



**RM of Edenwold No. 158  
Meeting Minutes  
Regular Council Meeting March 12, 2024 - 09:00 AM**

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, March 12, 2024, in the Council Chamber of the Municipal Building, located at 100 Hutchence Road, Emerald Park, Saskatchewan, the following were present:

Reeve: Al Trainor

- Councillors: Division #1 Carmen Leibel
- Division #2 Stan Capnerhurst
- Division #3 Nichole Posehn
- Division #4 Karen Kotylak
- Division #5 Dwayne Radmacher
- Division #6 Tim Brodt
- Division #7 Rod Tuhscherer

- Chief Administrative Officer: Karen Zaharia
- Manager of Planning and Development: Paige Boha
- Manager of Engineering and Public Works: Clark Gates
- Financial Officer: Sara Gartshore

**Call to Order**

With a quorum present, Reeve Trainor called the meeting to order at 9:00 a.m.

**Declaration of Conflict of Interest**

Council reviewed the agenda items and Councillor Brodt declared a conflict of interest with agenda item #13 Administration Report regarding the topic of contribution to Saskatchewan Crimestoppers and Rural Crimewatch 158.

**Res. No:** 2024/155  
**Meeting Minutes: February 27, 2024**  
**Moved By:** Councillor Brodt

THAT the minutes of the regular meeting held on February 27, 2024 be approved as circulated and presented.

**CARRIED**

**Res. No:** 2024/156  
**Public Hearing Minutes: February 27, 2024**  
**Moved By:** Councillor Kotylak

THAT the minutes of the public hearings meeting held on February 27, 2024 be approved as circulated and presented.

**CARRIED**

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**Res. No:**  
2024/157

**List of Accounts**  
**Moved By:** Councillor Leibel

THAT the list of accounts consisting of cheques #3779 to #3844, 11 other EFT payments & 2 credit card payments totaling \$394,892.27 plus February 16-29, 2024 payroll totaling \$49,651.94 be approved for payment.

**CARRIED**

**Res. No:**  
2024/158

**Bank Reconciliations: February 2024**  
**Moved By:** Councillor Brodt

THAT the February 2024 bank reconciliations be acknowledged as presented.

**CARRIED**

**Financial Officer Report: 9:07 a.m. to 9:09 a.m.**

Financial Officer Sara Gartshore presented the Financial Officer Report which provided an update on the municipality's financial activities for February 2024 and advised of a revision required by the Saskatchewan Municipal Board to the wording in clause 10.1 of Bylaw No. 2024-04: Wastewater Utility Bylaw.

**Res. No:**  
2024/159

**Statement of Financial Activities & Financial Position: February 2024**  
**Moved By:** Councillor Posehn

THAT we acknowledge the Statement of Financial Activities and Financial Position for February 2024 as circulated and presented.

**CARRIED**

**Res. No:**  
2024/160

**Bylaw No. 2024-04: Wastewater Utility Bylaw - Rescind 2nd Reading**  
**Moved By:** Councillor Tuchscherer

THAT motion #2024/141 for second reading of Bylaw No. 2024-04 being a bylaw to regulate the operation of a public wastewater utility made on February 27, 2024 be rescinded as clause 10.1 of the bylaw needed to be reworded as per the Saskatchewan Municipal Board's recommendation.

**CARRIED**

**Res. No:**  
2024/161

**Bylaw No. 2024-04: Wastewater Utility Bylaw - Rescind 3rd Reading**  
**Moved By:** Councillor Posehn

THAT motion #2024/142 for third reading of Bylaw No. 2024-04 being a bylaw to regulate the operation of a public wastewater utility made on February 27, 2024 be rescinded as clause 10.1 of the bylaw needed to be reworded as per the Saskatchewan Municipal Board's recommendation.

