



**RM of Edenwold No. 158**  
**Meeting Minutes**  
**Regular Council Meeting February 27, 2024 - 09:00 AM**

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, February 27, 2024, in the Council Chamber of the Municipal Building, located at 100 Hutchence Road, Emerald Park, Saskatchewan, the following were present:

Reeve: Al Trainor

- Councillors: Division #1 Carmen Leibel
- Division #2 Stan Capnerhurst
- Division #3 Nichole Posehn
- Division #4 Karen Kotylak
- Division #5 Dwayne Radmacher
- Division #6 Tim Brodt
- Division #7 Rod Tuchscherer

- Chief Administrative Officer: Karen Zaharia
- Manager of Planning and Development: Paige Boha
- Manager of Engineering and Public Works: Clark Gates
- Financial Officer: Sara Gartshore

**Call to Order**

With a quorum present, Reeve Trainor called the meeting to order at 9:05 a.m.

**Declaration of Conflict of Interest**

Council reviewed the agenda items and no conflicts of interest were declared.

**Res. No:**  
2024/121

**Meeting Minutes: February 13, 2024**  
**Moved By:** Councillor Posehn

THAT the minutes of the regular meeting held on February 13, 2024 be approved as circulated and presented.

**CARRIED**

**9:15 a.m. Bylaw No. 2024-04: Wastewater Utility Bylaw**

Council discussed Bylaw No. 2024-04: Wastewater Utility Bylaw at 9:15 a.m. Council requested a text amendment to section 8.4 of the bylaw and for Administration to bring back the bylaw for further discussion in the afternoon.

**Res. No:**  
2024/122

**List of Accounts:**  
**Moved By:** Councillor Kotylak

THAT the list of accounts consisting of cheques #3749 to #3778, 8 other EFT payments & 1 credit card payment totaling \$107,545.64 plus February 1-15, 2024 payroll totaling \$51,273.12 be approved for payment.

**CARRIED**

**Res. No:**  
2024/123

**2024 Sanitation Rates**  
**Moved By:** Councillor Leibel

THAT we leave the 2024 sanitation rates the same as 2023 as established in Bylaw No. 2023-15: Waste, Recycling and Compost Collection Levy Bylaw.

**CARRIED**

**Res. No:**  
2024/124

**Scotiabank Loan Update to CORRA**  
**Moved By:** Councillor Posehn

THAT we authorize the Reeve and Chief Administrative Officer to sign the letter Re: Transition to CORRA and the Amendment to the Commitment Letter that amend the 2022 Scotiabank loan and interest rate swap agreement.

**CARRIED**

Public Works Foreman Rod Benroth joined the council meeting at 9:38 a.m.

**Public Works Report: 9:40 a.m. to 10:10 a.m.**

Public Works Foreman Rod Benroth presented the Public Works Report on the following topics:

- sanding and salting of roads and pathways in Emerald Park and country residential subdivisions to eliminate ice on the roads;
- grading of gravel roads to rectify rutting caused by melting conditions;
- updates were provided on some technical issues that occurred at the water treatment plant due to mechanical equipment failures, although none of the problems resulted in a service disruption;
- update was provided on the watermain break that occurred the evening of February 21, 2024 at the intersection of Emerald Park Road and Aspen Village Road and the quick response from the RM's Public Works team;
- discussion was held regarding water pressure issues on Fairway Road South;
- Water Security Agency completed the 2024 Waterworks Compliance Inspection Report for the RM's Emerald Park Waterworks; and
- quote for dust control product for 2024 was presented.

**Engineering Report: 10:18 a.m. to 10:22 a.m.**

Manager of Engineering and Public Works Clark Gates presented Engineering Report on the following topics:

- presented of the Water Security Agency's 2024 Waterworks Compliance Inspection Report for the RM's Emerald Park Waterworks; and
- presented the RM's 2024 procurement tracking list of proposed projects, current status, anticipated tender period and anticipated construction period for Council's consideration

Public Works Foreman Rod Benroth was excused from the council meeting at 10:22 a.m.

**Res. No:**  
2024/125

**Recess: 10:22 a.m.**  
**Moved By:** Reeve Trainor

THAT the time being 10:22 a.m. we take a 8-minute recess.

