



RM of Edenwold Meeting Minutes

Regular Council Meeting June 25, 2024 - 09:00 AM

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, June 25, 2024, in the Council Chamber of the Municipal Building, located at 100 Hutchenchence Road, Emerald Park, Saskatchewan, the following were present:

Reeve: Al Trainor

- Councillors: Division #1 Carmen Leibel
- Division #2 Stan Capnerhurst
- Division #3 Nichole Posehn
- Division #4 Karen Kotylak
- Division #5 Dwayne Radmacher
- Division #6 Tim Brodt
- Division #7 Rod Tuchscherer

Chief Administrative Officer: Karen Zaharia
 Manager of Planning and Development: Paige Boha
 Manager of Engineering and Public Works: Clark Gates
 Financial Officer: Sara Gartshore

Call to Order

With a quorum present, Reeve Trainor called the meeting to order at 9:01 a.m.

Declaration of Conflict of Interest

Council reviewed the agenda items and no conflicts of interest were declared.

Res. No:
2024/384

Meeting Minutes: June 10, 2024
Moved By: Councillor Leibel

THAT the minutes of the regular meeting held on June 10, 2024 be approved as circulated and presented.

CARRIED

Res. No:
2024/385

Public Hearing Minutes: June 10, 2024
Moved By: Councillor Brodt

THAT the minutes of the public hearing meeting held on June 10, 2024 be approved as circulated and presented.

CARRIED

Res. No:
2024/386

List of Accounts:
Moved By: Councillor Kotylak

THAT the list of accounts consisting of cheques #4159 to #4205 & 17 other EFT payments totaling \$824,375.83 plus June 1-15, 2024 payroll totaling \$54,057.20 be approved for payment.

CARRIED

Financial Officer Report: 9:07 a.m. to 9:12 a.m.

Financial Officer Sara Gartshore provided an update on the status of the municipality's 2023 audited financial statements from the auditor and recommended Council pass Bylaw No. 2024-19, a bylaw to extend the time required for the completion of the 2023 financial statement.

Res. No:
2024/387

Bylaw No. 2024-19: A Bylaw to Extend the Time Required for the Completion of the 2023 Financial Statement - 1st Reading

Moved By: Councillor Brodt

THAT Bylaw No. 2024-19 being a bylaw to extend the time required for the completion of the 2023 Audited Financial Statements be given first reading.

CARRIED

Res. No:
2024/388

Bylaw No. 2024-19: A Bylaw to Extend the Time Required for the Completion of the 2023 Financial Statement - 2nd Reading

Moved By: Councillor Leibel

THAT Bylaw No. 2024-19 being a bylaw to extend the time required for the completion of the 2023 Audited Financial Statements be given second reading.

CARRIED

Res. No:
2024/389

Bylaw No. 2024-19: A Bylaw to Extend the Time Required for the Completion of the 2023 Financial Statement - 3 Readings

Moved By: Councillor Posehn

THAT Bylaw No. 2024-19 being a bylaw to extend the time required for the completion of the 2023 Audited Financial Statements be given three readings at this meeting.

CARRIED UNANIMOUSLY

Res. No:
2024/390

Bylaw No. 2024-19: A Bylaw to Extend the Time Required for the Completion of the 2023 Financial Statement - 3rd Reading

Moved By: Councillor Tuchscherer

THAT Bylaw No. 2024-19 being a bylaw to extend the time required for the completion of the 2023 Audited Financial Statements be given third and final reading.

CARRIED

Community Safety Officers Ankit Rampal and John Brewster joined the council meeting at 9:16 a.m.

CSO Report: 9:16 a.m. to 9:32 a.m.

Community Safety Officers (CSOs) Ankit Rampal and John Brewster presented the CSO Report on the following topics:

- updates on the number of traffic stops conducted, warnings and tickets issued, calls for service, animal and parking complaints, training completed and the CSO conference they attended;
- the presentations they did at Pilot Butte Elementary School and Emerald Ridge Elementary School in White City;
- the Pilot Butte Rodeo parade they participated in on June 8, 2024;
- that they helped guide the Pilot Butte School's grade 7/8 classes during their annual bike trip from Pilot Butte School to White Butte Trails; and
- that they are working with Administration to update the RM's Animal Control Bylaw to include provisions regarding dangerous dogs so those offences can be prosecuted in the RM's Bylaw Court.

Public Works Foreman Rod Benroth joined the council meeting at 9:27 p.m.

Community Safety Officers Ankit Rampal and John Brewster were excused from the council meeting at 9:32 a.m.

Public Works Report: 9:33 a.m. to 9:59 a.m.