**CARRIED**

**Res. No:**  
2024/162

**Bylaw No. 2024-04: Wastewater Utility Bylaw - 2nd Reading**  
**Moved By:** Councillor Tuchscherer

THAT Bylaw No. 2024-04 being a bylaw to regulate the operation of a public wastewater utility be given second reading.

**CARRIED**



**Res. No:**  
2024/163

**Bylaw No. 2024-04: Wastewater Utility Bylaw - 3rd Reading**  
**Moved By:** Councillor Posehn

THAT Bylaw No. 2024-04 being a bylaw to regulate the operation of a public wastewater utility be given third and final reading.

**CARRIED**

Public Works Foreman Rod Benroth joined the council meeting at 9:11 a.m.

**Public Works Report: 9:14 a.m. to 10:11 a.m.**

Public Works Foreman Rod Benroth presented the Public Works Report on the following topics:

- drainage issues;
- update on train derailment near Zehner on March 9, 2024;
- update on snow removal of rural and urban roads after 2 snow events;
- civic addressing update;
- grading of gravel roads to rectify rutting caused by melting conditions;
- updates were provided on minor technical issues with the water supply and treatment systems, although none of the problems resulted in upset conditions or service disruptions;
- update was provided on the watermain break that occurred on March 6, 2024 in the parking lot in front of the Sleep Inn;
- fleet management updates;
- February 2024 Monthly Water Report; and
- 5 quotes for dust control product for 2024 were presented.

**Res. No:**  
2024/164

**February 2024 Water Report**  
**Moved By:** Councillor Radmacher

THAT we accept the February 2024 Monthly Water Report as presented with it noted that there was low chlorine on February 17, 2024 due to electrical issues, however, the level did not drop below the mandated minimum.

**CARRIED**

**Res. No:**  
2024/165

**2024 Dust Control Policy**  
**Moved By:** Councillor Brodt

THAT our dust control policy for 2024 be as follows:

- dust control suppressant will be applied on the roadway adjacent to a residence, upon written request from the landowner;
- all requests must be received in the Administration Office no later than April 30th;
- roads will be classified by the Municipality based on vehicle counts as shown on the attached map;
- the cost-share split for residential dust control product will be as follows:
  - High Volume Roads (Grid Roads): 50% Landowner, 50% Municipality;
  - Medium Volume Roads (Collector/Feeder Roads): 65% Landowner, 35% Municipality;
  - Low Volume Roads (Local Access Roads): 75% Landowner, 25% Municipality;
  - Twp Road 180 adjacent to South Subdivision: 25% Landowner, 75% Municipality;
  - Provincially designated overdimensional route, namely Grid 734, Twp Rd 170 (Old 16) & Range Rd 2190 will be 50/50 cost-share of product for 200 metres by residences;



- the landowner will be invoiced 20% of their cost due to an agreement with the Ministry of Highways (30% Ministry of Highways, 20% Landowner, 50% Municipality). A second application on the overdimensional route will be invoiced to the landowner at 70% and the Ministry of Highways at 30%. A second application is at the discretion of Council;
- maximum length of residential dust control for the above cost-share of product be capped at 200 metres;
- no custom work fees will be charged;
- the above cost-share of product will only apply to the first dust control application, all requests for further dust control applications by a residence, the landowner will be invoiced at 100% product expense;
- any product applied beyond the 200 metres will be invoiced 100% to the landowner;
- commercial locations and locations as per haul road maintenance agreements will be invoiced at 100% product expense; and
- Green Acres and Schluter Maack cost share be set at 1/3 Green Acres and 2/3 Schluter Maack;

**CARRIED**

**Res. No:**  
2024/166

**Dust Control Sites Provided by RM**

**Moved By:** Councillor Brodt

THAT we acknowledge that the RM will apply dust control suppressant to the following sites:

- Hutchence Road (200 metres)
- Emerald Park Road (430 metres)
- Industrial Drive East (700 metres)
- Range Road 2175 at RM Gravel Pit (200 metres)
- Grid 734 at Zehner (700 metres)
- Twp Road 182 adjacent to SW 16-18-17 W2 (200 metres)

**CARRIED**

**Res. No:**  
2024/167

**Ministry of Highways: Dust Control Cost-Share Rate**

**Moved By:** Councillor Brodt

THAT we direct Administration to contact the Ministry of Highways and inquire if they will increase their cost-share rate of the dust control product applied to sites on the provincially designated overdimensional route to 45%.

