



**RM of Edenwold
Meeting Minutes
Regular Council Meeting February 13, 2024 - 09:00 AM**

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, February 13, 2024, in the Council Chamber of the Municipal Building, located at 100 Hutchence Road, Emerald Park, Saskatchewan, the following were present:

Reeve: Al Trainor

- Councillors: Division #1 Carmen Leibel
Division #2 Stan Capnerhurst
Division #3 Nichole Posehn
Division #4 Karen Kotylak
Division #5 Dwayne Radmacher
Division #6 Tim Brodt
Division #7 Rod Tuchscherer

Chief Administrative Officer: Karen Zaharia

Manager of Planning and Development: Paige Boha

Manager of Engineering and Public Works: Clark Gates

Financial Officer: Sara Gartshore

Call to Order

With a quorum present, Reeve Trainor called the meeting to order at 9:03 a.m.

Declaration of Conflict of Interest

Council reviewed the agenda items and no conflicts of interest were declared.

Res. No: Meeting Minutes: January 23, 2024
2024/085 **Moved By:** Councillor Brodt

THAT the minutes of the regular meeting held on January 23, 2024 be approved as circulated and presented.

CARRIED

Res. No: Public Hearing Minutes: January 23, 2024
2024/086 **Moved By:** Councillor Kotylak

THAT the minutes of the public hearing meeting held on January 23, 2024 be approved as circulated and presented.

CARRIED

Res. No: Special Council Meeting Minutes: January 26, 2024
2024/087 **Moved By:** Councillor Posehn

THAT the minutes of the special council meeting held on January 26, 2024 be approved as circulated and presented.

CARRIED

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Res. No:
2024/088

Special Council Meeting Minutes: February 7, 2024
Moved By: Councillor Capnerhurst

THAT the minutes of the special council meeting held on February 7, 2024 be approved as circulated and presented.

CARRIED

Res. No:
2024/089

List of Accounts:
Moved By: Councillor Posehn

THAT the list of accounts consisting of cheques #3683 to #3748, 12 other EFT payments & 1 credit card payment totaling \$443,980.56 plus January 16-31, 2024 payroll totaling \$51,946.89 be approved for payment.

CARRIED

Res. No:
2024/090

Bank Reconciliations: January 2024
Moved By: Councillor Tuchscherer

THAT the January 2024 bank reconciliations be acknowledged as presented.

CARRIED

Financial Officer Report: 9:17 a.m. to 9:21 a.m.

Financial Officer Sara Gartshore presented the Financial Officer Report which provided an update on the municipality's financial activities for January 2024.

Res. No:
2024/091

Statement of Financial Activities & Financial Position: January 2024
Moved By: Councillor Leibel

THAT we approve the Statement of Financial Activities and Financial Position for January 2024 as circulated and presented.

CARRIED

Financial Officer Report (continued)

The Financial Officer presented the 2019 to 2023 utility financials and scenarios for the 2024 Sewer Infrastructure Levy 2 for Council discussion. Council discussed the Sewer Infrastructure Levy 2 in the Wastewater Utility Bylaw. There were no changes suggested to current Bylaw No. 2023-09 Water Utility Bylaw.

Res. No:
2024/092

Reduction to Sewer Infrastructure Levy 2
Moved By: Councillor Posehn

THAT we decrease the Sewer Infrastructure Levy 2 by two-thirds to \$11.11 per month or \$33.33 per quarter.

CARRIED

Res. No:
2024/093

Bylaw No. 2024-04: Wastewater Utility Bylaw - 1st Reading
Moved By: Councillor Posehn

THAT Bylaw No. 2024-04 being a bylaw to regulate the operation of a public wastewater utility be given first reading.

CARRIED

Res. No:
2024/094

Hamlet of Crawford Estates - 2023 Financial Statement (Unaudited)
Moved By: Councillor Kotylak

THAT we acknowledge the presentation of the Hamlet of Crawford Estates unaudited 2023 financial statement.

CARRIED

Public Works Foreman Rod Benroth and Public Works Rural Shop Lead Operator Derek Hradecki joined the council meeting at 10:01 a.m.

