



RM of Edenwold No. 158
Meeting Minutes
Regular Council Meeting March 26, 2024 - 09:00 AM

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, March 26, 2024, in the Council Chamber of the Municipal Building, located at 100 Hutchence Road, Emerald Park, Saskatchewan, the following were present:

Reeve: Al Trainor

Councillors: Division #1 Carmen Leibel
Division #2 Stan Capnerhurst
Division #3 Nichole Posehn
Division #4 Karen Kotylak
Division #5 Dwayne Radmacher
Division #6 Tim Brodt
Division #7 Rod Tuchscherer

Chief Administrative Officer: Karen Zaharia

Manager of Planning and Development: Paige Boha

Manager of Engineering and Public Works: Clark Gates

Financial Officer: Sara Gartshore

Call to Order

With a quorum present, Reeve Trainor called the meeting to order at 9:03 a.m.

Agenda Item Added

Reeve Trainor advised that the following item will be added to the agenda following the approval of the March 26, 2024 public hearing minutes:

Rescind Resolution #2024/180 for 1st Reading of Bylaw No. 2024-03 passed at the March 12, 2024 regular council meeting.

Declaration of Conflict of Interest

Council reviewed the agenda items and no conflicts of interest were declared.

Res. No:
2024/195

Meeting Minutes: March 12, 2024
Moved By: Councillor Leibel

THAT the minutes of the regular meeting held on March 12, 2024 be approved as circulated and presented.

CARRIED

Res. No:
2024/196

Public Hearing Minutes: March 12, 2024
Moved By: Councillor Kotylak

THAT the minutes of the public hearing meeting held on March 12, 2024 be approved as circulated and presented.

CARRIED

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Councillor Posehn requested a recorded vote on the added agenda item to rescind resolution #2024/180 for first reading of Bylaw No. 2024-03 passed at the March 12, 2024 regular council meeting.

Res. No:
2024/197

Rescind Resolution #2024/180 for 1st Reading of Bylaw No. 2024-03 Passed at the March 12, 2024 Regular Council Meeting

Moved By: Councillor Posehn

THAT we rescind resolution #2024/180 passed on March 12, 2024 for first reading of Bylaw No. 2024-03 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by adding secondary suites and garage suites as discretionary uses in R1 - Urban Residential 1 and R2 - Urban Residential 2 Districts, and correcting references to an obsolete provincial act, and further; authorizing the Planning Department to proceed with the public notification requirements and schedule a public hearing, due to a legal agreement between Great Plains Leaseholds Ltd. and the RM for Fairways South Phase 2.

Division 1 Councillor Leibel: Not in favour
Division 2 Councillor Capnerhurst: Not in favour
Division 3 Councillor Posehn: In favour
Division 4 Councillor Kotylak: In favour
Division 5 Councillor Radmacher: Not in favour
Division 6 Councillor Brodt: Not in favour
Division 7 Councillor Tuchscherer: In favour
Reeve: Not in Favour

DEFEATED

Res. No:
2024/198

List of Accounts:

Moved By: Councillor Brodt

THAT the list of accounts consisting of cheques #3845 to #3881 & 16 other EFT payments totaling \$706,451.01 plus March 1-15, 2024 payroll totaling \$50,722.37 be approved for payment.

CARRIED

Financial Officer Report: 9:47 a.m. to 9:55 a.m.

Financial Officer Sara Gartshore provided information on the SARM High Interest Savings Account with recommendation that the RM enroll in the SARM program with CIBC and advised that Bylaw No. 2024-04: Wastewater Utility Bylaw has been approved by the Local Government Committee of the Saskatchewan Municipal Board and the rates will take effect April 1, 2024.

Res. No:
2024/199

Enrolment in SARM High Interest Savings Account Program

Moved By: Councillor Brodt

THAT we authorize the Reeve and Chief Administrative Officer to sign the following documents to enroll in the SARM High Interest Savings Account Program with CIBC:

- 1) Application for Enrolment in SARM High Interest Savings Account;
- 2) Certificate of Authorization; and
- 3) Pre-Authorized Debit (PAD) Agreement.

CARRIED

Public Works Foreman Rod Benroth joined the council meeting at 9:55 a.m.

Public Works Report: 9:57 a.m. to 10:36 a.m.

