



**RM of Edenwold
Meeting Minutes
Regular Council Meeting January 23, 2024 - 09:00 AM**

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, January 23, 2024, in the Council Chamber of the Municipal Building, located at 100 Hutchence Road, Emerald Park, Saskatchewan, the following were present:

Deputy Reeve: Stan Capnerhurst

Councillors: Division #1 Carmen Leibel
Division #3 Nichole Posehn
Division #4 Karen Kotylak
Division #5 Dwayne Radmacher
Division #6 Tim Brodt
Division #7 Rod Tuchscherer

Chief Administrative Officer: Karen Zaharia

Manager of Planning and Development: Paige Boha

Manager of Engineering and Public Works: Clark Gates

Financial Officer: Sara Gartshore

Absent: Reeve Al Trainor

Call to Order

With a quorum present, Deputy Reeve Capnerhurst called the meeting to order at 9:02 a.m.

Declaration of Conflict of Interest

Council reviewed the agenda items and no conflicts of interest were declared.

Res. No:
2024/058

Meeting Minutes: January 9, 2024
Moved By: Councillor Leibel

THAT the minutes of the regular meeting held on January 9, 2024 be approved as circulated and presented.

CARRIED

Res. No:
2024/059

Public Hearing Minutes: January 9, 2024
Moved By: Councillor Kotylak

THAT the minutes of the public hearing meeting held on January 9, 2024 be approved as circulated and presented.

CARRIED

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Res. No:
2024/060

List of Accounts

Moved By: Councillor Tuchscherer

THAT the list of accounts consisting of cheques #3602 to #3682, 11 other EFT payments & 2 credit card payments totaling \$732,712.88 plus January 1-15, 2024 payroll totaling \$53,368.02 be approved for payment.

CARRIED

Financial Officer Report: 9:11 a.m. to 9:22 a.m.

Financial Officer Sara Gartshore presented the Financial Officer Report which provided an update on the municipality's financial activities for December 2023. She provided the 2019 to 2023 utility financials and scenarios for the 2024 Sewer Infrastructure Levy 2 for Council discussion. This discussion was deferred to the February 13, 2024 regular council meeting.

Councillor Radmacher joined the council meeting at 9:19 a.m.

Res. No:
2024/061

Statement of Financial Activities & Financial Position: December 2023

Moved By: Councillor Posehn

THAT we approve the Statement of Financial Activities and Financial Position for December 2023 as circulated and presented.

CARRIED

Public Works Foreman Rod Benoth joined the council meeting at 9:22 a.m.

Public Works Report: 9:26 a.m. to 9:30 a.m.

Public Works Foreman Rod Benroth presented the Public Works Report on the following topics:

- rural and urban road maintenance updates;
- pathway maintenance update;
- updates on the wastewater system operations, water treatment system and water distribution system operations and maintenance;
- advised of an accident that occurred at the water fill station in which a vehicle caused damage to the RM's chain link fence;
- updates on fleet management and maintenance programs;
- updates on facilities and municipal buildings maintenance; and
- discussion was held regarding water discoloration reported on Porter Bay and a water pressure issue on Woods Crescent.

Council discussed that the Dust Control Open House held on January 16, 2024, saw 50 ratepayers in attendance and 38 written comments. The following is a summary of what the RM heard from ratepayers:

- Dust control and the method of dust control application, directly affects the quality of life for rural ratepayers, including health, wear/tear/corrosion on vehicles, as well as safety issues.
- Dissatisfaction with the shift from a 50/50 cost-sharing arrangement to effectively an 80-20 split, as well as the custom work rates, citing it as a significant increase, and affordability as a key concern.
- Causes of dust are not the result of rural ratepayer' actions but they are having to pay for it. As the rural part of the municipality, they feel they should not bear the additional cost, particularly when they are not causing the dust, but rather the increased traffic/type of traffic for which they are not responsible for.

- Considerations for alternative methods of dust control including looking at other research, exploring alternative products and methods for dust control.
- Alternative approaches to mitigating the cost of and affect to rural ratepayers included having heavy haul users pay more for dust control, different cost approaches to dust control on over-dimensional roads, use of more environmentally friendly alternatives to dust control, reduction in speed, and use of proactive traffic counts to establish dust control parameters.

Res. No:
2024/062

Accept Public Works Report
Moved By: Councillor Leibel

THAT we accept the Public Works Foreman's report as presented.

CARRIED

Res. No:
2024/063

Farmland Lease Tender Results
Moved By: Councillor Leibel

THAT we award the farmland lease for the NE 8-18-17 W2 to the highest bidder, Wyatt Mills, for the next 3 years, starting April 1, 2024 to March 31, 2027 at the rate of \$75.00 per acre plus GST.