**CARRIED**

Handwritten initials and signature in blue ink.

**Res. No:**  
2024/126

**Reconvene: 10:30 a.m.**  
**Moved By:** Reeve Trainor

THAT the time being 10:30 a.m. we reconvene our regular meeting of Council.

**CARRIED**

**Delegation: 10:30 a.m. to 10:50 a.m.**

Reggie Bodei and Shauna Piluk from SaskPower attended the council meeting at 10:30 a.m. for a follow-up presentation on the Rowatt Transmission Line Projects. SaskPower is proposing to build new power lines in the RM to improve reliability in Southern Saskatchewan. SaskPower has developed route options and two of the segments are impacting the RM of Edenwold in the southwest corner between RM Edenwold and RM of Sherwood and RM of Edenwold and RM of Lajord. SaskPower has sent information packages to affected landowners and they have invited these landowners to their site offices in Regina, Francis and Glenavon between March 19 to 21, 2024 to ask questions and provide feedback. The estimated year of construction is 2026 and in-service in 2027.

Delegation left the council meeting at 10:50 a.m.

**Planning & Development Report: 10:50 a.m. to 10:55 a.m.**

The Manager of Planning & Development also provided the Planning & Development Report on the following topics:

- development status updates;
- rezoning application status updates; and
- discussed the proposed inspection dates for the 2024 Yard Maintenance Policy.

**Res. No:**  
2024/127

**2024 Yard Maintenance Policy**  
**Moved By:** Councillor Tuchscherer

THAT the 2024 Yard Maintenance Policy be approved as presented.

**CARRIED**

**Res. No:**  
2024/128

**Correspondence**  
**Moved By:** Councillor Brodt

THAT the following correspondence be hereby acknowledged and filed:

- RM of Lajord Letter to CN Rail: Weed Control; and
- Agriculture in the Classroom - 2024 Board of Director Election Information.

**CARRIED**

**Res. No:**  
2024/129

**Recess for Public Hearings: 11:00 a.m.**  
**Moved By:** Reeve Trainor

THAT the time being 11:00 a.m. we recess for the following public hearings:

- **11:00 a.m.** Bylaw No. 2023-58: Zoning Bylaw Text Amendment - Vet Clinics & Discretionary Use Criteria; and
- **11:00 a.m.** Bylaw No. 2023-22: Zoning Bylaw Amendment - S 1/2 12-18-18 W2 (AR to EHI).

**CARRIED**

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**Res. No:**  
2024/130

**Reconvene: 11:34 a.m.**  
**Moved By:** Reeve Trainor

THAT the time being 11:34 a.m. we reconvene our regular meeting of Council.

**CARRIED**

**Res. No:**  
2024/131

**Bylaw No. 2021-73: Zoning Bylaw Amendment - Parcel B and C, Plan 102392344, LSD 16, NE 12-17-18 W2 (CR1 to CR3) - 2nd Reading**  
**Moved By:** Councillor Posehn

THAT Bylaw No. 2021-73 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Parcel B and Parcel C, Plan 102392344 in LSD 16, NE 12-17-18 W2 from CR1 - Country Residential 1 District to CR3 - Country Residential District 3 be given second reading.

**CARRIED**

**Res. No:**  
2024/132

**Bylaw No. 2021-73: Zoning Bylaw Amendment - Parcel B and C, Plan 102392344, LSD 16, NE 12-17-18 W2 (CR1 to CR3) - 3rd Reading**  
**Moved By:** Councillor Brodt

THAT Bylaw No. 2021-73 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Parcel B and Parcel C, Plan 102392344 in LSD 16, NE 12-17-18 W2 from CR1 - Country Residential 1 District to CR3 - Country Residential District 3 be given third and final reading.

