



**RM of Edenwold
Meeting Minutes
Regular Council Meeting May 14, 2024 - 09:00 AM**

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, May 14, 2024, in the Council Chamber of the Municipal Building, located at 100 Hutchence Road, Emerald Park, Saskatchewan, the following were present:

Reeve: Al Trainor

- Councillors: Division #1 Carmen Leibel
- Division #2 Stan Capnerhurst
- Division #3 Nichole Posehn
- Division #4 Karen Kotylak
- Division #5 Dwayne Radmacher
- Division #6 Tim Brodt
- Division #7 Rod Tuchscherer

- Manager of Planning and Development: Paige Boha
- Manager of Engineering and Public Works: Clark Gates
- Financial Officer: Sara Gartshore
- Administrative Assistant: Jessica Schoenroth
- Absent: Chief Administrative Officer: Karen Zaharia

Call to Order

With a quorum present, Reeve Trainor called the meeting to order at 9:02 a.m. It was noted that Financial Officer Sara Gartshore was recording the minutes for the council meeting.

Declaration of Conflict of Interest

Council reviewed the agenda items and no conflicts of interest were declared.

Res. No:
2024/292

Meeting Minutes: April 23, 2024
Moved By: Councillor Kotylak

THAT the minutes of the regular meeting held on April 23, 2024 be approved as circulated and presented.

CARRIED

Res. No:
2024/293

Special Council Meeting Minutes: May 9, 2024
Moved By: Councillor Leibel

THAT the minutes of the special council meeting held on May 9, 2024 be approved as circulated and presented.

CARRIED

Res. No:
2024/294

List of Accounts:
Moved By: Councillor Brodt

THAT the list of accounts consisting of cheques #3981 to #4044, 26 other EFT payments & 1 credit card payment totaling \$620,720.64 plus April 16-30, 2024 payroll totaling \$56,159.84 be approved for payment.

CARRIED

Res. No:
2024/295

Bank Reconciliations: April 2024
Moved By: Councillor Brodt

THAT the April 2024 bank reconciliations be acknowledged as presented.

CARRIED

Financial Officer Report: 9:12 a.m. to 9:15 a.m.

Financial Officer Sara Gartshore presented the Financial Officer Report which provided an update on the municipality's financial activities for April 2024.

Res. No:
2024/296

Statement of Financial Activities & Financial Position: April 2024
Moved By: Councillor Tuchscherer

THAT we acknowledge the Statement of Financial Activities and Financial Position for April 2024 as circulated and presented.

CARRIED

Res. No:
2024/297

April 2024 Water Report
Moved By: Councillor Posehn

THAT we accept the April 2024 Monthly Water Report as presented with it noted no upset conditions occurred during this period.

CARRIED

Public Works Foreman Rod Benroth joined the council meeting at 9:17 a.m.

Public Works Report: 9:17 a.m. to 10:00 a.m.

Public Works Foreman Rod Benroth presented the Public Works Report on the following topics:

- updates on garbage cleanup and line painting in Emerald Park and country residential subdivisions;
- crack sealing to begin the week of May 21st;
- major repairs to Rock Pointe internal road to begin the week of June 3rd;
- grass mowing to start the week of May 21st;
- updates on grading and gravelling of rural roads;
- bridge damaged on Range Road 2190 on May 1st and was repaired the following day;
- update on rural civic addressing project;
- culvert repairs and drainage issues;
- park maintenance updates;
- updates regarding the RM's water treatment and distribution systems and operations and the RM's wastewater system and operations;
- update regarding the damaged fire hydrant in the Sleep Inn parking lot;
- fleet management updates;
- waiting for updated quotes from SaskPower for streetlights on White City Drive and South Plains Road; and

- spring clean up bins for RM ratepayers will be located south of the RM Municipal Office on Hutchence Road from May 3 to May 23, 2024.

Council discussed enforcement issues, pooling water at the dog park, drainage issues and issues with the gravel roads after the recent rainfall.

Delegation: 10:00 a.m. to 10:28 a.m.

Richard & Chantal Lemon, Glenn Lechner and Glen & Zoe Lipsett attended the council meeting and presented concerns on the condition of gravel roads following the rainfall citing safety concerns, emergency vehicle access, the manner in which the roads are maintained, hours of operation, effect of dust control on maintenance, and prioritization of certain roads. Council advised delegates of the RM's ground-up shingles dust control pilot project providing a surface that can graded and identified that the RM is navigating higher traffic volumes than in previous years, which has had a significant impact on road conditions.