CARRIED

Res. No:
2024/064

2024 Waterworks Emergency Response Plan
Moved By: Councillor Kotylak

THAT we adopt the 2024 Waterworks Emergency Response Plan, as presented January 23, 2024.

CARRIED

Res. No:
2024/065

2024 Waterworks Quality Assurance/Quality Control Policy
Moved By: Councillor Tuchscherer

THAT we adopt the 2024 Waterworks Quality Assurance Policy, as presented January 23, 2024.

CARRIED

Res. No:
2024/066

RM's Annual Notice to Consumers: Drinking Water Quality & Compliance Report
Moved By: Councillor Tuchscherer

THAT we hereby acknowledge the Annual Notice to Consumers: Drinking Water Quality and Compliance Report as presented on January 23, 2024, which will be submitted to Water Security Agency, posted on our website and will be mailed with the first quarter utility billing in April 2024.

CARRIED

Res. No:
2024/067

2023 Bridge Repairs
Moved By: Councillor Posehn

THAT we accept Change Order #1 from Western Infrastructure Renewal Inc. dated January 13, 2024 in the amount of \$26,200.00 plus applicable taxes for bridges 218-16-09E and 218-16-19N.

CARRIED

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Engineering Report: 10:03 a.m. to 10:08 a.m.

Manager of Engineering & Public Works provided the 2022 Water Health and Toxicity Report to summarize the quality of RM water, which has medium-high hardness, typical for groundwater sourced water, with excellent metrics for overall aesthetics.

Manager of Engineering & Public Works also presented vehicle collision data in the RM using SGI data from 2016 to 2022. The RM is well below Saskatchewan averages for collisions and fatalities on a per capita basis. The area with the highest rate of incidents is the intersection of Great Plains Road and Emerald Park Road in Emerald Park, which accounts for more than a third of all collisions in Emerald Park.

Public Works Foreman Rod Benroth was excused from the council meeting at 10:08 a.m.

Res. No:
2024/068

Recess: 10:08 a.m.
Moved By: Deputy Reeve Capnerhurst

THAT the time being 10:08 a.m. we take a 7-minute recess.

CARRIED

Res. No:
2024/069

Reconvene: 10:15 a.m.
Moved By: Deputy Reeve Capnerhurst

THAT the time being 10:15 a.m. we reconvene our regular meeting of Council.

CARRIED

Delegation: 10:15 a.m. to 10:45 a.m.

Matthew Frombach, Jordan Nargang & Lise Nargang from the Village of Edenwold Memorial Rink Board attended the council meeting to update Council on the damage to their rink. A contractor and engineering firm were hired in the fall of 2023 and found dust from wood-boring beetles and the rink is now non-operational. The Rink Board is exploring options to address the situation and while costs are to be determined, they requested that the RM consider additional funding for the rink and the possibility of grant applications to support funding the solution.

Public Works Foreman Rod Benroth was left the council meeting at 10:20 a.m.

Councillor Brodt joined the council meeting at 10:34 a.m.

Delegation left the council meeting at 10:45 a.m.

Delegation: 10:45 a.m. to 10:59 a.m.

The RM's Weed Inspector, Jim Sigmeth, attended the council meeting to discuss alternative weed control options for the noxious weed leafy spurge that are easier on the environment, as well as cost efficiency, for Council's consideration when the RM sets the 2024 Leafy Spurge Rebate Program. Council discussed expanding the weed control coverage to match what SARM has in their Invasive Plant Control Rebate Program.

Delegation left the council meeting at 10:59 a.m.

Res. No:
2024/070

Recess for Public Hearing: 11:00 a.m.
Moved By: Deputy Reeve Capnerhurst

THAT the time being 11:00 a.m. we recess for the following public hearing:

- Discretionary Use Application: Aggregate Operations at Blk/Par B, Plan 79R59981 Ext 1, SW 1-17-17 W2.

CARRIED

Res. No:
2024/071

Reconvene: 11:07 a.m.
Moved By: Deputy Reeve Capnerhurst

THAT the time being 11:07 a.m. we reconvene our regular meeting of Council.

CARRIED

Planning & Development Report: 11:07 a.m. to 11:16 a.m.

Manager of Planning & Development Paige Boha presented the Planning & Development Report on the following topics:

- development status updates; and
- rezoning application status updates.

Res. No:
2024/072

Bylaw No. 2023-58: Zoning Bylaw Text Amendment - Discretionary Use Criteria and Veterinary Clinic Definition - 1st Reading
Moved By: Councillor Kotylak

THAT Bylaw No. 2023-58 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by adding discretionary use evaluation criteria and revising the definition of "veterinary clinics" be given first reading, and further; THAT we authorize the Planning Department to proceed with the public notification requirements and schedule a public hearing.