**CARRIED**

**Res. No:**  
2024/133

**Subdivision Approval: Parcel B and C, Plan 102392344, LSD 16, NE 12-17-18 W2**  
**Moved By:** Councillor Leibel

THAT we recommend approval of the subdivision of 11 units in Parcel B and Parcel C, Plan 102392344 in LSD 16, NE 12-17-18 W2 as shown on the Proposed Bareland Condominium Plan prepared by Compass Geomatics Ltd, dated September 2022, and authorize the Reeve and Administrator to sign the Servicing Agreement, with it being noted that the servicing agreement has been signed by the Developer, the servicing agreement fee has been paid and the application complies with the RM's Official Community Plan and Zoning Bylaw.

**CARRIED**

**Res. No:**  
2024/134

**Vista Springs Comprehensive Development Proposal Approval - Parcel B and C, Plan 102392344, LSD 16, NE 12-17-18 W2**  
**Moved By:** Councillor Kotylak

THAT we hereby approve the Comprehensive Development Proposal dated October 27, 2022, for Parcel B and Parcel C, Plan 102392344, in LSD 16, NE 12-17-18 W2 referred to as "Vista Springs".

**CARRIED**

**Res. No:**  
2024/135

**Bylaw No. 2023-58: Zoning Bylaw Text Amendment - Discretionary Use Criteria and Veterinary Clinic Definition - 2nd Reading**  
**Moved By:** Councillor Posehn

THAT Bylaw No. 2023-58 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by adding discretionary use evaluation criteria and revising the definition of "veterinary clinics" be given second reading.

**CARRIED**

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**Res. No:** 2024/136  
**Bylaw No. 2023-58: Zoning Bylaw Text Amendment - Discretionary Use Criteria and Veterinary Clinic Definition - 3rd Reading**  
**Moved By:** Councillor Brodt

THAT Bylaw No. 2023-58 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by adding discretionary use evaluation criteria and revising the definition of "veterinary clinics" be given third and final reading.

**CARRIED**

**Res. No:** 2024/137  
**Recess: 11:50 a.m.**  
**Moved By:** Reeve Trainor

THAT the time being 11:50 a.m. we recess for lunch.

**CARRIED**

**Res. No:** 2024/138  
**Reconvene: 1:20 p.m.**  
**Moved By:** Reeve Trainor

THAT the time being 1:20 p.m. we reconvene our regular meeting of Council.

**CARRIED**

**Res. No:** 2024/139  
**Bylaw No. 2023-22: Zoning Bylaw Amendment - SW 12-18-18 W2 Ext 0 and SE 12-18-18 W2 Ext 1 (AR to EHI) - 2nd Reading**  
**Moved By:** Councillor Kotylak

THAT Bylaw No. 2023-22 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning SW 12-18-18 W2, Ext 0 from AR - Agricultural Resource to EHI - Extraction and Heavy Industrial District and rezoning SE 12-18-18 W2 Ext 1 from AR - Agricultural Resource to EHI - Extraction and Heavy Industrial District not be given second reading.

**CARRIED**

~~**Res. No:** 2024/140  
**Discretionary Use Application: 1332 North Service Road - Construction and Other Industrial Contractors' Storage Yard**  
**Moved By:** Councillor Leibel~~

~~THAT we approve the discretionary use application for a construction and other industrial contractors' storage yard and instruct the Development Officer to issue a permit for the use at 1332 North Service Road, Lot 2, Blk/Par D, Plan 101945583 Ext 0 in NW 19-17-17-W2 with the following conditions:~~

- ~~1. The applicant shall provide, within 6 months of approval:~~
- ~~a. a detailed site plan stamped by an accredited engineer or surveyor showing the location of all on-site storage and the location of the watercourse noted by WSA through the Jorgenson Subdivision in NW 19-17-17-W2, including the location of the watercourse and the distance between the watercourse and storage;~~
  - ~~b. a dust control plan that incorporates RM-approved dust control measures;~~
  - ~~c. an aquifer protection plan which may include the implementation of monitoring wells; and~~
  - ~~d. a site grading plan.~~
- ~~2. Pursuant to 1.c, no person may wash or clean any construction-related vehicles or equipment on site unless the aquifer protection plan shows that there will be no effect on the aquifer through washing or cleaning of construction-related vehicles or equipment.~~
- ~~3. The development shall conform with all development regulations and requirements of the HPC – High Profile Commercial zone.~~
- ~~4. The development shall, in no way, materially interfere with or affect the use and enjoyment of adjacent properties.~~

