



**RM of Edenwold  
Meeting Minutes**

**Regular Council Meeting December 12, 2023 - 09:00 AM**

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, December 12, 2023, in the Council Chamber of the Municipal Building, located at 100 Hutchence Road, Emerald Park, Saskatchewan, the following were present:

Reeve: Al Trainor

- Councillors: Division #1 Carmen Leibel
- Division #2 Stan Capnerhurst
- Division #3 Nichole Posehn
- Division #4 Karen Kotylak
- Division #5 Dwayne Radmacher
- Division #6 Tim Brodt
- Division #7 Rod Tuchscherer

- Chief Administrative Officer: Karen Zaharia
- Manager of Planning and Development: Paige Boha
- Manager of Engineering and Public Works: Clark Gates
- Financial Officer: Sara Gartshore

**Call to Order**

With a quorum present, Reeve Trainor called the meeting to order at 9:00 a.m.

**Declaration of Conflict of Interest**

Council reviewed the agenda items and no conflicts of interest were declared.

**Res. No:**  
2023/775

**Division 3 By-Election: Acknowledgement of Returning Officer Declaration of Results  
Moved By: Councillor Kotylak**

THAT we acknowledge the Declaration of Returning Officer for the 2023 Division 3 Councillor Municipal By-Election Results as follows:

<u>Name of Candidate</u>	<u>Number of Votes</u>
Beuparlant, Linda	9
Posehn, Nichole	35 Elected

**CARRIED**

**Res. No:**  
2023/776

**Division 3 Councillor: Oath of Office & Public Disclosure Statement  
Acknowledgement  
Moved By: Councillor Brodt**

THAT we acknowledge that Councillor Nichole Posehn signed her *Oath - Member of Council* on December 8, 2023 and submitted her Public Disclosure Statement as per section 3 and 3.2 of *The Municipalities Regulations* and section 94 and subsection 142(1) of *The Municipalities Act*.

**CARRIED**

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**Division 3 By-Election: Returning Officer Report: 9:03 a.m. to 9:04 a.m.**

Chief Administrative Officer and Returning Officer Karen Zaharia presented the Returning Officer Report for the Division 3 By-Election. There were 45 total voters, however, one voter was not from Division 3 resulting in a spoiled ballot. Therefore, there were 44 total votes cast. Turnout was poor as there could have been an estimated 500 voters in the division. It is recommended that we don't hold as many advance polls in a division by-election. The next general election is November 13, 2024 for the Reeve and Divisions 1, 3, 5 and 7.

**Res. No:**  
2023/777

**Meeting Minutes: November 28, 2023**  
**Moved By:** Councillor Leibel

THAT the minutes of the regular meeting held on November 28, 2023 be approved as circulated and presented.

**CARRIED**

**Res. No:**  
2023/778

**Public Hearing Minutes: November 28, 2023**  
**Moved By:** Councillor Kotylak

THAT the minutes of the public hearings meeting held on November 28, 2023 be approved as circulated and presented.

**CARRIED**

**Res. No:**  
2023/779

**Special Meeting Minutes: December 4, 2023**  
**Moved By:** Councillor Tuchscherer

THAT the minutes of the special meeting held on December 4, 2023 be approved as circulated and presented.

**CARRIED**

**Res. No:**  
2023/780

**List of Accounts**  
**Moved By:** Councillor Tuchscherer

THAT the list of accounts consisting of cheques #3413 to #3458, 12 other EFT payments & 2 credit card payments totaling \$453,699.77 plus November 16-30, 2023 payroll totaling \$52,913.20 be approved for payment.

**CARRIED**

**Res. No:**  
2023/781

**Bank Reconciliations: November 2023**  
**Moved By:** Councillor Leibel

THAT the November 2023 bank reconciliations be acknowledged as presented.

**CARRIED**

**Financial Officer Report: 9:11 a.m. to 9:23 a.m.**

Financial Officer Sara Gartshore presented the Financial Officer Report which provided an update on the municipality's financial activities for November 2023 and reviewed the list of outstanding accounts receivable and utility receivables that will be transferred to the tax roll at the end of December 2023.

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**Res. No:**  
2023/782

**Statement of Financial Activities & Financial Position: November 2023**

**Moved By:** Councillor Brodt

THAT we acknowledge the Statement of Financial Activities and Financial Position for November 2023 as circulated and presented.