Reeve Trainor advised that Council is taking the concerns seriously and will be working with the Public Works Department closely to improve road conditions and communication going forward.

Delegation left the council meeting at 10:28 a.m.

Res. No:
2024/298

Recess: 10:28 a.m.
Moved By: Reeve Trainor

THAT the time being 10:28 a.m. we take a 12-minute recess.

CARRIED

Res. No:
2024/299

Reconvene: 10:40 a.m.
Moved By: Reeve Trainor

THAT the time being 10:40 a.m. we reconvene our regular meeting of Council.

CARRIED

The delegation scheduled for 10:30 a.m. did not attend the council meeting.

Res. No:
2024/300

Water Treatment Plant - Steel Pipe Replacement Request for Quotation Results
Moved By: Councillor Capnerhurst

THAT we accept the quotation from Balzer's Canada Inc. dated February 12, 2024 in the amount of \$35,685.00 plus applicable taxes for the supply and installation of stainless steel raw water piping in the water treatment plant.

CARRIED

Res. No:
2024/301

2024 Gravel Hauling Tender
Moved By: Councillor Leibel

THAT we accept the tender bid price from B&D Gravel Contractors Ltd. dated May 13, 2024 for Tender RM158-2024-10 for the loading, hauling and spreading of gravel for the 2024 season.

CARRIED

Res. No: Stone Pointe Micro-Surfacing Tender Results
2024/302 **Moved By:** Councillor Kotylak

THAT we accept the tender bid price from West-Can Seal Coating dated May 1, 2024 in the amount of \$366,610.22 (including PST) for the micro-surfacing of Stone Pointe Estates internal road.

CARRIED

Res. No: Recess for Public Hearing: 11:03 a.m.
2024/303 **Moved By:** Reeve Trainor

THAT the time being 11:03 a.m. we recess for the following public hearing:

- Bylaw No. 2024-06: Zoning Bylaw Map Amendment, Parcel A, NE 2-20-17 W2 (AR to CR1).

CARRIED

Res. No: Reconvene: 11:04 a.m.
2024/304 **Moved By:** Reeve Trainor

THAT the time being 11:04 a.m. we reconvene our regular meeting of Council.

CARRIED

Res. No: South Service Road (Nutrien) Upgrade Tender Results
2024/305 **Moved By:** Councillor Leibel

THAT we accept the tender bid price from WF Botkin Construction Ltd. dated May 2, 2024 in the amount of \$941,122.06 plus applicable taxes for the paving of South Service (Nutrien) Road.

CARRIED

Engineering Report: 11:15 a.m. to 11:35 a.m.

Manager of Engineering & Public Works Clark Gates presented the Engineering Report on the following topics:

- update on the following capital projects:
 - Balgonie Grid Clay Cap kick off meeting took place on May 9th with construction start-up to be May 13th with culvert installations;
 - Park Crescent Area Rehabilitation tender closing May 16, 2024;
 - RM gravel crushing to begin in June for 4 weeks;
- update on drainage projects;
- quote for erosion protection along the RM utility parcel in Spruce Creek; and
- 2024 procurement tracking update.

Res. No: Spruce Creek - RM Utility Parcel
2024/306 **Moved By:** Councillor Kotylak

THAT we accept the quotation from the Spruce Creek Co-operative in the amount of \$19,650.00 plus applicable taxes for the erosion protection along the RM's utility parcel in Spruce Creek Estates.

CARRIED

Res. No:
2024/307

Request for Reimbursement for Water Heater: Lot 15, Block 5, Plan 87R45448
Moved By: Councillor Posehn

THAT we approve the request for full replacement cost of a water heater in the total amount of \$3,405.49 for the property at Lot 15, Block 5, Plan 87R45448 due to sediment found in the water heater despite the water heater being recently installed.

DEFEATED

Res. No:
2024/308

Request for Reimbursement for Water Heater: Lot 15, Block 5, Plan 87R45448
Moved By: Councillor Posehn

THAT we approve the request for 50/50 cost share for replacement cost of a water heater in the total amount of \$3,405.49 for the property at Lot 15, Block 5, Plan 87R45448 due to sediment found in the water heater despite the water heater being recently installed, with it noted the RM is not accepting fault and investigation into the sediment will ensue.

CARRIED

Res. No:
2024/309

Tax Exemption Bylaw No. 2024-09: 168 Jameson Crescent - 1st Reading
Moved By: Councillor Leibel

THAT Bylaw No. 2024-09 being a bylaw to provide for entering into an agreement for exemption from taxation for 168 Jameson Crescent, Lot 15, Block/Par B, Plan 102094792, Ext 0 in NW 9-17-17 W2 be given first reading.