Public Works Foreman Rod Benroth presented the Public Works Report on the following topics:

- updates on the road maintenance of rural and urban roads after freezing rain events;
- updates on blocked culverts and drainage issues;
- civic addressing update which included a Request for Quotation (RFQ) for the installation of civic address signage will be drafted and presented to Council for review on April 9, 2024 and will be posted on SaskTenders, RM website, social media and the Quad Town Forum with results being presented to Council on April 23, 2024;
- graders pulling shoulders on gravel roads to level rutting following freezing rain and snow events;
- mosquito control to begin in late May/early June;
- updates were provided on the water treatment system and wastewater system operations and maintenance;
- update on the repair of the hydrant in the parking lot in front of the Sleep Inn; and
- fleet management updates.

Res. No:
2024/200

Summer Hours for Public Works Employees

Moved By: Councillor Capnerhurst

THAT we authorize the summer work hours for 2024 for the Public Works Department to be up to 50 hours/week for the Rural Division and up to 46 hours/week for the Urban Division beginning April 15, 2024.

CARRIED

Res. No:
2024/201

Urban Division Public Works Seasonal Employee Recall

Moved By: Councillor Capnerhurst

THAT seasonal employee, Brenden Pasloski, in the Urban Division be called back to work on April 15, 2024.

CARRIED

Res. No:
2024/202

Rural Division Public Works Seasonal Employee

Moved By: Councillor Capnerhurst

THAT we hire a seasonal maintenance employee for the Rural Division with a 1A license being a mandatory requirement.

DEFEATED

Res. No:
2024/203

2024 Dust Control Product Quote Accepted

Moved By: Councillor Kotylak

THAT we accept the February 8, 2024 price quote from Fort Distributors Ltd. for dust control product, supply and application services in the amount of \$0.385/litre for a minimum delivery of 16,000 litres of Dustgard 30% liquid magnesium chloride dust suppressant.

CARRIED

Res. No: Increase Annual Primary Weight Permit Fee
2024/204 Moved By: Councillor Brodt

THAT we increase the RM's annual primary weight permit fee by \$50.00 to a total of \$200.00 plus GST per permit which will take effect June 1, 2024, with the additional \$50.00 going towards dust control.

CARRIED

Res. No: Request for Stop Sign at Range Road 2174A with Township Road 172
2024/205 Moved By: Councillor Leibel

THAT we install a stop sign on Range Road 2174A where it intersects with Township Road 172.

CARRIED

Res. No: Recess: 10:50 a.m.
2024/206 Moved By: Reeve Trainor

THAT the time being 10:50 a.m. we take a 10-minute recess.

CARRIED

Res. No: Reconvene: 11:00 a.m.
2024/207 Moved By: Reeve Trainor

THAT the time being 11:00 a.m. we reconvene our regular meeting of Council.

CARRIED

Res. No: Recess for Public Hearing: 11:00 a.m.
2024/208 Moved By: Reeve Trainor

THAT the time being 11:00 a.m. we recess for the following public hearing:

- Bylaw No. 2024-05: Zoning Bylaw Amendment - Parcel D, NW 34-18-18 W2 (AR to CR1).

CARRIED

Res. No: Reconvene: 11:01 a.m.
2024/209 Moved By: Reeve Trainor

THAT the time being 11:01 a.m. we reconvene our regular meeting of Council.

CARRIED

Res. No: Speed Reduction Sign Request: SW 16-20-18 W2
2024/210 Moved By: Councillor Leibel

THAT we reduce the posted speed limit on Grid 624 north of Grid 729 from 80 km/hour to 60 km/hour for a distance of 600 metres and two (2) Children at Play signs to be installed at this location.

DEFEATED

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Res. No: Install Children At Play Signs: SW 16-20-18 W2
2024/211 Moved By: Councillor Brodt

THAT we install two (2) Children at Play signs along Grid 624 adjacent to SW 16-20-18 W2 with the cost of the Children at Play signs to be invoiced to the landowner.

CARRIED

Res. No: Install an All-Way Stop at Huber Drive & Emerald Park Road
2024/212 Moved By: Councillor Posehn

THAT we install an all-way stop on Huber Drive and Fairway Road.

CARRIED

Res. No: Park Crescent Area Road Rehabilitation Engineering Services
2024/213 Moved By: Councillor Capnerhurst

THAT we accept the proposal from MBC (Walker Projects) dated March 14, 2024 in the amount of \$21,000.00 plus applicable taxes for engineering services related to the design and construction of the Park Crescent Area Road Rehabilitation project.

CARRIED

Public Works Foreman Rod Benroth was excused from the council meeting at 11:44 a.m.

Res. No: Bylaw No. 2024-05: Zoning Bylaw Amendment - Parcel D, NW 34-18-18 W2 (AR to
2024/214 CR1) - 2nd Reading
Moved By: Councillor Brodt

THAT Bylaw No. 2024-05 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning proposed Parcel D, NW 34-18-18 W2 from AR – Agricultural Resource to CR1 - Country Residential 1 be given second reading.