CARRIED

Res. No:
2024/073

Tregassa Drive Extension Servicing Agreement - Performance Security Release Request
Moved By: Councillor Leibel

THAT we direct Administration to release the performance security held for the subdivision of Tregassa Drive extension in the NW 18-17-17 W2 in the amount of \$42,400.00, due to the Certificate of Substantial Completion being issued and the remaining \$15,900.00 will be held by the Municipality until the Letter of Final Performance is issued.

CARRIED

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Delegation: 11:30 a.m. to 12:36 p.m.

Brent Miller, Sylvia Dziak Marshall & Scott Golding with the Ministry of Highways attended the council meeting in person and WSP consultants, Kerra Mruss and Kristen Faber attended the council meeting via teams to provide Council with an update on the Hwy 46 & Hwy 1 Regina to Balgonie Functional Project.

The Ministry of Highways presented preliminary designs and plans for twinning Hwy 46 between Regina and Balgonie and requested feedback from Council. Two public open houses are tentatively planned, one for initial engagement and then to present findings. Open house locations and dates to be determined. After public engagement is complete in the spring, the final design presentation will be presented in the fall of 2024.

Res. No:
2024/074

Recess: 12:36 p.m.
Moved By: Deputy Reeve Capnerhurst

THAT the time being 12:36 p.m. we recess for lunch.

CARRIED

Res. No:
2024/075

Reconvene: 1:58 p.m.
Moved By: Deputy Reeve Capnerhurst

THAT the time being 1:58 p.m. we reconvene our regular meeting of Council with it noted that Councillor Radmacher is not in attendance.

CARRIED

Res. No:
2024/076

Discretionary Use Application: Aggregate Operations at Blk/Par B, Plan 79R59981 Ext 1, SW 1-17-17 W2
Moved By: Councillor Brodt

THAT we approve the Discretionary Use application for an Aggregate Operation and instruct the Development Officer to issue a permit for the use at Blk/Par B-Plan 77R59981 Ext 1, SW-1-17-17-2 (the Lands) with the following conditions:

1. That the aggregate operation at the Lands is developed in accordance with the site plan attached to the development permit.
2. The development of the Lands shall conform with RM of Edenwold Aggregate Extraction Policy.
3. A geotechnical study may be required for protection of the Condie Aquifer in accordance with the Gravel Extraction Policy.
4. A hydrogeological report for protection of the neighbouring wells may be provided to the RM in accordance with the Gravel Extraction Policy.
5. Aggregate operations on the Lands shall be permitted to encroach within the 805 metre setback indicated in the Gravel Extraction Policy with the following conditions:
 - a. Council will consider any concerns from landowners with residences within 805 metres of the Lands.
 - b. c. Concerns from landowners with residences within 805 metres of the Lands may be added to the Development Agreement and registered on title at the cost of the owner.
6. A development agreement between the owner, the operator, and the RM is required for operations on the Lands.
7. A phasing plan shall be submitted to the RM by the owner/applicant. This plan shall show intended protection of the Hazard Area.
8. A restoration and reclamation plan shall be submitted to the RM for approval.
9. The owner/applicant shall provide the RM with a Spill Prevention, Containment, and Control Plan for hazardous substances required on the Lands.
10. The owner/applicant shall enter into a dust control agreement, TBD, with the RM to maintain clear sight lines at Hwy #48 and the subject property road. This dust control agreement will be included in the development agreement.

11. All onsite signage must be located the Lands and shall not be permitted on the municipal roadway.
12. Traffic safety must comply with signage requirements in consultation with the Ministry of Highways standards for traffic safety at the intersection of the Lands and Hwy #48 as per letter from the Ministry's Traffic Engineering & Development Department dated 2024-01-19.
13. The owner/applicant shall apply annually for a licence to extract gravel (Bylaw No. 2023-48).
14. The owner/applicant shall report the amount of gravel extracted during the year to the RM by December 31st of each year.
15. Must comply with all Development Regulations and requirements of the Agricultural Resource District (AR).
16. Hours of operation shall be as determined by Council, unless otherwise requested. Hours of operation beyond daylight hours require Council approval.
17. Any variation to this permit, intensification of use, change of hours of operation, change of use, or addition of staff may require a separate development permit or discretionary use approval from Council.
18. A building permit may be required for accessory buildings and scale. Please contact the Planner/Development Officer for verification.
19. No nuisance from noise, vibration, smoke, dust, odours, heat, glare, electrical or radio disturbance shall be produced by the operations, and, at all times, the privacy and enjoyment of adjacent dwellings shall be preserved. The aggregate operations shall not adversely affect the amenities of the neighbourhood.
20. Once the draft agreement is prepared, to bring it to Council for further review.

CARRIED

Communications Officer Lee Chambers joined the council meeting at 2:06 p.m.

Communications Report: 2:06 p.m. to 2:31 p.m.