Rescinded by  
#2024/218  
March 26/24  
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Rescinded  
by #2024/218  
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~~5. The development and all actions on-site shall comply with Bylaw No. 2023-18, known as the Nuisance and Noise Abatement Bylaw and all subsequent amendments.  
6. The development and all actions on-site shall comply with Bylaw No. 2020-29, known as the Parking Bylaw, including:  
a. 5.1 No person shall allow an engine to idle for longer than 5 minutes within the Municipality.  
7. All conditions associated with this Discretionary Use Permit shall be evaluated annually in June for the first three years, ending in June of 2026, and Council may amend, add, or remove conditions as necessary to preserve the safety, amenity, and character of the area.~~

~~CARRIED~~

Rescinded  
by #2024/160  
Mar 12/24  
KJ

~~Res. No: 2024/141 **Bylaw No. 2024-04: Wastewater Utility Bylaw - 2nd Reading**  
Moved By: Councillor Tuchscherer~~

~~THAT Bylaw No. 2024-04 being a bylaw to regulate the operation of a public wastewater utility be given second reading.~~

~~CARRIED~~

Rescinded  
by #2024/161  
Mar 12/24  
KJ

~~Res. No: 2024/142 **Bylaw No. 2024-04: Wastewater Utility Bylaw - 3rd Reading**  
Moved By: Councillor Posehn~~

~~THAT Bylaw No. 2024-04 being a bylaw to regulate the operation of a public wastewater utility be given third and final reading.~~

~~CARRIED~~

**Res. No: 2024/143 **Final Claims To Be Submitted From 2023 Municipal Coyote Control Program****  
**Moved By: Councillor Brodt**

THAT due to the Municipal Coyote Control Program not continuing in 2024, pursuant to resolution #2024/114 passed at the February 13, 2024 regular council meeting, we will allow hunters and trappers to submit their claim forms for coyotes harvested between January 1 and March 31, 2024 to be processed for payment.

**CARRIED**

**Res. No: 2024/144 **Summer Students for 2024****  
**Moved By: Councillor Brodt**

THAT we authorize Administration to advertise and hire 3 summer students for the 2024 season for the following positions: 1 administrative assistant and 2 public works maintenance personnel.

**CARRIED**

**Res. No: 2024/145 **WCRM158 Wastewater Management Authority: Request for Funding to Repair Storage Cell #3****  
**Moved By: Councillor Capnerhurst**

THAT we approve the WCRM158 Wastewater Management Authority's contribution request dated February 16, 2024 the amount of \$136,422.33 to repair Storage Cell #3.

**CARRIED**

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**Res. No:**  
2024/146

**Sale of Sand**  
**Moved By:** Councillor Leibel

THAT we agree to sell approximately 100,000 yards of sand at \$4.50 per yard plus applicable taxes to Potzus Ltd. for their road construction project, namely Highway 6 South twinning project, and that a signed road maintenance agreement, including the sale of sand, shall be required.

**CARRIED**

**Res. No:**  
2024/147

**National Police Federation: Request for Support**  
**Moved By:** Councillor Brodt

THAT we send a letter of support for the National Police Federation to the Province of Saskatchewan for hiring additional RCMP officers in our community and across the province rather than hiring officers for the Saskatchewan Marshal Service (SMS).

**CARRIED**

**Administration Report: 2:31 p.m. to 2:45 p.m.**

Chief Administrative Officer Karen Zaharia presented the Administration Report on the following topics:

- advised of the upcoming SARM annual convention taking place in Regina on March 13 to 15, 2024;
- advised of various upcoming meetings; and
- Service Tracker reports for the period of February 9 to February 22, 2024.

**Res. No:**  
2024/148

**Recess: 2:45 p.m.**  
**Moved By:** Reeve Trainor

THAT the time being 2:45 p.m. we take a 13-minute recess.

**CARRIED**

**Res. No:**  
2024/149

**Reconvene: 2:58 p.m.**  
**Moved By:** Reeve Trainor

THAT the time being 2:58 p.m. we reconvene our regular meeting of Council.