**CARRIED**

**Res. No:**  
2023/783

**Accounts Receivable to Be Transferred to Tax Roll - December 31, 2023**

**Moved By:** Councillor Leibel

THAT we acknowledge the presentation of the 2023 outstanding accounts receivable as of December 7, 2023 and authorize Administration to add all allowable outstanding amounts to the applicable ratepayer's tax roll accounts at year end.

**CARRIED**

**Res. No:**  
2023/784

**Utility Receivable to Be Transferred to Tax Roll - December 31, 2023**

**Moved By:** Councillor Brodt

THAT we acknowledge the presentation of the 2023 outstanding utility receivable as of December 7, 2023 and authorize Administration to add all allowable outstanding amounts to the applicable ratepayer's tax roll accounts at year end.

**CARRIED**

Public Works Foreman Rod Benroth joined the council meeting at 9:22 a.m.

**Public Works Report: 9:23 a.m. to 9:43 a.m.**

Public Works Foreman Rod Benroth presented the Public Works Report on the following topics:

- November 2023 Water Report;
- rural and urban road maintenance after the snow events on November 25 and December 4, 2023;
- update on the installation of rural civic addressing signs in Divisions 1 & 2 in the south portion of the RM, waiting on line locates to be completed;
- updates on the wastewater system operations, water treatment system and water distribution system operations and maintenance;
- fleet management and maintenance programs update;
- damaged Spruce Creek sign light will be replaced;
- facilities and municipal buildings maintenance update; and
- release of performance security for road construction of an all-weather road at Parcel A, NW 5-19-17 W2.

**Res. No:**  
2023/785

**Accept Public Works Foreman Report**

**Moved By:** Councillor Tuchscherer

THAT we accept the Public Works Foreman's report as presented.

**CARRIED**

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**Res. No:**  
2023/786

**Parcel A, NW 5-19-17 W2: Release of Performance Security - Road Construction**  
**Moved By:** Councillor Radmacher

THAT we authorize Administration to release a portion of the performance security for Parcel A, NW 5-19-17 W2 in the form of cash held in the amount of \$24,000.00 which represents the full amount of \$26,000.00 for the construction of an all-weather road less a holdback of \$2,000.00 to cover deficiencies as identified by the Public Works Foreman and Manager of Engineering and Public Works.

**CARRIED**

**Res. No:**  
2023/787

**November 2023 Water Report**  
**Moved By:** Councillor Leibel

THAT we accept the November 2023 Monthly Water Report as presented with it noted no upset conditions occurred during this period.

**CARRIED**

**Res. No:**  
2023/788

**Lot 13, Block 23, Plan 101312839: Reimbursement of Backflow Valve from Sewer Back-up Incident on July 3, 2023**  
**Moved By:** Councillor Posehn

THAT we authorize Administration to issue payment to the homeowner at Lot 13, Block 23, Plan 101312839 to cover the cost of the backflow valve in the total amount of \$2,458.65, including applicable taxes, as a result from a sewer back-up incident that occurred July 3, 2023.

**CARRIED**

**Engineering Report: 9:43 a.m. to 10:20 a.m.**

Manager of Engineering & Public Works Clark Gates presented the Engineering Report on the following topics:

- reviewed the AECOM Drainage Report for Rock Pointe Estates, Mission Pointe Estates and a property on Kingsmere Avenue in Emerald Park; and
- Council requested that Manager of Engineering & Public Works prepare a labour force analysis and if any drainage work can be done by the RM's Public Works Department.

**Res. No:**  
2023/789

**Accept Manager of Engineering & Public Works Report**  
**Moved By:** Councillor Kotylak

THAT we accept the Manager of Engineering and Public Works Report as presented.

**CARRIED**

Public Works Foreman Rod Benroth was excused from the council meeting at 10:20 a.m.

**Res. No:**  
2023/790

**Recess: 10:20 a.m.**  
**Moved By:** Reeve Trainor

THAT the time being 10:20 a.m. we take a 10-minute recess.

**CARRIED**

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**Res. No:**  
2023/791

**Reconvene: 10:30 a.m.**  
**Moved By:** Reeve Trainor

THAT the time being 10:30 a.m. we reconvene our regular meeting of Council.