**CARRIED**

**Res. No:**  
2024/168

**2024 Spring Road Bans**

**Moved By:** Councillor Radmacher

THAT we notify the Ministry of Highways Highway Hotline that the RM of Edenwold will "opt out" of the 2024 Spring Road Ban Order for the 2024 spring season.

**CARRIED**

Councillor Capnerhurst joined the council meeting at 10:20 a.m.

Public Works Foreman Rod Benroth was excused from the council meeting at 10:22 a.m.



**Res. No:**  
2024/169

**Recess: 10:22 a.m.**  
**Moved By:** Reeve Trainor

THAT the time being 10:22 a.m. we take a 14-minute recess.

**CARRIED**

**Res. No:**  
2024/170

**Reconvene: 10:36 a.m.**  
**Moved By:** Reeve Trainor

THAT the time being 10:36 a.m. we reconvene our regular meeting of Council.

**CARRIED**

IT Specialist Krunal Patel joined the council meeting at 10:36 a.m.

**IT Specialist Report: 10:36 a.m. to 10:55 a.m.**

IT Specialist Krunal Patel presented the IT Specialist Report on the following topics:

- disposal options for RM's retired computer desktops and laptops;
- discussed upgrading the screensharing system in the council chambers; and
- phone call recording implementation on RM landline phones for training and quality assurance purposes.

**Res. No:**  
2024/171

**Donate RM Retired Computer Desktops & Laptops**  
**Moved By:** Councillor Posehn

THAT we authorize Administration to donate the RM's retired computer desktops and laptops to SaskTel Pioneers.

**CARRIED**

**Res. No:**  
2024/172

**Phone Call Recording Implementation**  
**Moved By:** Councillor Posehn

THAT we authorize Administration to proceed with the implementation of the phone call recording on all RM owned landline phones.

**CARRIED**

IT Specialist Krunal Patel was excused from the council meeting at 10:55 a.m.

**Planning & Development Report: 10:55 a.m. to 10:58 a.m.**

The Manager of Planning & Development presented the Planning & Development Report on the following topics:

- development status updates; and
- rezoning application status updates.



**Res. No:**  
2024/173

**Tax Exemption Bylaw No. 2024-07: Blk/Par A, Plan 88R70420 Ext 6, SW 29-17-18 W2 - 1st Reading**

**Moved By:** Councillor Brodt

THAT Bylaw No. 2024-07 being a bylaw to provide for entering into an agreement for exemption from taxation for Blk/Par A, Plan 88R70420 Ext 6, SW 29-17-18 W2 be given first reading.

**CARRIED**

**Res. No:**  
2024/174

**Tax Exemption Bylaw No. 2024-07: Blk/Par A, Plan 88R70420 Ext 6, SW 29-17-18 W2 - 2nd Reading**

**Moved By:** Councillor Leibel

THAT Bylaw No. 2024-07 being a bylaw to provide for entering into an agreement for exemption from taxation for Blk/Par A, Plan 88R70420 Ext 6, SW 29-17-18 W2 be given second reading.

**CARRIED**

**Res. No:**  
2024/175

**Tax Exemption Bylaw No. 2024-07: Blk/Par A, Plan 88R70420 Ext 6, SW 29-17-18 W2 - 3 Readings**

**Moved By:** Councillor Kotylak

THAT Bylaw No. 2024-07 being a bylaw to provide for entering into an agreement for exemption from taxation for Blk/Par A, Plan 88R70420 Ext 6, SW 29-17-18 W2 be given three readings at this meeting.