CARRIED

Res. No: Bylaw No. 2024-05: Zoning Bylaw Amendment - Parcel D, NW 34-18-18 W2 (AR to
2024/215 CR1) - 3rd Reading
Moved By: Councillor Kotylak

THAT Bylaw No. 2024-05 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning proposed Parcel D, NW 34-18-18 W2 from AR – Agricultural Resource to CR1 - Country Residential 1 be given third and final reading.

CARRIED

Res. No: Subdivision Approval: Proposed Parcel D, NW 34-18-18 W2
2024/216 Moved By: Councillor Brodt

THAT we recommend approval of the subdivision of proposed Parcel D in the NW 34-18-18 W2 as shown on the Plan of Proposed Subdivision prepared by Meridian Surveys Ltd., dated the 12th day of October, 2023, and authorize the Reeve and Administrator to sign the Servicing Agreement, with it being noted that the servicing agreement has been signed by the Developer and/or property owner, the servicing agreement fee has been paid, and the application complies with the RM's Official Community Plan and Zoning Bylaw.

CARRIED

Res. No:
2024/217

Subdivision Approval: Proposed Parcel A, NW 6-17-17 W2
Moved By: Councillor Leibel

THAT we recommend approval of the subdivision of proposed Parcel A in the NW 6-17-17 W2 as shown on the Plan of Proposed Subdivision prepared by 20/20 Geomatics, dated March 31, 2023, and authorize the Reeve and Administrator to sign the Servicing Agreement, with it being noted that the servicing agreement has been signed by the Developer and property owner, the servicing agreement fee has been waived, and the application complies with the RM's Official Community Plan and Zoning Bylaw.

CARRIED

Res. No:
2024/218

Discretionary Use Permit No. 23-053: 1332 North Service Road - Construction and Other Industrial Contractors' Storage Yard - Rescind Resolution #2024/140
Moved By: Councillor Leibel

THAT we rescind Resolution #2024/140 passed at the February 27, 2024 regular council meeting that stated:

THAT we approve the discretionary use application for a construction and other industrial contractors' storage yard and instruct the Development Officer to issue a permit for the use at 1332 North Service Road, Lot 2, Blk/Par D, Plan 101945583 Ext 0 in NW 19-17-17-W2 with the following conditions:

1. The applicant shall provide, within 6 months of approval:
 - a. a detailed site plan stamped by an accredited engineer or surveyor showing the location of all on-site storage and the location of the watercourse noted by WSA through the Jorgenson Subdivision in NW 19-17-17-W2, including the location of the watercourse and the distance between the watercourse and storage;
 - b. a dust control plan that incorporates RM-approved dust control measures;
 - c. an aquifer protection plan which may include the implementation of monitoring wells; and
 - d. a site grading plan.
2. Pursuant to 1.c, no person may wash or clean any construction-related vehicles or equipment on site unless the aquifer protection plan shows that there will be no effect on the aquifer through washing or cleaning of construction-related vehicles or equipment.
3. The development shall conform with all development regulations and requirements of the HPC – High Profile Commercial zone.
4. The development shall, in no way, materially interfere with or affect the use and enjoyment of adjacent properties.
5. The development and all actions on-site shall comply with Bylaw No. 2023-18, known as the Nuisance and Noise Abatement Bylaw and all subsequent amendments.
6. The development and all actions on-site shall comply with Bylaw No. 2020-29, known as the Parking Bylaw, including:
 - a. 5.1 No person shall allow an engine to idle for longer than 5 minutes within the Municipality.
7. All conditions associated with this Discretionary Use Permit shall be evaluated annually in June for the first three years, ending in June of 2026, and Council may amend, add, or remove conditions as necessary to preserve the safety, amenity, and character of the area.

CARRIED

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Res. No:
2024/219

Discretionary Use Permit No. 23-053: 1332 North Service Road - Construction and Other Industrial Contractors' Storage Yard

Moved By: Councillor Leibel

THAT we approve the discretionary use application for a construction and other industrial contractors' storage yard and instruct the Development Officer to issue a permit for the use at 1332 North Service Road, Lot 2, Blk/Par D, Plan 101945583 Ext 0 in NW 19-17-17 W2 with the following conditions:

1. Dust control may be required.
2. The development shall conform with all Development Regulations and requirements of the HPC – High Profile Commercial Zone.
3. The development and all actions on-site shall comply with Bylaw No. 2023-18 known as the Nuisance and Noise Abatement Bylaw.

