17-17-18 W2 (AR to CR2).

CARRIED

Res. No: Reconvene: 11:41 a.m.
2023/757 **Moved By:** Reeve Trainor

THAT the time being 11:41 a.m. we reconvene our regular meeting of Council.

CARRIED

Res. No: Recess for Public Hearings: 11:50 a.m.
2023/758 **Moved By:** Councillor Tuchscherer

THAT the time being 11:50 a.m. we recess for the following public hearing:

- 11:50 a.m. Bylaw No. 2023-45: OCP Bylaw Amendment - Parcel B, NE 17-17-18 W2.

CARRIED

Res. No: Reconvene: 11:51 a.m.
2023/759 **Moved By:** Reeve Trainor

THAT the time being 11:51 a.m. we reconvene our regular meeting of Council.

CARRIED

Administration Report: 11:51 a.m. to 12:03 p.m.

Chief Administrative Officer Karen Zaharia presented the Administration Report on the following topics:

- update on the Division 3 By-Election advance polls and election day;
- upcoming workshop for Council;
- update on the Regina District Association of Rural Municipalities convention in January 2024;
- PVSD Board Subdivision #9 By-Election results;
- update from the White Butte RCMP Regimental Ball that took place on Saturday, November 18, 2023;
- update on the Conflict Resolution Workshop for RM staff and staff from 7 other municipalities;

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- update from the Household Hazardous Waste Day from Saturday, October 28, 2023;
- the RM hosting the Indigenous Partnership Forum on November 30, 2023 at the Treaty Four Governance Centre in Fort Qu'Appelle; and
- Service Tracker reports for the period of November 10 to 22, 2023.

Res. No:
2023/760

Recess: 12:03 p.m.
Moved By: Councillor Tuchscherer

THAT the time being 12:03 pm. we recess for lunch.

CARRIED

Res. No:
2023/761

Reconvene: 1:00 p.m.
Moved By: Reeve Trainor

THAT the time being 1:00 p.m. we reconvene our regular meeting of Council.

CARRIED

Res. No:
2023/762

Bylaw No. 2023-42: Zoning Bylaw Amendment - Parcel B, SW 33-18-17 W2 (AR to CR1) - 2nd Reading
Moved By: Councillor Leibel

THAT Bylaw No. 2023-42 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Parcel B, SW 33-18-17 W2 from AR – Agricultural Resource to CR1 - Country Residential 1 be given second reading,

CARRIED

Res. No:
2023/763

Bylaw No. 2023-42: Zoning Bylaw Amendment - Parcel B, SW 33-18-17 W2 (AR to CR1) - 3rd Reading & Subdivision Approval
Moved By: Councillor Brodt

THAT Bylaw No. 2023-42 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Parcel B, SW 33-18-17 W2 from AR – Agricultural Resource to CR1 - Country Residential 1 be given third and final reading, and further;

THAT we direct the Reeve and Chief Administrative Officer to execute the servicing agreement as written, with it being noted that the servicing agreement has been signed by the property owner, the servicing agreement fee has been paid, the application complies with the RM's Official Community Plan and Zoning Bylaw and we recommend approval of the proposed subdivision of Parcel B, SW 33-18-17 W2 as shown on the Plan of Proposed Subdivision dated August 10, 2023, prepared by Midwest Surveys Inc.

CARRIED

Delegation: 1:10 p.m. to 1:31 p.m.

Dr. Jamie Tudor with Vet to Pet attended the council meeting at 1:10 p.m. to discuss the possibility of providing regional animal control services and discussed plans to build a new veterinarian clinic within the RM of Edenwold.

Delegation left the council meeting at 1:31 p.m.

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Res. No:
2023/764

Bylaw No. 2023-43: Zoning Bylaw Amendment - Blk/Par D, Plan GD1719 Ext 1 and Blk/Par E, Plan GD 1719 Ext 1 (CR2 to COM1) - 2nd Reading
Moved By: Councillor Leibel

THAT Bylaw No. 2023-43 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Blk/Par D, Plan GD1719, Ext 1 from CR2 – Country Residential 2 District to COM1 – General Commercial District and rezoning Blk/Par E, Plan GD1719, Ext 1 from CR2 – Country Residential 2 District to COM1 – General Commercial District be given second reading.