**CARRIED UNANIMOUSLY**

**Res. No:**  
2024/176

**Tax Exemption Bylaw No. 2024-07: Blk/Par A, Plan 88R70420 Ext 6, SW 29-17-18 W2 - 3rd Reading**

**Moved By:** Councillor Brodt

THAT Bylaw No. 2024-07 being a bylaw to provide for entering into an agreement for exemption from taxation for Blk/Par A, Plan 88R70420 Ext 6, SW 29-17-18 W2 be given third and final reading.

**CARRIED**

**Res. No:**  
2024/177

**Recess for Public Hearing: 11:00 a.m.**

**Moved By:** Reeve Trainor

THAT the time being 11:00 a.m. we recess for the following public hearing:

- Discretionary Use for a Home-based Business - Rural at NW 31-17-17 W2.

**CARRIED**

**Res. No:**  
2024/178

**Reconvene: 11:06 a.m.**

**Moved By:** Reeve Trainor

THAT the time being 11:06 a.m. we reconvene our regular meeting of Council.

**CARRIED**



Councillor Posehn requested a recorded vote on Bylaw No. 2024-03: Zoning Bylaw Text Amendment (Garage and Secondary Suites in Emerald Park).

Res. No:  
2024/179

**Bylaw No. 2024-03: Zoning Bylaw Text Amendment (Garage and Secondary Suites in Emerald Park)**

**Moved By:** Councillor Posehn

THAT we do not give first reading to Bylaw No. 2024-03 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by adding secondary suites and garage suites as discretionary uses in R1 - Urban Residential 1 and R2 - Urban Residential 2 Districts, and correcting references to an obsolete provincial act, and the bylaw not be approved.

Division 1 Councillor Leibel: Not in favour of motion  
Division 2 Councillor Capnerhurst: Not in favour of motion  
Division 3 Councillor Posehn: In favour of motion  
Division 4 Councillor Kotylak: In favour of motion  
Division 5 Councillor Radmacher: Not in favour of motion  
Division 6 Councillor Brodt: Not in favour of motion  
Division 7 Councillor Tuchscherer: In favour of motion  
Reeve: Not in favour of motion

DEFEATED

~~Res. No:  
2024/180~~

~~**Bylaw No. 2024-03: Zoning Bylaw Text Amendment (Garage and Secondary Suites in Emerald Park) - 1st Reading**~~

~~**Moved By:** Councillor Leibel~~

~~THAT Bylaw No. 2024-03 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by adding secondary suites and garage suites as discretionary uses in R1 - Urban Residential 1 and R2 - Urban Residential 2 Districts, and correcting references to an obsolete provincial act, be given first reading, and further; THAT we authorize the Planning Department to proceed with the public notification requirements and schedule a public hearing.~~

Rescinded by  
Res #2024/270 at  
May 9/24  
Special Council  
mtg  
KJ

~~CARRIED~~

Res. No:  
2024/181

**Recess: 11:58 a.m.**

**Moved By:** Reeve Trainor

THAT the time being 11:58 a.m. we recess for lunch.

CARRIED

Res. No:  
2024/182

**Reconvene: 1:03 p.m.**

**Moved By:** Reeve Trainor

THAT the time being 1:03 p.m. we reconvene our regular meeting of Council.

CARRIED

Res. No:  
2024/183

**Move "In Camera": 1:03 p.m.**

**Moved By:** Councillor Tuchscherer

THAT we recess and continue deliberations *In Camera as a Committee of the Whole* at 1:03 p.m. as per section 120(2)(a) of *The Municipalities Act* and 16(1)(b) of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss a human resources matter.

CARRIED

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KJ



Chief Administrative Officer Karen Zaharia, Manager of Planning & Development Paige Boha, Manager of Engineering & Public Works Clark Gates and Financial Officer Sara Gartshore were excused from the council meeting at 1:03 p.m.