**CARRIED**

**Delegation: 10:30 a.m. to 10:45 a.m.**

Reggie Bodei and Christine Enmark with SaskPower attended the council meeting at 10:30 a.m. to present an overview of the Rowatt Transmission Line Projects. There will be three (3) new switching stations and the RM of Edenwold could be affected by routing areas. SaskPower is looking for feedback from the RM for public engagement with impacted landowners. Council inquired if the new stations will help with the outages in the area and they said that the issue is at a distribution level, not at a transmission level. SaskPower has a special team working on tracking what is creating the issues and if it relates to infrastructure. Council asked if representatives from distribution could come and do a presentation to Council. The delegation would contact Distribution and follow up with the RM.

Delegation left the council meeting at 10:45 a.m.

**Planning & Development Report: 10:45 a.m. to 11:10 a.m.**

Manager of Planning & Development Paige Boha presented the Planning & Development Report on the following topics:

- development status updates;
- update on the Indigenous Partnership Forum on November 30, 2023 at the Treaty 4 Governance Centre in Fort Qu'Appelle hosted by the RM and the consultant will provide a report on the Indigenous Engagement Strategy in January 2024;
- total number of surveys received for the Needs Assessment Survey project was 238 and is under review and will be provided to the consultant;
- discussed the timeline for fixing Storage Cell #3 and/or completion of Phase 2 of the WCRM158 Wastewater Treatment Plant before Community Planning Branch will lift the development hold in the area; and
- update on the policies and bylaws under review.

**Res. No:**  
2023/792

**Tax Exemption Bylaw No. 2023-50: 164 Spruce Creek Road - 1st Reading**  
**Moved By:** Councillor Brodt

THAT Bylaw No. 2023-50 being a bylaw to provide for entering into an agreement for exemption from taxation for 164 Spruce Creek Road, Lot 49, Block 9, Plan 102136216, in SW 27-17-18 W2 be given first reading.

**CARRIED**

**Res. No:**  
2023/793

**Tax Exemption Bylaw No. 2023-50: 164 Spruce Creek Road - 2nd Reading**  
**Moved By:** Councillor Kotylak

THAT Bylaw No. 2023-50 being a bylaw to provide for entering into an agreement for exemption from taxation for 164 Spruce Creek Road, Lot 49, Block 9, Plan 102136216, in SW 27-17-18 W2 be given second reading.

**CARRIED**

at  
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**Res. No:**  
2023/794

**Tax Exemption Bylaw No. 2023-50: 164 Spruce Creek Road - 3 Readings**  
**Moved By:** Councillor Capnerhurst

THAT Bylaw No. 2023-50 being a bylaw to provide for entering into an agreement for exemption from taxation for 164 Spruce Creek Road, Lot 49, Block 9, Plan 102136216, in SW 27-17-18 W2 be given three readings at this meeting.

**CARRIED UNANIMOUSLY**

**Res. No:**  
2023/795

**Tax Exemption Bylaw No. 2023-50: 164 Spruce Creek Road - 3rd Reading**  
**Moved By:** Councillor Radmacher

THAT Bylaw No. 2023-50 being a bylaw to provide for entering into an agreement for exemption from taxation for 164 Spruce Creek Road, Lot 49, Block 9, Plan 102136216, in SW 27-17-18 W2 be given third and final reading.

**CARRIED**

**Res. No:**  
2023/796

**Recess: 12:00 p.m.**  
**Moved By:** Reeve Trainor

THAT the time being 12:00 p.m. we recess for lunch.

**CARRIED**

**Res. No:**  
2023/797

**Reconvene: 1:32 p.m.**  
**Moved By:** Reeve Trainor

THAT the time being 1:32 p.m. we reconvene our regular meeting of Council.

**CARRIED**

**Res. No:**  
2023/798

**2024 List of Committees & Appointments**  
**Moved By:** Councillor Capnerhurst

THAT we approve the 2024 List of Committees and Appointments as presented.

**CARRIED**

**Res. No:**  
2023/799

**Appointment of Deputy Reeve for 2024**  
**Moved By:** Councillor Brodt

THAT Councillor Stan Capnerhurst be hereby appointed as Deputy Reeve for the year 2024 as per section 91 of *The Municipalities Act*.

**CARRIED**

**Res. No:**  
2023/800

**Appointment of Solicitors for 2024**  
**Moved By:** Councillor Radmacher

THAT Randy Sandbeck and Ronald Jalmanzar of Olive Waller Zinkhan & Waller be appointed as the Municipality's solicitors for 2024.