Res. No:
2024/095

Recess: 10:05 a.m.
Moved By: Reeve Trainor

THAT the time being 10:05 a.m. we take a 10-minute recess.

CARRIED

Res. No:
2024/096

Reconvene: 10:15 a.m.
Moved By: Reeve Trainor

THAT the time being 10:15 a.m. we reconvene our regular meeting of Council.

CARRIED

Public Works Report: 10:15 a.m. to 10:47 a.m.

Public Works Foreman Rod Benroth and Public Works Rural Shop Lead Operator Derek Hradecki presented the Public Works 2023 Annual Report which provided data and analysis related to employee hours, equipment usage, fuel consumption, gravelling, and water and sewer usage and operating costs.

Public Works Report (continued): 10:47 a.m. to 11:06 a.m.

Public Works Foreman Rod Benroth presented the Public Works Report on the following topics:

- January 2024 monthly water report;
- flood mitigation measures undertaken due to recent unseasonable melting that occurred;
- curve sign on Emerald Park Road has been installed;
- discussion regarding sewer line issues on private property and sewer line inspections.

Res. No:
2024/097

January 2024 Water Report
Moved By: Councillor Tuchscherer

THAT we accept the January 2024 Monthly Water Report as presented with it noted that no upset conditions occurred during this period.

CARRIED

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Engineering Report: 11:10 a.m. to 11:15 a.m.

Manager of Engineering & Public Works Clark Gates presented the Engineering Report on the following topics:

- update from camera inspections completed on sewer service connections for several properties along Emerald Park Road to investigate blockages and sags in the service connection pipes; and
- request from a homebuilder to cost-share the cost of clearing a sewer blockage at Lot 15, Block 17, Plan 102289585 as the cause of the blockage was unable to be determined.

Res. No:
2024/098

Home Builder's Request to Cost Share Sewer Line Repair Costs: Lot 15, Block 17, Plan 102289585

Moved By: Councillor Posehn

THAT we reduce the RM's invoice to the homebuilder by 50% to the total amount of \$610.40 for clearing the sewer blockage at Lot 15, Block 17, Plan 102289585 as the cause of the blockage was unable to be determined.

CARRIED

Public Works Foreman Rod Benroth and Public Works Rural Shop Lead Operator Derek Hradecki were excused from the council meeting at 11:15 a.m.

Delegation: 11:15 a.m. to 12:04 p.m.

Christopher Adams with SeedStone Strategies attended the council meeting at 11:15 a.m. to present his final report and recommendations for the RM's Indigenous Engagement Strategy.

Delegation left the council meeting at 12:04 p.m.

Res. No:
2024/099

Recess: 12:04 p.m.

Moved By: Reeve Trainor

THAT the time being 12:04 p.m. we recess for lunch.

CARRIED

Res. No:
2024/100

Reconvene: 1:03 p.m.

Moved By: Reeve Trainor

THAT the time being 1:03 p.m. we reconvene our regular meeting of Council with it noted that Councillor Tuchscherer was not in attendance.

CARRIED

Engineering Report (continued): 1:05 p.m. to 1:07 p.m.

Manager of Engineering & Public Works Clark Gates continued the Engineering Report on the following topic:

- update on the engineering services for Range Road 2185 reconstruction project and the South Service Road (Nutrien Road) upgrade project.

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Planning & Development Report: 1:07 p.m. to 1:15 p.m.

Manager of Planning & Development Paige Boha presented the 2023 Planning & Development Report which included statistics on subdivision applications, discretionary use applications, zoning text amendment applications, zoning amendment applications (rezoning), building permits issued with a historical comparison for building permits and other applications. Other information was provided regarding Business Licenses, Appeals (Development Appeals Board and Saskatchewan Municipal Board) and RM projects such as the Needs Assessment and Land Development Feasibility Study, Servicing Agreement Fees and Development Levy Bylaw, Parks and Recreation Plan, Emerald Park Sector Plan and Indigenous Engagement Strategy.

The Manager of Planning & Development also presented the Planning & Development Report on the following topics:

- development status updates; and
- rezoning application status updates.