DEFEATED

Committee Reports & Council Roundtable: 1:43 p.m. to 2:01 p.m.

Council provided their committee and roundtable reports on the following topics:

Councillor Capnerhurst advised of the upcoming the WCRM158 Wastewater Authority meeting on Thursday, November 30, 2023.

Councillor Brodt provided an update from the Saskatchewan Emergency Planner Association conference in Saskatoon that took place on November 22 & 23, 2023, and provided an update from the White Butte RCMP meeting.

Councillor Leibel provided an update from the recent Communications Committee meeting and how council meeting summaries will be prepared, preparation of a calendar for Council to know what is happening, such as meetings and events, at a glance for the year 2024 and suggested that ratepayers can sign up for the new mass notification system, Voyent Alert, at town hall meetings, once implemented.

Councillor Tuchscherer suggested the RM's signage for the Division 3 By-Election advance polls and election day be closer to the street, rather than closer to the RM Office parking lot and provided an update from the Planning, Development, Infrastructure & Strategic Plan Committee meeting.

Res. No:
2023/765

Recess: 2:00 p.m.
Moved By: Reeve Trainor

THAT the time being 2:00 p.m. we take a 10-minute recess.

CARRIED

Res. No:
2023/766

Reconvene: 2:10 p.m.
Moved By: Reeve Trainor

THAT the time being 2:10 p.m. we reconvene our regular meeting of Council.

CARRIED

Res. No:
2023/767

"In Camera" Session: 2:13 p.m.
Moved By: Councillor Capnerhurst

THAT we recess and continue deliberations *In Camera as a Committee of the Whole* at 2:13 p.m. as per section 120(2)(a) of *The Municipalities Act* and:

- clause 17(1)(g) of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss building code compliance issues of certain properties in the municipality;
- clause 16(1)(b) of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss human resources matter; and
- clause 16(1)(a) of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss legal matters.

CARRIED

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Res. No:
2023/768

Out of "In Camera" Session: 4:13 p.m.
Moved By: Councillor Brodt

THAT we move out of *In Camera as a Committee of the Whole* and reconvene the regular meeting of Council at 4:13 p.m.

CARRIED

Res. No:
2023/769

Administrative Assistant Position Change & Salary Adjustment
Moved By: Councillor Tuchscherer

THAT due to the vacant Administrative Assistant III position for a 6-month leave of absence, we acknowledge that Administrative Assistant Jessica Schoenroth will move into this position effective December 1, 2023, for 6 months, and her salary will be adjusted in accordance with the Municipality's 2023 Salary Schedule.

CARRIED

Res. No:
2023/770

Bylaw No. 2023-54: Text Amendment Bylaw - 1st Reading
Moved By: Councillor Brodt

THAT Bylaw No. 2023-54 being a bylaw to amend Bylaw No. 2019-20, known as the Zoning Bylaw, with text changes to the following sections:

Section 19.1: Permitted Uses - removing e) Agricultural Industry;
Section 19.2: Discretionary Uses - adding v) Agricultural Industry;

be given first reading, and further; THAT we authorize the Planning Department to proceed with the public notification requirements and schedule a public hearing.

CARRIED

Res. No:
2023/771

Call for Special Council Meeting
Moved By: Councillor Brodt

THAT we call a Special Council Meeting for the RM of Edenwold No. 158 to be held on Monday, December 4, 2023 at 6:00 p.m. at the RM Municipal Office at 100 Hutchence Road, Emerald Park, Saskatchewan for Council to consider the Discretionary Use Application for the Commercial Compost Facility at Blk/Par D, Plan 102294604, Ext 0 and Blk/Par E, Plan 102294604, Ext 0 in SW 5-18-18 W2.


CARRIED

Res. No:
2023/772

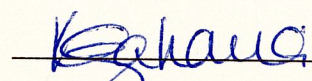
Adjournment: 4:26 p.m.
Moved By: Councillor Radmacher

THAT this meeting be hereby adjourned at 4:26 p.m. with our next regular meeting of Council to be held on Tuesday, December 12, 2023 commencing at 9:00 a.m.

CARRIED



Reeve



Administrator