**Res. No:**  
2024/184

**Move Out of "In Camera": 1:20 p.m.**  
**Moved By:** Councillor Tuchscherer

THAT we move out of *In Camera as a Committee of the Whole* and reconvene the regular meeting of Council at 1:20 p.m.

**CARRIED**

Chief Administrative Officer Karen Zaharia, Manager of Planning & Development Paige Boha, Manager of Engineering & Public Works Clark Gates and Financial Officer Sara Gartshore rejoined the council meeting at 1:20 p.m.

**Res. No:**  
2024/185

**Discretionary Use for Home-based Business-Rural NW 31-17-17 W2**  
**Moved By:** Councillor Leibel

THAT we approve the discretionary use application for a Home-based Business, Rural and instruct the Development Officer to issue a permit for the use at NW-31-17-17-2 Ext 2 with the following conditions:

1. That the site is developed in accordance with the attached site plan.
2. That the site plan attached is flood-prone and requires a report prepared a licenced professional. An alternate site plan may be submitted to Administration to relieve the owner of flood-prone mitigation requirements.
3. That the use of the site is for a Home-based business, Rural only (as per attached). Any other use may require a separate development permit or discretionary use approval from Council. Permits for the residence and detached accessory building are separate and required.
4. That the accessory building (shop) is auxiliary to the primary use (residence). Failure to complete construction of the residence will result in an Order to Remove the detached accessory building.
5. That Council should require a Noise and Vibration Impact Study for development within 400m of a rail line.
6. All development shall be in compliance with the Agricultural Resource (AR) District, attached.
7. Hours of operation shall be in accordance with the RM of Edenwold Abatement of Noise and Nuisance Bylaw 2023-18 and all future amendments.
8. Dust control may be required.

**CARRIED**

**Res. No:**  
2024/186

**RM Insurance Policy Renewal: Major Accounts**  
**Moved By:** Councillor Capnerhurst

THAT we authorize Administration to add sewer backup coverage to the RM's insurance policy renewal at the estimated cost of \$8,938.00 plus PST as this coverage is no longer included in the commercial general liability coverage.

**CARRIED**

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Res. No:  
2024/187

**Bylaw No. 2021-73: Amend Typographical Error in November 8, 2022 Public Hearing Minutes**

**Moved By:** Councillor Brodt

THAT we authorize the Chief Administrative Officer and Reeve to amend and initial the public hearing description and resolution title in Resolution #2022-11-01 in the November 8, 2022 Public Hearing Minutes by changing (AR to CR3-C) to be (CR1 to CR3).

CARRIED

Res. No:  
2024/188

**Bylaw No. 2021-73: Rescind 2nd Reading in November 8, 2022 Minutes**

**Moved By:** Councillor Kotylak

THAT we rescind motion #2022/755 made on November 8, 2022 for second reading of Bylaw No. 2021-73 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning Parcel B and Parcel C, LSD 16 NE 12-17-18 W2M from CR1 - Country Residential 1 District to CR3 - Country Residential District 3 due to second reading being passed at the February 27, 2024 regular council meeting.

CARRIED

~~Res. No:  
2024/189~~

~~**Buffalo Prairie Lacrosse Association: Request for Letter of Support**~~

~~**Moved By:** Councillor Tuchscherer~~

~~THAT we send a Letter of Support to the Saskatchewan Lacrosse Association to support the effort of Buffalo Prairie Lacrosse Association to form a new local lacrosse association in the region.~~

~~CARRIED~~

*Rescinded at  
Mar 26/24  
Council meeting  
Res # 2024/224  
B*

**Administration Report: 2:00 p.m. to 2:10 p.m.**

Chief Administrative Officer Karen Zaharia presented the Administration Report on the following topics:

- updates from the upcoming SARM annual convention taking place in Regina on March 13 to 15, 2024; and
- advised of various upcoming meetings.