**CARRIED**

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**Res. No:**  
2023/801

**Appointment of Auditors for 2024**  
**Moved By:** Councillor Brodt

THAT we appoint Dudley & Company LLP, Chartered Professional Accountants as our Auditor for 2024 as per subsection 188(1) of *The Municipalities Act*.

**CARRIED**

**Res. No:**  
2023/802

**2024 Council Meeting Dates**  
**Moved By:** Councillor Radmacher

THAT in accordance with subsection 122(1) of *The Municipalities Act*, the regular council meetings for 2024 will be held on the 2nd and 4th Tuesday of each month except for June when the meetings will be held the 2nd Monday and the 4th Tuesday and for December when the meetings will be held on the 2nd and 3rd Tuesday. The meetings will commence at 9:00 a.m. in the Council Chambers located in the RM Municipal Office located at 100 Hutchence Road in Emerald Park, Saskatchewan.

**CARRIED**

**Res. No:**  
2023/803

**Appointment of Board of Revision Members for 2024**  
**Moved By:** Councillor Brodt

THAT the following individuals be appointed as members of the Board of Revision for 2024 for the RM of Edenwold No. 158:

- Barry Braitman
- Jocelin Martin
- Dave Gurnsey
- Wayne Adams
- Mike Walbaum
- Jeff Hutton
- Wayne Joyce
- Secretary: Aileen Swenson

**CARRIED**

**Res. No:**  
2023/804

**Appointment of Development Appeals Board Members for 2024**  
**Moved By:** Councillor Leibel

THAT the following individuals be appointed as members of the Development Appeals Board for 2024 for the RM of Edenwold No. 158:

- Aimee Bryck
- Andrea McNeil-Wilson
- Barry Braitman
- Alton Tangedal
- Jocelin Martin
- Dave Gurnsey
- Wayne Adams
- Mike Walbaum
- Secretary: Aileen Swenson

**CARRIED**

at  
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**Res. No:**  
2023/805

**2024 Dust Control Policy - Open House Scheduled**  
**Moved By:** Councillor Brodt

THAT we host a come-and-go Open House on Tuesday, January 16, 2023 from 6:30 p.m. to 8:30 p.m. at the RM Municipal Office at 100 Hutchence Road, Emerald Park, Saskatchewan to gather feedback from our ratepayers regarding the RM's 2024 Dust Control Policy.

**CARRIED**

**Res. No:**  
2023/806

**2024 Custom Work Rates**  
**Moved By:** Councillor Kotylak

THAT the custom work rates for the motor graders for 2024 will remain the same as 2023:

- \$225.00 per hour for ratepayers with a \$112.50 minimum charge, plus applicable taxes, for grading of lanes during the summer months;
- \$225.00 per hour for non-ratepayers and other municipal authorities may be undertaken at Council's discretion, with a \$112.50 minimum charge, plus applicable taxes.

**CARRIED**

**Res. No:**  
2023/807

**2024 Road Maintenance Agreement Rates**  
**Moved By:** Councillor Leibel

THAT we acknowledge that road maintenance agreement fees will be charged at the following "Regional Road Rate" in accordance with section 12.1 of *The Municipalities Regulations* commencing January 1, 2024:

- Summer (March 16 to November 14): 5.87 cents/tonne/km
- Winter (November 15 to March 15): 2.94 cents/tonne/km

plus applicable taxes and further; THAT a minimum compensation of \$60.00/km of haul road used shall be applicable, plus applicable taxes.

**CARRIED**

**Res. No:**  
2023/808

**Bylaw No. 2023-48: Gravel Licensing Bylaw - 1st Reading**  
**Moved By:** Councillor Kotylak

THAT Bylaw No. 2023-48 being a bylaw to license the excavation of gravel from gravel pits be given first reading.

**CARRIED**

**Res. No:**  
2023/809

**Bylaw No. 2023-48: Gravel Licensing Bylaw - 2nd Reading**  
**Moved By:** Councillor Brodt

THAT Bylaw No. 2023-48 being a bylaw to license the excavation of gravel from gravel pits be given second reading.

**CARRIED**

**Res. No:**  
2023/810

**Bylaw No. 2023-48: Gravel Licensing Bylaw - 3 Readings**  
**Moved By:** Councillor Capnerhurst

THAT Bylaw No. 2023-48 being a bylaw to license the excavation of gravel from gravel pits be given three readings at this meeting.