CARRIED

Res. No:
2024/310

Tax Exemption Bylaw No. 2024-09: 168 Jameson Crescent - 2nd Reading
Moved By: Councillor Radmacher

THAT Bylaw No. 2024-09 being a bylaw to provide for entering into an agreement for exemption from taxation for 168 Jameson Crescent, Lot 15, Block/Par B, Plan 102094792, Ext 0 in NW 9-17-17 W2 be given second reading.

CARRIED

Res. No:
2024/311

Tax Exemption Bylaw No. 2024-09: 168 Jameson Crescent - 3 Readings
Moved By: Councillor Tuchscherer

THAT Bylaw No. 2024-09 being a bylaw to provide for entering into an agreement for exemption from taxation for 168 Jameson Crescent, Lot 15, Block/Par B, Plan 102094792, Ext 0 in NW 9-17-17 W2 be given three readings at this meeting.

CARRIED UNANIMOUSLY

Res. No:
2024/312

Tax Exemption Bylaw No. 2024-09: 168 Jameson Crescent - 3rd Reading
Moved By: Councillor Kotylak

THAT Bylaw No. 2024-09 being a bylaw to provide for entering into an agreement for exemption from taxation for 168 Jameson Crescent, Lot 15, Block/Par B, Plan 102094792, Ext 0 in NW 9-17-17 W2 be given third and final reading.

CARRIED

Res. No:
2024/313

Recess: 11:56 a.m.
Moved By: Reeve Trainor

THAT the time being 11:56 a.m. we recess for lunch.

CARRIED

Res. No:
2024/314

Reconvene: 1:00 p.m.
Moved By: Reeve Trainor

THAT the time being 1:00 p.m. we reconvene our regular meeting of Council.

CARRIED

Planning & Development Report: 1:01 p.m. to 1:15 p.m.

Manager of Planning & Development Paige Boha presented the Planning & Development Report on the following topics:

- development status updates;
- rezoning application status updates; and
- first round of yard maintenance inspections to begin the week of May 21st.

Res. No:
2024/315

Bylaw No. 2024-06: Zoning Bylaw Amendment - Parcel A, NE 2-20-17 W2 (AR to CR1) - 2nd Reading

Moved By: Councillor Kotylak

THAT Bylaw No. 2024-06 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning proposed Parcel A, NE 2-20-17 W2 from AR – Agricultural Resource to CR1 - Country Residential 1 be given second reading.

CARRIED

Res. No:
2024/316

Bylaw No. 2024-06: Zoning Bylaw Amendment - Parcel A, NE 2-20-17 W2 (AR to CR1) - 3rd Reading

Moved By: Councillor Brodt

THAT Bylaw No. 2024-06 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning proposed Parcel A, NE 2-20-17 W2 from AR – Agricultural Resource to CR1 - Country Residential 1 be given third and final reading.

CARRIED

Res. No:
2024/317

Subdivision Approval: Parcel A, NE 2-20-17 W2

Moved By: Councillor Kotylak

THAT we recommend approval of the subdivision of proposed Parcel A in the NE 2-20-17 W2 as shown on the Plan of Proposed Subdivision prepared by 20/20 Geomatics, dated the 1st day of March, 2024, and authorize the Reeve and Administrator to sign the Servicing Agreement, with it being noted that the servicing agreement has been signed by the Developer and Owner in Expectancy, the servicing agreement fee has been paid, the application complies with the RM's Official Community Plan and Zoning Bylaw.

CARRIED

Res. No:
2024/318

Bylaw No. 2024-10: Zoning Bylaw Text Amendment: Section 4.13, Access to Multi-Parcel Subdivisions - 1st Reading

Moved By: Councillor Tuchscherer

THAT Bylaw No. 2024-10 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by giving the Municipality the option to waive the requirement for multi-parcel developments to have two points of access be given first reading, and further; THAT we authorize the Planning Department to proceed with the public notification requirements and schedule a public hearing.

CARRIED

Res. No:
2024/319

Bylaw No. 2024-12: Development Levy Bylaw - 1st Reading
Moved By: Councillor Posehn

THAT Bylaw No. 2024-12 being a bylaw establishing development levies be given first reading, and further; THAT we authorize the Planning Department to proceed with the public notification requirements and schedule a public hearing.