Councillor Brodt declared a conflict of interest with the topic of contributions to Saskatchewan Crimestoppers and Rural Crime Watch 158 in the Administration Report and left the council chamber at 2:10 p.m.

**Administration Report (continued): 2:10 p.m. to 2:12 p.m.**

Chief Administrative Officer Karen Zaharia continued with the Administration Report on the following topic:

- contributions to Saskatchewan Crimestoppers and Rural Crime Watch 158.

Res. No:  
2024/190

**Annual Contribution to Saskatchewan Crimestoppers and Rural Crime Watch 158**

**Moved By:** Councillor Kotylak

THAT we contribute the amount of \$250.00 to Saskatchewan Crimestoppers and \$250.00 to Rural Crime Watch 158 annually.

CARRIED



Councillor Brodt returned to the council chamber at 2:12 p.m.

**Administration Report (continued): 2:12 p.m. to 2:17 p.m.**

Chief Administrative Officer Karen Zaharia continued with the Administration Report on the following topic:

- Service Tracker reports for the period of February 24 to March 7, 2024.

**Committee Reports: 2:17 p.m. to 2:24 p.m.**

**Communications Committee**

Councillor Leibel provided an update from the Communications Committee meeting which included communications for the Developer Open House in April, staff and Council to contribute items to the geocaching activity and reminded Administration to ensure that communications are posted on all social media platforms, website, Voyent Alert and newspapers concurrently for public hearings and public notices.

**WCRM158 Wastewater Management Authority**

Councillor Capnerhurst provided an update on the WCRM158 Wastewater Management Authority's activities.

**Council Roundtable Reports: 2:24 p.m. to 2:26 p.m.**

Councillor Capnerhurst and Councillor Tuchscherer inquired about unregistered vehicles in country residential subdivisions and Emerald Park.

Councillors Kotylak and Tuchscherer left the council meeting at 2:26 p.m.

**Res. No:**  
2024/191

**Recess: 2:26 p.m.**  
**Moved By:** Reeve Trainor

THAT the time being 2:26 p.m. we take a 8-minute recess.

**CARRIED**

**Res. No:**  
2024/192

**Reconvene: 2:34 p.m.**  
**Moved By:** Reeve Trainor

THAT the time being 2:34 p.m. we reconvene our regular meeting of Council.

**CARRIED**

**Council Roundtable Reports: 2:34 p.m. to 2:51 p.m.**

Councillor Radmacher inquired about intensive livestock operations in the RM and advised of frozen culverts in the rural areas.

Councillor Brodt provided an update on the train derailment near Zehner on March 9<sup>th</sup> and a ratepayer's request for a road closed sign.

Councillor Posehn discussed the location and appearance of the blue recycling bins and red garbage bin at the RM office; provided an update from her recent meeting with Great Plains Leaseholds to bring forward a proposed plan to finish paving Emerald Park Road and continue residential development in Division 3; and a reminder about the Lions Club registration forms.



Councillor Leibel requested a notation to the Service Tracker process to include notification to ratepayer or council members when requests have been completed and closed.

**Res. No:**  
2024/193

**Correspondence**  
**Moved By:** Councillor Brodt

THAT the following correspondence be hereby acknowledged and filed:

- Emerald Park Fire Department & Pilot Butte Fire Department: Fire Call - February 29, 2024; and
- White Butte RCMP Occurrence Reports: January 2024.

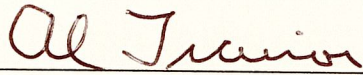
**CARRIED**

**Res. No:**  
2024/194

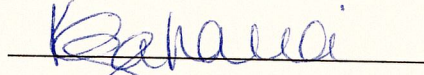
**Adjournment: 3:00 p.m.**  
**Moved By:** Councillor Radmacher

THAT this meeting be hereby adjourned at 3:00 p.m. with our next regular meeting of Council to be held on Tuesday, March 26, 2024 commencing at 9:00 a.m.

**CARRIED**



Reeve



Administrator