Public Works Foreman Rod Benroth presented the Public Works Report on the following topics:

- update on the Balgonie Grid (Grid 622) clay capping project;
- update on the South Service Road (Nutrien road) paving project;
- gravel crushing has been delayed and expected to start July 8, 2024;
- crosswalks from Woods Crescent to the South Plains Road walking path have been constructed and are scheduled to be paved this year, pedestrian signs will be installed at the crosswalks;
- crack sealing expected to begin the week of June 24, 2024;
- dandelion spraying was delayed due to wind and rain;
- major repairs to Rock Pointe road expected to begin June 20, 2024;
- updates on grading and gravelling of rural roads;
- dust control with magnesium chloride was delayed again due to wet weather and is expected to begin July 3, 2024;
- advised that the pilot test site using canola oil dust control product will be applied on a segment of Grid 624 near the TC Energy station this week;
- update on rural civic addressing project with it noted that 700 of the 788 signs have arrived and the contractor has started staking;
- culvert repairs and drainage issues;
- park maintenance updates;
- 5 new fir trees to be installed on Emerald Park Road in the next couple of weeks;
- updates regarding the RM's operations of the water treatment and distribution systems, and the RM's wastewater system;
- update regarding the damaged fire hydrant in the Sleep Inn parking lot;
- fleet management updates; and
- waiting for updated quote from SaskPower for streetlights on White City Drive.

Public Works Foreman Rod Benroth was excused from the council meeting at 10:00 a.m.

Delegation: 10:00 a.m. to 10:15 a.m.

At the request of Council, the RM's Pest Control Officer Jim Sigmeth attended the council meeting to discuss an issue with Richardson Ground Squirrels on a ratepayer's property and to better understand the RM's role in enforcing *The Pest Control Act* and *The Pest Control Regulations*.

Delegation left the council meeting at 10:15 a.m.

Delegation: 10:15 a.m. to 10:38 a.m.

Taya Loiselle and Ashley Wyatt from the WCRM158 Wastewater Management Authority attended the council meeting to provide an update on the Wastewater Treatment Facility Phase 2 project's overall budget and cashflow with estimated dates for money calls.

Delegation left the council meeting at 10:38 a.m.

Delegation: 10:40 a.m. to 10:56 a.m.

Justine Walton with the White City Library attended the council meeting via Microsoft Teams to provide a summary from the library's annual update which included library usage and statistics, and lending programs available.

Delegation left the council meeting at 10:56 a.m.

Res. No:
2024/391

Recess: 10:56 a.m.

Moved By: Reeve Trainor

THAT the time being 10:56 a.m. we take a 4-minute recess.

CARRIED

Res. No:
2024/392

Reconvene: 11:00 a.m.

Moved By: Reeve Trainor

THAT the time being 11:00 a.m. we reconvene our regular meeting of Council.

CARRIED

Res. No:
2024/393

Recess for Public Hearings: 11:00 a.m.

Moved By: Reeve Trainor

THAT the time being 11:00 a.m. we recess for the following public hearing:

- Bylaw No. 2024-13: Zoning Bylaw Map Change - Parcel B, SE 34-18-17 W2 (AR to CR1).

CARRIED

Res. No:
2024/394

Reconvene: 11:20 a.m.
Moved By: Reeve Trainor

THAT the time being 11:20 a.m. we reconvene our regular meeting of Council.

CARRIED

Engineering Report: 11:22 a.m. to 11:35 a.m.

Manager of Engineering & Public Works Clark Gates presented the Engineering Report on the following topics:

- quote for bridge timber preservatives that will be included in the 2025 budget discussions in the fall;
- SiteDocs (safety management software) implementation that includes vehicle and equipment pre and post trip inspections, incident reports, and toolbox and safety meetings;
- reviewed timelines for Public Works upcoming projects; and
- provided status updates on the following capital projects: Balgonie Grid clay cap, South Service Road surfacing, Stone Pointe microsurfacing, Park Crescent Area road rehabilitation and Water Treatment Plant pipe replacements.

Planning & Development Report: 11:35 a.m. to 11:38 a.m.

Manager of Planning & Development Paige Boha presented the Planning & Development Report on the following topics:

- development status updates;
- rezoning application status updates; and
- presented the Planning & Development Activity Report for January to June 2024 that outlined the number of subdivisions, rezoning applications, Zoning Bylaw text amendments, discretionary use applications received and completed, and building and development permits issued.

Res. No:
2024/395

Vista Springs - Form B: Parcels B & C, Plan 102392344 in NE 12-17-18 W2
Moved By: Councillor Kotylak

THAT we authorize the Administrator to complete and execute Form B for Vista Springs to submit their Plan of Survey for the Bareland Condominium at Parcels B & C, Plan 102392344 in NE 12-17-18 W2 to ISC.

CARRIED

Res. No:
2024/396

Coppersands Waterline - Performance Security Release
Moved By: Councillor Kotylak

THAT we direct Administration to release the performance security held for extension of the RM's waterline to Coppersands in SW 25-17-17 W2 in the amount of \$217,844.00 due to the Certificate of Substantial Completion being issued and the remaining \$130,706.00 will be held by the Receiver's Counsel in Trust until the Letter of Final Performance is issued.