CARRIED

Res. No:
2024/220

Recess: 11:59 a.m.

Moved By: Reeve Trainor

THAT the time being 11:59 a.m. we recess for lunch.

CARRIED

Res. No:
2024/221

Reconvene: 1:00 p.m.

Moved By: Reeve Trainor

THAT the time being 1:00 p.m. we reconvene our regular meeting of Council.

CARRIED

Communications Officer Lee Chambers joined the council meeting at 1:00 p.m.

Planning & Development: 1:00 p.m. to 1:03 p.m.

Manager of Planning & Development Paige Boha presented the Planning & Development Report on the following topics:

- development status updates; and
- rezoning application status updates.

Communications Report: 1:03 p.m. to 1:31 p.m.

Communications Officer Lee Chambers presented the Communications Report which provided an update on the following upcoming events and topics:

- RM's Developer and Construction Open House on April 25, 2024 from 1:00 to 4:00 pm at the RM Office;
- Council & Ratepayer Meet and Greet on April 25, 2024 from 6:00 to 8:00 p.m. at the Balgonie 50+ Club, 132 Queen Street, Balgonie;
- Community Garage Sale weekend on May 3 to 5, 2024;
- Community Wellness Expo on May 25, 2024 from 10:00 a.m. to 5:00 p.m. at the Emerald Park Fire Hall;
- the Fired Up Classic Car Show on July 20, 2024 from 10:00 a.m. to 3:00 p.m. at the Emerald Park Fire Hall;
- Annual Community Survey will be sent out to all RM ratepayers in May; and
- presented a draft copy of the 2023 Annual Report to Council for feedback.

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Communications Officer Lee Chambers was excused from the council meeting at 1:31 p.m.

Res. No:
2024/222

New Hire: Community Safety Officer
Moved By: Councillor Tuchscherer

THAT we acknowledge that John Brewster has been hired as a permanent full-time Community Safety Officer starting March 11, 2024, at the wage in accordance with the Municipality's 2024 Salary Schedule and as per the signed Offer of Employment.

CARRIED

Res. No:
2024/223

Rural Crime Watch 158 Signs
Moved By: Councillor Posehn

THAT we authorize Administration to have Rural Crime Watch 158 signs available for sale at the RM Municipal Office.

CARRIED

Res. No:
2024/224

Rescind Resolution #2024/189 for Buffalo Prairie Lacrosse Association Letter of Support
Moved By: Councillor Leibel

THAT we rescind resolution #2024/189 passed at the March 12, 2024 regular council meeting to send a Letter of Support to the Saskatchewan Lacrosse Association to support the effort of Buffalo Prairie Lacrosse Association to form a new local lacrosse association in the region because the association is not sanctioned by the appropriate regulatory bodies.

CARRIED

Res. No:
2024/225

Request for Financial Assistance to Board Members of Saskatchewan Agriculture Hall of Fame
Moved By: Councillor Brodt

THAT we deny the request for financial assistance to board members of the Saskatchewan Agriculture Hall of Fame as the request is not eligible under the RM's Sponsorship Policy.

CARRIED

Administration Report: 1:55 p.m. to 2:15 p.m.

Chief Administrative Officer Karen Zaharia presented the Administration Report on the following topics:

- advised of various upcoming meetings;
- response received from CN Rail regarding weeds in the railway right-of-ways; and
- response received from the Town of White City to the RM's request of a joint project for pathway lighting along the walking path adjacent to White City Drive from Park Meadows south to Garden of Eden.

Res. No: **Add Pathway Lighting Joint Project to 2024 Budget**
2024/226 **Moved By:** Councillor Capnerhurst

THAT we add the joint project for pathway lighting adjacent to White City Drive from Park Meadows Estates to Garden of Eden in the RM's 2024 budget and to develop a Memorandum of Understanding to be signed with the Town of White City for their portion to be paid to the RM in 2025 due to their 2024 budget already being adopted.

CARRIED

Manager of Engineering & Public Works Clark Gates was excused from the council meeting at 2:15 p.m.

Res. No: **Recess: 2:15 p.m.**
2024/227 **Moved By:** Reeve Trainor

THAT the time being 2:15 p.m. we take a 15-minute recess.

CARRIED

Res. No: **Reconvene: 2:30 p.m.**
2024/228 **Moved By:** Reeve Trainor

THAT the time being 2:30 p.m. we reconvene our regular meeting of Council.