Res. No:
2024/101

Bylaw No. 2024-05: Proposed Parcel D, NW 34-18-18 W2 (AR to CR1) - 1st Reading
Moved By: Councillor Brodt

THAT Bylaw No. 2024-05 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Parcel D, NW 34-18-18 W2 from AR – Agricultural Resource to CR1 - Country Residential 1 be given first reading, and further; THAT we authorize the Planning Department to proceed with the public notification requirements and schedule a public hearing.

CARRIED

Res. No:
2024/102

Parcel Tie Code Removal: LSD 9, 10 & 15, NE 24-17-18 W2
Moved By: Councillor Leibel

THAT we recommend subdivision approval to remove the parcel tie code between LSD 9, 10, & 15, on NE 24-17-18- W2 as shown on the three parcel pictures from ISC dated December 13, 2023, and direct the Reeve and Administrator to execute the Service Agreement as written, and further; THAT we grant a reduced agricultural site, under Section 7.6.6 of the Zoning Bylaw 2019-20.

CARRIED

Res. No:
2024/103

Parcel Tie Code Removal: SW 31-17-18 W2, Ext 1 & 3
Moved By: Councillor Brodt

THAT we recommend subdivision approval to remove the parcel tie code between Ext 1 & 3, on SW 31-17-18-W2 as shown on the parcel pictures from ISC dated December 14, 2023, and direct the Reeve and Administrator to execute the Service Agreement as written, and further; THAT we grant a reduced agricultural site, under Section 7.6.6 of the Zoning Bylaw 2019-20.

CARRIED

Res. No:
2024/104

2024 WCB Employer's Payroll Statement
Moved By: Councillor Kotylak

THAT for 2024, the positional coverage for elected officials under the provisions of the Saskatchewan Workers' Compensation Board be set at the minimum coverage level of \$40,382, and further; THAT we estimate the workers' wages at \$2,031,352.

CARRIED

IT Specialist Krunal Patel joined the council meeting at 1:53 p.m.

IT Specialist Report: 1:54 p.m. to 2:24 p.m.

IT Specialist Krunal Patel presented the IT Report which included the RM's network report, email reports, asset disposal policy discussion, server upgrade project and quote for implementation of phone call recording for the RM's phone system for training and quality assurance purposes.

Councillor Tuchscherer rejoined the council meeting at 1:56 p.m.

IT Specialist Krunal Patel was excused from the council meeting at 2:24 p.m.

Res. No:
2024/105

Recess: 2:25 p.m.
Moved By: Reeve Trainor

THAT the time being 2:25 p.m. we take a 10-minute recess.

CARRIED

Res. No:
2024/106

Reconvene: 2:35 p.m.
Moved By: Reeve Trainor

THAT the time being 2:35 p.m. we reconvene our regular meeting of Council.

CARRIED

Res. No:
2024/107

Bylaw No. 2024-01: Repealing Bylaw - 1st Reading
Moved By: Councillor Brodt

THAT Bylaw No. 2024-01 being a bylaw to repeal previous bylaws be given first reading.

CARRIED

Res. No:
2024/108

Bylaw No. 2024-01: Repealing Bylaw - 2nd Reading
Moved By: Councillor Capnerhurst

THAT Bylaw No. 2024-01 being a bylaw to repeal previous bylaws be given second reading.

CARRIED

Res. No:
2024/109

Bylaw No. 2024-01: Repealing Bylaw - 3 Readings
Moved By: Councillor Kotylak

THAT Bylaw No. 2024-01 being a bylaw to repeal previous bylaws be given three readings at this meeting.

CARRIED UNANIMOUSLY

Res. No: Bylaw No. 2024-01: Repealing Bylaw - 3rd Reading
2024/110 **Moved By:** Councillor Tuchscherer

THAT Bylaw No. 2024-01 being a bylaw to repeal previous bylaws be given third and final reading.