CARRIED

Res. No:
2024/320

Greensview Estates Comprehensive Development Proposal Approval - Rescind Resolution #2023/174 passed at March 7, 2023 council meeting
Moved By: Councillor Tuchscherer

THAT we rescind resolution #2023/174 passed at the March 7, 2023 regular council meeting due to the Comprehensive Development Proposal for Greensview Estates being revised to include only Phase I which contains two (2) buildings.

CARRIED

Res. No:
2024/321

Greensview Estates - Revised Comprehensive Development Proposal
Moved By: Councillor Brodt

THAT we give full approval to the revised Greensview Estates Comprehensive Development Proposal for Blk/Par BB-Plan 102138342 Ext 0, dated June 19, 2023.

CARRIED

Res. No:
2024/322

Bylaw No. 2023-34: Zoning Bylaw Amendment - Proposed Lots 1-5 (CR2 to CR3) Parcel S and T, Plan 102380655 - Rescind 1st Reading
Moved By: Councillor Leibel

THAT resolution #2023/558 for first reading of Bylaw No. 2023-34 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning proposed lots 1-5 on Parcel S and Parcel T, Plan 102380655 from CR2 - Country Residential District 2 to CR3 - Country Residential District 3, made on August 8, 2023 be rescinded due to a revision to the proposed development area.

CARRIED

Res. No:
2024/323

Bylaw No. 2024-11: Zoning Bylaw Amendment - Parcel S and T, Escott/Deneve (CR2 to CR3) - 1st Reading
Moved By: Councillor Leibel

THAT Bylaw No. 2024-11 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning proposed lots 4 and 5 in Parcel S and Parcel T, Plan 102380655 from CR2 - Country Residential 2 District to CR3 - Country Residential District 3 be given first reading, and further; THAT we authorize the Planning Department to proceed with the public notification requirements and schedule a public hearing.

CARRIED

Res. No:
2024/324

New Hires: Summer Students - Administration and Public Works
Moved By: Councillor Kotylak

THAT we acknowledge that the following summer students have been hired at the wages in accordance with the Municipality's 2024 Salary Schedule:

- Ty Peters, Public Works Labourer with a start date of April 29, 2024;
- Angela Chernick, Public Works Labourer with a start date of April 29, 2024;
and
- Parker McCormick, Administrative Assistant with a starting date of May 6, 2024.

CARRIED

Res. No:
2024/325

2024 Leafy Spurge Rebate Program
Moved By: Councillor Brodt

THAT our Leafy Spurge program for 2024 continue at a 100% product rebate for eligible herbicide product used on approved applications (gst excluded) with a maximum yearly rebate of \$5,000.00 per applicant, with it being noted the application forms must be returned to the RM municipal office by October 15th of the current year to be eligible for the rebate, and further; THAT we hereby make application to participate in the 2024-25 Invasive Plant Control Program (IPCP) administered through SARM and the Government of Saskatchewan.

CARRIED

Res. No:
2024/326

2024 Weed Management Plan
Moved By: Councillor Tuchscherer

THAT the 2024 Weed Management Plan be approved and signed by the Reeve and Chief Administrative Officer.

CARRIED

Res. No:
2024/327

Recess: 2:12 p.m.
Moved By: Reeve Trainor

THAT the time being 2:12 p.m. we take a 10-minute recess.

CARRIED

Res. No:
2024/328

Reconvene: 2:22 p.m.
Moved By: Reeve Trainor

THAT the time being 2:22 p.m. we reconvene our regular meeting of Council.

CARRIED

Res. No:
2024/329

2024 Gopher Control Program
Moved By: Councillor Brodt

THAT our Gopher Control Program for 2024 continue where the Rural Municipality will provide for sale, Rozol 9.07 kg pails for Richardson Ground Squirrel Control, at the municipal office at a cost share of 50% SARM, 25% RM and 25% Ratepayer per pail with the following conditions:

- 1) the applicant must be an eligible agricultural producer farming a property larger than 80 acres;
- 2) there is a maximum yearly rebate of \$250.00 per applicant; and
- 3) the application form for product purchased elsewhere must be returned to the RM municipal office by July 31st of the current year to be eligible for the SARM rebate submission;

and further; THAT we hereby make application to participate in the 2024-2025 Gopher Control Program (SCAP-GCP) administered through SARM and the Government of Saskatchewan.

CARRIED

Res. No:
2024/330

Workplace Violence Policy Statement and Prevention Plan
Moved By: Councillor Leibel

THAT the Workplace Violence Policy Statement and Prevention Plan be approved as presented on May 14, 2024.