Communications Officer Lee Chambers presented the Communications Report on the following topics:

- public hearings and open houses are now being promoted on Voyent Alert System;
- social media engagement statistics;
- website updates include easier access to Voyent Alert and Council Updates on the RM website homepage;
- civic address registry plans; and
- 2024 communications calendar and events.

A discussion was held regarding the Prairie Valley School Division (PVSD) no longer including a high school in the White City Emerald Park area as a top 3 capital project priority and no inclusion of additional elementary schools in this rapidly growing area, the RM of Edenwold and the Town of White City will meet to discuss a joint letter to express concern to PVSD and encourage further discussions with both municipalities.

Councillor Radmacher rejoined the council meeting at 2:15 p.m.

Communications Officer Lee Chambers was excused from the council meeting at 2:31 p.m.

Res. No: CSO Supervisor Contract Renewal for 2024
2024/077 **Moved By:** Councillor Radmacher

THAT we authorize the Reeve and Chief Administrative Officer to sign the Contract Agreement for Community Safety Officer Supervisor Services for 2024 with Roderick Ash, as presented.

CARRIED

Res. No: Fire Department Rescue Response Boundary Map Change
2024/078 **Moved By:** Councillor Brodt

THAT we notify PA911 Dispatch that the fire department rescue response boundaries be changed to be the same as the fire department fire response boundaries as shown on the attached response map marked as Schedule "A".

CARRIED

Administration Report: 2:14 p.m. to 2:52 p.m.

Chief Administrative Officer Karen Zaharia presented the Administration Report on the following topics:

- update on the SARM Annual Convention in Regina on March 13 to 15, 2024 and the RM's voting delegates were determined;
- update on the leafy spurge rebate the RM received from the SARM Invasive Plant Control Program for 2023;
- the RM's 2024 Leafy Spurge Rebate Program will be discussed at the February 13, 2024, regular council meeting and Council will discuss alternative weed control products for the 2024 program;
- meeting request from the Council for the Town of Balgonie;
- Service Tracker reports for the period of January 6 to 18, 2024; and
- presentation of proposed timeline for the 2024 water and sewer rate bylaws.

Community Safety Officer Supervisor Rod Ash joined the council meeting at 2:56 p.m.

Administration Report (continued): 2:56 p.m. to 3:08 p.m.

Chief Administrative Officer Karen Zaharia and CSO Supervisor Rod Ash provided an update on the CSO search.

Community Safety Officer Supervisor Rod Ash was excused from the council meeting at 3:08 p.m.

Committee Reports: 3:09 p.m. to 3:21 p.m.

Strategic Planning Committee

Councillor Posehn discussed that the Strategic Planning Committee established 2024 goals and objectives for the RM. Some of these goals include increased communications and efficiencies in RM processes and procedures. The Planning and Development Executive Summary will now be including a map that shows all the locations of the active subdivision files, redevelopment proposals, and rezoning applications. Planning and Development will also be providing larger maps for public hearings. It was noted that the Strategic Plan requires some revisions to clarify definitions.

Protective Services Committee

Councillor Brodt provided an update from the Protective Services Committee meeting which included review of the fire department 2024 capital budget items, reviewed the fire departments' fire and rescue response boundaries and discussed civic addressing and 911 calls.

White Butte RCMP Stakeholders Meeting - January 18, 2024

Councillor Brodt provided an update from the White Butte RCMP Stakeholder meeting that took place on January 18, 2024.

WCRM158 Wastewater Management Authority - December 2023

Councillor Capnerhurst provided an update on the WCRM158 Wastewater Management Authority's activities for December 2023.

Council Roundtable Reports: 3:21 p.m. to 3:28 p.m.

Council presented their roundtable reports on the following topics:

- clause to be added to the farmland lease;
- it has been noted that commercial vehicles have been unloading recycling into the large blue recycling bin at the RM office and a sign stating "For RM Residential Use Only" would be recommended; and
- drainage concern.

Res. No:
2024/079

Correspondence
Moved By: Councillor Brodt

THAT the following correspondence be hereby acknowledged and filed:

- Invenergy; Lajord Renewable Energy Centre Project & Open House Public Notice;
- Emerald Park Fire Department & Pilot Butte Fire Department: Update from Fire Calls on January 12-14, 2024; and
- Village of Edenwold Fire Department - 2023 Call Summary.

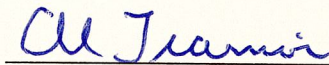
CARRIED

Res. No:
2024/080

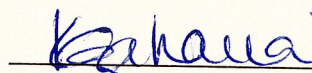
Adjournment: 3:30 p.m.
Moved By: Councillor Radmacher

THAT this meeting be hereby adjourned at 3:30 p.m. with our next regular meeting of Council to be held on Tuesday, February 13, 2024 commencing at 9:00 a.m.

CARRIED



Reeve



Administrator