CARRIED

Res. No: Tax Enforcement: Six (6) Month Notice
2024/111 **Moved By:** Councillor Leibel

THAT we hereby authorize the Administrator to start proceedings with the six-month notice for the following lands in settlement of tax arrears:

<u>Interest Reg #</u>	<u>Legal Description</u>
125 671 631	Blk/Par A Plan No. 102314180 ext. 0
125 671 631	Blk/Par A Plan No. 102182239 ext. 1
125 671 631	SW Sec 36 Twp 17 Rge 18 W2 Plan No. EO3516 ext. 0
125 674 982	Blk/Par A Plan No. 101785079 ext. 0
125 674 982	NE Sec 24 Twp 18 Rge 17 W2 ext. 0
125 674 982	LSD 12 Sec 30 Twp 18 Rge 17 W2 ext. 41
125 674 982	LSD 11 Sec 30 Twp 18 Rge 17 W2 ext. 40
125 674 982	LSD 8 Sec 30 Twp 18 Rge 17 W2 ext. 47
125 674 982	LSD 7 Sec 30 Twp 18 Rge 17 W2 ext. 46
125 677 198	Blk/Par C Plan No. 64R28836 ext. 0
125 677 198	Blk/Par F Plan No. 65R30846 ext. 0
125 677 198	Blk/Par A Plan No. 101978365 ext. 0
125 677 198	LSD 7 Sec 15 Twp 19 Rge 18 W2 ext. 31
125 677 198	LSD 8 Sec 15 Twp 19 Rge 18 W2 ext. 32
125 677 491	NE Sec 36 Twp 20 Rge 17 W2 ext. 1
125 677 491	SE Sec 07 Twp 20 Rge 18 W2 ext. 0
125 677 390	Lot 32 Blk/Par 06 Plan No. 87R45448 ext. 0
125 677 390	Lot 24 Blk/Par 21 Plan No. 101856809 ext. 0
125 677 390	Lot 01 Blk/Par 01 Plan No. 102016370 ext. 0
125 677 604	Unit 12 Plan No. 102285378 ext. 0
125 677 604	Lot 87 Blk/Par 02 Plan No. 102136216 ext. 0
125 677 604	Lot 40 Blk/Par 09 Plan No. 102136216 ext. 0
125 677 615	Lot 21 Blk/Par 11 Plan No. 102136216 ext. 0
125 677 615	Lot 02 Blk/Par 01 Plan No. 101958699 ext. 0
125 677 615	Lot 17 Blk/Par 03 Plan No. 101958699 ext. 0

CARRIED

Res. No: Delegate at 2024 SMHI Annual Meeting
2024/112 **Moved By:** Councillor Radmacher

THAT we hereby appoint Councillor Tim Brodt as our delegate at the annual meeting of the Saskatchewan Municipal Hail Insurance Association on March 13, 2024.

CARRIED

Res. No: 2024 Beaver Control Program
2024/113 **Moved By:** Councillor Radmacher

THAT we continue with the Municipal Beaver Control Program in 2024 with a \$50.00 bounty on beavers, with it noted Councillors Radmacher & Brodt be designated as liaisons with the hunters and trappers for submission of claim forms to the Municipal Office for processing.

CARRIED

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Res. No:
2024/114

2024 Coyote Control Program
Moved By: Councillor Brodt

THAT we continue with the Municipal Coyote Control Program in 2024 with a \$20.00 bounty per coyote, with it noted Councillors Radmacher & Brodt be designated as liaisons with the hunters and trappers for submission of claim forms to the Municipal Office for processing.

Councillor Tuchscherer requested a recorded vote on the 2024 Coyote Control Program.

Division #1 Councillor Leibel: Not in Favour
Division #2 Councillor Capnerhurst: Not in Favour
Division #3 Councillor Posehn: Abstained
Division #4 Councillor Kotylak: Not in Favour
Division #5 Councillor Radmacher: In Favour
Division #6 Councillor Brodt: In Favour
Division #7 Councillor Tuchscherer: Not in Favour
Reeve: In Favour

DEFEATED

Res. No:
2024/115

Tax Roll #3385: Request for Tax Exemption Reinstatement & Waiving of Penalty
Moved By: Councillor Kotylak

THAT we allow the tax exemption to be reinstated for tax roll number 3385 due to a miscommunication and misunderstanding of the tax exemption policy and the property owner not receiving regular mail sent from the RM, therefore, \$1,553.63 will be exempted from the 2023 municipal portion of the property taxes, the penalty/interest will be waived in the amount of \$217.15 and we will honor the 5% discount amount of \$38.77, with it noted that Year 1 of the tax exemption will be 2023, as long as the taxes are paid in full by February 29, 2024.