**CARRIED**

**Committee Reports: 2:58 p.m. to 3:25 p.m.**

**White Butte RCMP Stakeholder Meeting**

Councillor Posehn provided an update from the White Butte RCMP Stakeholder meeting that took place on February 15, 2024 with it noted that the White Butte RCMP Gala raised \$40,000.

**WCRM158 Wastewater Management Authority**

Councillor Capnerhurst provided an update on the WCRM158 Wastewater Management Authority's activities for January 2024.

**Planning and Development Committee**

Councillor Tuchscherer provided an update from the Planning & Development Committee meeting on a proposed development, review of the Yard Maintenance Policy inspection dates for 2024, business license process and discussed garage suites in Emerald Park.

**Strategic Plan Committee**

Councillor Posehn provided an update from the Strategic Plan Committee providing information regarding the review of the RM's Strategic Plan.

**Protective Services Committee**

Councillor Brodt provided an update from the Protective Services Committee and advised that the RM will need to request a 1-year extension of the City of Regina secondary fire services agreement, discussed the fire equipment co-owned by the RM and other municipalities, advised of the upcoming White Butte RCMP town hall meeting taking place on February 29, 2024, CSO Supervisor's self-defence recertification has been completed and recommended a gratuity be provided for the training.

**Res. No:**  
2024/150

**City of Regina Fire Services Agreement - 1 Year Extension**  
**Moved By:** Councillor Brodt

THAT we authorize Administration to request a 1-year extension for the City of Regina secondary fire services agreement.

**CARRIED**

**Res. No:**  
2024/151

**Gratuity to District of Lakeland - Recertification Training Provided to RM**  
**Moved By:** Councillor Tuchscherer

THAT we send a \$100.00 gratuity to the District of Lakeland for providing self-defence recertification training to CSO Supervisor Rod Ash at no cost.

**CARRIED**

**Water and Sewer Utility Services Committee**

Councillor Tuchscherer provided an update from the Water & Sewer Utility Committee which included the Committee's goals and objectives for 2024 and discussion regarding the RM's water and sewer utilities.

**Arts, Culture & Recreation Committee**

Councillor Posehn provided an update from the Arts, Culture & Recreation Committee meeting which included plans for the community garage sale weekend, organizing a geocaching activity and possible collaboration with a local business to provide winter recreation activity to the community, and an upcoming rural event in June 2024.

**Council Roundtable: 3:25 p.m. to 3:33 p.m.**

Council presented their roundtable reports on the following topics:

- landscaping requirements;
- evaluation criteria of fuel tenders; and
- civic addressing and other signage.

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**Res. No:**  
2024/152

**Move "In Camera": 3:33 p.m.**  
**Moved By:** Councillor Capnerhurst

THAT we recess and continue deliberations *In Camera as a Committee of the Whole* at 3:33 p.m. as per clause 120(2)(a) of *The Municipalities Act* and clause 16(1)(b) of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss human resources updates and clause 16(1)(e) of *The Local Authority Freedom of Information and Protection of Privacy Act*, for budget deliberations.

**CARRIED**

Chief Administrative Officer Karen Zaharia, Manager of Planning & Development Paige Boha, Manager of Engineering & Public Works Clark Gates and Financial Officer Sara Gartshore were excused from the council meeting at 3:49 p.m.

Chief Administrative Officer Karen Zaharia rejoined the council meeting at 4:25 p.m.

**Res. No:**  
2024/153

**Move Out of "In Camera": 4:25 p.m.**  
**Moved By:** Councillor Tuchscherer

THAT we move out of *In Camera as a Committee of the Whole* and reconvene the regular meeting of Council at 4:25 p.m.

**CARRIED**

**Res. No:**  
2024/154

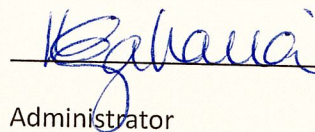
**Adjournment: 4:25 p.m.**  
**Moved By:** Councillor Radmacher

THAT this meeting be hereby adjourned at 4:25 p.m. with our next regular meeting of Council to be held on Tuesday, March 12, 2024 commencing at 9:00 a.m.

**CARRIED**



Reeve



Administrator