**CARRIED UNANIMOUSLY**



**Res. No:** 2023/811  
**Bylaw No. 2023-48: Gravel Licensing Bylaw - 3rd Reading**  
**Moved By:** Councillor Brodt

THAT Bylaw No. 2023-48 being a bylaw to license the excavation of gravel from gravel pits be given third and final reading.

**CARRIED**

**Res. No:** 2023/812  
**Recess: 2:28 p.m.**  
**Moved By:** Reeve Trainor

THAT the time being 2:28 p.m. we take a 7-minute recess.

**CARRIED**

**Res. No:** 2023/813  
**Reconvene: 2:35 p.m.**  
**Moved By:** Reeve Trainor

THAT the time being 2:35 p.m. we reconvene our regular meeting of Council.

**CARRIED**

**Administration Report: 2:35 p.m. to 2:40 p.m.**

Chief Administrative Officer Karen Zaharia presented the Administration Report on the following topics:

- Public Notice for setting council remuneration for 2024 will be posted on website and social media December 12, 2023 with remuneration being set at the December 19, 2023 council meeting; and
- Regina District Association of Rural Municipalities convention taking place on January 4 & 5, 2024 with it noted that the RM is doing a presentation on the municipality's CSO Program.

**Committee Reports: 2:41 p.m. to 2:55 p.m.**

Council presented their committee reports on the following topics:

**Communications Committee**

Councillor Leibel advised that the mass notification system, Voyent Alert System, will be launched to the public on January 1, 2024. The public is required to register to receive important community notifications. The service is free, easy to use and anonymous. The RM will send be sending information to all RM ratepayers via regular mail and information will be published in the neighbouring communities' newsletters.

Communications Officer Lee Chambers joined the council meeting at 2:50 p.m.

The RM's Communications Officer is looking into the reach, visibility and circulation of the Quad Town Forum newspaper.

Council meeting summaries will be posted on the RM website and social media on the Wednesday following the council meeting.

**WCRM158 Wastewater Authority**

Councillor Capnerhurst provided an update on the status of Phase 2 of the WCRM158 Wastewater Treatment Plant project.



**White Butte RCMP Stakeholder Meeting**

Councillor Brodt advised that the next White Butte RCMP stakeholder meeting will be taking place on January 18, 2024.

**Planning, Infrastructure, Development & Strategic Plan Committee**

Councillor Tuchscherer advised of their next upcoming committee meeting.

Communications Officer Lee Chambers was excused from the council meeting at 3:09 p.m.

**Council Roundtable: 2:55 p.m. to 3:20 p.m.**

Council presented their roundtable reports on the following topics:

- coyote bounty amount paid by the RM and other municipalities;
- request for a "curve ahead" road sign on Emerald Park Road; and
- update from the RM's Christmas Tree Lighting and Fireworks event on December 7, 2023. The event was a huge success with over 250 people in attendance and the weather cooperating. The fireworks show was great and Access Communications was in attendance and interviewed the Reeve and attendees.

**Res. No:**  
2023/814

**Correspondence**

**Moved By:** Councillor Radmacher

THAT the following correspondence be hereby acknowledged and filed:

- 2023 Hail Roll Commission Letter; and
- Pilot Butte Farm Gardens & Market Association - Thank You Letter.

**CARRIED**

**Res. No:**  
2023/815

**"In Camera" Session: 3:21 p.m.**

**Moved By:** Councillor Brodt

THAT we recess and continue deliberations *In Camera as a Committee of the Whole* at 3:21 p.m. as per section 120(2)(a) of *The Municipalities Act* and 17(1)(g) of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss a scheduled future delegation and their presentation.

**CARRIED**

**Res. No:**  
2023/816

**Out of "In Camera": 3:29 p.m.**

**Moved By:** Councillor Radmacher

THAT we move out of *In Camera as a Committee of the Whole* and reconvene the regular meeting of Council at 3:29 p.m.

**CARRIED**

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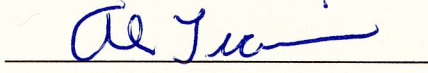


Res. No:  
2023/817

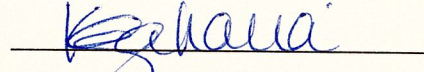
Adjournment: 3:31 p.m.  
Moved By: Councillor Brodt

THAT this meeting be hereby adjourned at 3:31 p.m. with our next regular meeting of Council to be held on Tuesday, December 19, 2023 commencing at 9:00 a.m.

CARRIED



Reeve



Administrator