CARRIED

Res. No: **White City Multi-Use Recreation Centre Fundraising Committee**
2024/229 **Moved By:** Councillor Leibel

THAT two (2) representatives from the RM of Edenwold Council to participate on the Multi-Use Recreation Centre Fundraising Committee, the purpose of the committee being to advise on potential fundraising initiatives for the Multi-Use Recreation Centre and to plan, coordinate, implement and execute fundraising activities.

DEFEATED

Res. No: **Correspondence**
2024/230 **Moved By:** Councillor Brodt

THAT the following correspondence be hereby acknowledged and filed:

- Emerald Park Fire Department & Pilot Butte Fire Department: Fire Call - March 17, 2024; and
- SARM News Release: Response to 2024-25 Provincial Budget Announcement.

CARRIED

Committee Reports & Council Roundtable: 2:41 p.m. to 3:00 p.m.

Planning & Development Committee

Councillor Tuchscherer provided an update from the Planning & Development Committee meeting which included discussion regarding the RM's building bylaw and proposed changes; a proposed subdivision inquiry; proposed amendments to the RM's Noise and Nuisance Bylaw; an upcoming meeting with the Strategic Plan Committee to review the recommendations from the Indigenous Engagement Strategy Report and discussed the current status of the RM's new Development Levy Bylaw.

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Dust Control Sub-Committee

Councillor Brodt provided an update from the Dust Control Sub-Committee meeting which included alternative dust control options, an alternative dust control product of ground-up shingles will be used at two (2) separate test sites on Grid 624 with landowners being invoiced the rate established in the 2024 Dust Control Policy, increasing the RM's annual primary weight permit fee on June 1, 2024 by \$50.00 to a total of \$200.00 plus GST per permit with the additional fee going towards dust control and discussed the dust control requirement in haul road agreements for continuous and intensive hauls.

White Butte RCMP Stakeholder Meeting

Councillor Brodt also provided an update from the recent White Butte RCMP stakeholder meeting and advised that the White Butte Emergency Measures Organization (EMO) received a cheque totaling \$26,180 from the proceeds of the White Butte RCMP Gala that took place in 2023. The funds will be distributed to the local fire departments with each receiving \$4,300 to be used for training or equipment.

Protective Services Committee

Councillor Brodt provided an update from the Protective Services Committee meeting which included updates on the Community Garage Sale weekend in May and the Community Wellness Expo taking place on May 25, 2024 at the Emerald Park Fire Hall.

WCRM158 Wastewater Management Authority

Councillor Capnerhurst provided an update on the WCRM158 Wastewater Management Authority's activities for February 2024.

Roundtable Reports

Councillor Radmacher advised of frozen culverts in the rural area.

Councillor Posehn asked for the council meeting packages to be distributed on Thursdays before council meetings. Administration will accommodate the revised timeframe.

Manager of Planning & Development Paige Boha was excused from the council meeting at 3:00 p.m.

Delegation: 3:00 p.m.

Joe Carson with 4biz Management Solutions Inc. attended the council meeting at 3:00 p.m. and provided a presentation to Council regarding municipal governance and opportunities for efficiencies.

Delegation left the council meeting at 3:38 p.m.

Res. No:
2024/231

Recess: 3:39 p.m.
Moved By: Reeve Trainor

THAT the time being 3:39 p.m. we take a 10-minute recess.

CARRIED

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Res. No:
2024/232

Reconvene: 3:49 p.m.
Moved By: Reeve Trainor

THAT the time being 3:49 p.m. we reconvene our regular meeting of Council.

CARRIED

Res. No:
2024/233

Move "In Camera": 3:49 p.m.
Moved By: Councillor Brodt

THAT we recess and continue deliberations *In Camera as a Committee of the Whole* at 3:49 p.m. as per section 120(2)(a) of *The Municipalities Act* and 16(1)(a) of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss legal matters and 16(1)(b) of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss a human resources matter.

CARRIED

Financial Officer Sara Gartshore was excused from the council meeting at 4:13 p.m.

Res. No:
2024/234

Move Out of "In Camera": 4:47 p.m.
Moved By: Councillor Brodt

THAT we move out of *In Camera as a Committee of the Whole* and reconvene the regular meeting of Council at 4:47 p.m.

CARRIED

Res. No:
2024/235

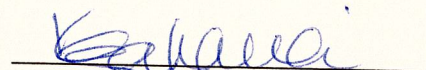
Adjournment: 4:48 p.m.
Moved By: Reeve Trainor

THAT this meeting be hereby adjourned at 4:48 p.m. with our next regular meeting of Council to be held on Tuesday, April 9, 2024 commencing at 9:00 a.m.

CARRIED



Reeve



Administrator