CARRIED

Res. No:
2024/116

Tax Roll #3398: Request for Tax Exemption Reinstatement
Moved By: Councillor Kotylak

THAT we deny the request to have the tax exemption reinstated for tax roll number 3398 due to the property being in tax arrears and not eligible for the tax exemption as per section 3.1.7 of the RM's Tax Exemption Policy, the property owner hadn't contacted the RM office when they took ownership of the property in 2022 to provide a current mailing address or contact information and the RM had made attempts to contact the property owner during 2023.

CARRIED

Administration Report: 3:34 p.m. to 3:59 p.m.

Chief Administrative Officer Karen Zaharia provided the Administration Report on the following topics:

- upcoming SARM Annual Convention in Regina taking place on March 13 to 15, 2024;
- provided an update on the Ministry responses received regarding the RM's resolutions submitted at the SARM midterm convention in November 2023;
- update on various upcoming meetings and the council training workshop taking place in February and March 2024;
- CSO search update; and
- Service Tracker reports for the period January 19 to February 8, 2024.

Committee Reports: 3:59 p.m. to 4:12 p.m.

Communications Committee

Councillor Leibel provided an update from the Communications Committee meeting which included website updates, the 2023 Annual Report, business directory, community garage sale, rural event, other events and a communication briefing was suggested to provide additional context and structure to the RM's communication.

Protective Services Committee

Councillor Brodt provided an update from the regional Emergency Measures Organization (EMO) tabletop exercise that took place on February 3, 2024 at the RM office and advised that it was well attended. Attendees included members from Prairie Valley School Division, RM of Edenwold council members and neighbouring municipalities' council members and fire departments. The tabletop exercise was to discuss a mock disaster and how all municipalities would work together to handle the emergency situation.

Councillor Brodt advised of the upcoming RCMP Stakeholder meeting taking place on February 15, 2024. He also advised that a portion of the net proceeds from the White Butte RCMP Gala will be donated to the regional EMO.

Arts, Culture and Recreation Committee

Councillor Posehn provided an update from the Arts, Culture & Recreation Committee meeting which included reviving the committee and discussing various opportunities including artwork in the council chambers, possible geocaching activity and other potential activities. It was noted that this would be a good volunteer opportunity for community engagement.

Manager of Planning & Development Paige Boha left the council meeting at 4:13 p.m.

Council Roundtable Reports: 4:12 p.m. to 4:15 p.m.

Council presented their roundtable reports on the following topics:

- inquiry regarding seacan bylaw; and
- damage to Range Road 2183 north of Hwy 46 due to heavy truck traffic.

Res. No:
2024/117

Correspondence

Moved By: Councillor Tuchscherer

THAT the following correspondence be hereby acknowledged and filed:

- Pilot Butte Local Library correspondence.

CARRIED

Res. No:
2024/118

Move "In Camera": 4:16 p.m.

Moved By: Councillor Brodt

THAT we recess and continue deliberations *In Camera as a Committee of the Whole* at 4:16 p.m. as per section 120(2)(b) of *The Municipalities Act* to discuss matters concerning long-term and strategic planning.

CARRIED

Councillor Kotylak left the council meeting at 4:24 p.m.

Councillor Kotylak rejoined the council meeting at 4:40 p.m.

Res. No: **Move out of "In Camera": 4:41 p.m.**
2024/119 **Moved By:** Councillor Brodt

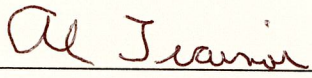
THAT we move out of *In Camera as a Committee of the Whole* and reconvene the regular meeting of Council at 4:41 p.m.

CARRIED

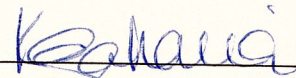
Res. No: **Adjournment: 4:42 p.m.**
2024/120 **Moved By:** Councillor Radmacher

THAT this meeting be hereby adjourned at 4:42 p.m. with our next regular meeting of Council to be held on Tuesday, February 27, 2024 commencing at 9:00 a.m.

CARRIED



Reeve



Administrator