CARRIED

Administration Report: 3:04 p.m. to 3:22 p.m.

Financial Officer Sara Gartshore presented the Administration Report on the following topics:

- 2024 Assessment Roll closes on May 21, 2024 at 5:00 p.m.;
- update regarding Canada Summer Job funding received;
- Ministry of Government Relations' response to the RM of Edenwold's resolution at the SARM Annual Convention in March 2024; and
- SARM Division 2 meeting taking place in Moose Jaw on Tuesday, June 11, 2024 with it noted that the RM's council meeting will take place on Monday, June 10, 2024.

Councillor Kotylak declared a conflict of interest with the Pilot Butte Rodeo Sponsorship Request in the Administration Report and left the council chamber at 3:15 p.m.

Administration Report (continued)

Financial Officer Sara Gartshore continued the Administration Report on the following topic:

- Pilot Butte Rodeo sponsorship request for 2024.

Councillor Kotylak returned to the council meeting at 3:22 p.m.

Committee Reports: 3:22 p.m. to 3:30 p.m.

Planning and Development Committee

Councillor Tuchscherer provided an update from the Planning & Development Committee meeting on April 26, 2024.

Strategic Plan Committee

Councillor Posehn provided an update from the Strategic Planning Committee meeting on April 29, 2024.

Arts, Culture and Recreation Committee

Councillor Posehn provided an update from the Arts, Culture and Recreation Committee meeting on April 29, 2024. Discussion about a swimming pool in the RM will be brought to a future Planning & Development Committee meeting.

Joint Committee Meeting - Planning & Development and Strategic Plan

Manager of Planning & Development Paige Boha provided an update on the Joint Committee Meeting for the Planning & Development and Strategic Plan Committees.

Council Roundtable: 3:30 p.m. to 3:57 p.m.

Councillor Leibel discussed several ratepayer concerns in Jameson Estates that will be investigated further with the Manager of Planning & Development.

Councillor Capnerhurst provided updates on the WCRM158 Wastewater Management Authority and advised that the contract has been awarded for Phase 2 of the wastewater expansion with construction scheduled to commence in June 2024.

Councillor Brodt discussed gravel road complaints and asked the Manager of Engineering & Public Works to investigate if the RM should set a threshold for traffic counts that would trigger a gravel road to be paved. Councillor Brodt reminded Council of the Wellness Expo Event on May 25th from 10:00 a.m. to 5:00 p.m.

Councillor Kotylak requested continued enforcement of issues on Range Road 2185.

Councillor Tuchscherer discussed the replacement of spruce and pine trees.

Councillor Radmacher discussed some road complaints.

Res. No:
2024/331

Correspondence

Moved By: Councillor Kotylak

THAT the following correspondence be hereby acknowledged and filed:

- Saskatchewan Assessment Management Agency: 2023 Annual Report;
- SARM Board of Directors Announcement: Resignation of Division 6 Director;
- Ombudsman Saskatchewan: 2023 Annual Report;
- Emerald Park Fire Department & Pilot Butte Fire Department: Fire Call - April 28, 2024;
- Farm and Food Care Saskatchewan; and
- Agriculture in the Classroom: April 2024 Highlights.

CARRIED

Res. No:
2024/332

Move "In Camera": 3:58 p.m.
Moved By: Councillor Posehn

THAT we recess and continue deliberations *In Camera as a Committee of the Whole* at 3:58 p.m. as per clause 120(2)(a) of *The Municipalities Act* and 16(1)(a) of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss legal matters and 16(1)(b) of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss human resources matters.

CARRIED

Manager of Planning & Development Paige Boha, Manager of Engineering & Public Works Clark Gates, Financial Officer Sara Gartshore and Administrative Assistant Jessica Schoenroth were excused from the council meeting at 4:04 p.m.

Financial Officer Sara Gartshore rejoined the council meeting at 4:50 p.m.

Res. No:
2024/333

Move Out of "In Camera": 4:50 p.m.
Moved By: Councillor Brodt

THAT we move out of *In Camera as a Committee of the Whole* and reconvene the regular meeting of Council at 4:50 p.m.

CARRIED

Res. No:
2024/334

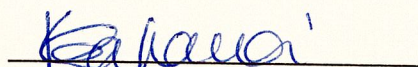
Adjournment
Moved By: Councillor Radmacher

THAT this meeting be hereby adjourned at 4:50 p.m. with our next regular meeting of Council to be held on Tuesday, May 28, 2024 commencing at 9:00 a.m.

CARRIED



Reeve



Administrator