CARRIED



Res. No:
2024/397

Bylaw No. 2024-12: Development Levy Bylaw - Rescind 1st Reading
Moved By: Councillor Leibel

THAT resolution # 2024/319 passed at the May 14, 2024 regular council meeting for first reading of Bylaw No. 2024-12 being a bylaw establishing development levies be rescinded due to revisions to the bylaw.

CARRIED

Res. No:
2024/398

Bylaw No. 2024-12: Development Levy Bylaw - 1st Reading
Moved By: Councillor Brodt

THAT Bylaw No. 2024-14 being a bylaw establishing development levies be given first reading, and further; THAT we authorize the Planning Department to proceed with the public notification requirements and schedule a public hearing.

CARRIED

Res. No:
2024/399

Recess: 12:00 p.m.
Moved By: Reeve Trainor

THAT the time being 12:00 p.m. we recess for lunch.

CARRIED

Res. No:
2024/400

Reconvene: 1:00 p.m.
Moved By: Reeve Trainor

THAT the time being 1:00 p.m. we reconvene our regular meeting of Council.

CARRIED

Res. No:
2024/401

Bylaw No. 2024-13: Zoning Bylaw Map Amendment - Parcel B, SE 34-18-17 W2 (AR to CR1) - 2nd Reading
Moved By: Councillor Tuchscherer

THAT Bylaw No. 2024-13 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning proposed Parcel B, SE 34-18-17 W2 from AR – Agricultural Resource to CR1 - Country Residential 1 be given second reading.

CARRIED

Res. No:
2024/402

Bylaw No. 2024-13: Zoning Bylaw Map Amendment - Parcel B, SE 34-18-17 W2 (AR to CR1) - 3rd Reading
Moved By: Councillor Kotylak

THAT Bylaw No. 2024-13 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning proposed Parcel B, SE 34-18-17 W2 from AR – Agricultural Resource to CR1 - Country Residential 1 be given third and final reading.

CARRIED

Res. No:
2024/403

Subdivision Approval: Parcel B, SE 34-18-17 W2
Moved By: Councillor Tuchscherer

THAT we recommend approval of the subdivision of proposed Parcel B in the SE 34-18-17 W2 as shown on the Plan of Proposed Subdivision prepared by Midwest Surveys Inc., dated May 2, 2024, and authorize the Reeve and Administrator to sign the Servicing Agreement, with it being noted that the servicing agreement has been signed by the property owner, the servicing agreement fee has been paid, the Municipal Reserve requirements have been satisfied, and the application complies with the RM's Official Community Plan and Zoning Bylaw.

CARRIED

Res. No:
2024/404

Needs Assessment Options
Moved By: Councillor Leibel

THAT we authorize the Planning and Development Department to move forward with the consultant for the Needs Assessment to finalize the site designs with the site asset options for the three (3) municipally-owned sites presented to Council and direct the consultant to begin the cost estimate portion of the Request for Proposal (RFP).

CARRIED

Res. No:
2024/405

Bylaw No. 2024-16: A Bylaw to Amend Bylaw No. 2023-18 known as the Noise and Nuisance Abatement Bylaw - 3rd Reading
Moved By: Councillor Leibel

THAT Bylaw No. 2024-16 being a bylaw to amend section 5 "Noise" of Bylaw No. 2023-18 known as the Noise and Nuisance Abatement Bylaw be given third and final reading.

CARRIED

Communications Officer Lee Chambers joined the council meeting at 1:34 p.m.

Communications Report: 1:37 p.m. to 1:52 p.m.

Communications Officer Lee Chambers presented the Communications Report on the following topics:

- update from the RM158 Rock n' Field Day held on Saturday, June 22, 2024 with it noted the event was a resounding success with over 300 people attending the event;
- the RM's 2023 Annual Report was presented to Council and will be shared on the RM's website and social media; and
- upcoming events are the Fired Up! Classic Car Show on July 20, 2024 at the Emerald Park Fire Hall from 10 a.m. to 3 p.m. and the RM's Movie Night at the Pilot Butte Drive-In on August 5, 2024 around 9 p.m. with a screening of 'Ghostbusters: Frozen Empire'.

Communications Office Lee Chambers was excused from the council meeting at 1:52 p.m.

Res. No:
2024/406

Bylaw No. 2024-18: Vehicle Weight & Dimension Bylaw - 1st Reading
Moved By: Councillor Brodt

THAT Bylaw No. 2024-18 being a bylaw regulating vehicle weights and dimensions be given first reading.

CARRIED

Res. No:
2024/407

Bylaw No. 2024-18: Vehicle Weight & Dimension Bylaw - 2nd Reading
Moved By: Councillor Posehn

THAT Bylaw No. 2024-18 being a bylaw regulating vehicle weights and dimensions be given second reading.

CARRIED

Res. No:
2024/408

Bylaw No. 2024-18: Vehicle Weight & Dimension Bylaw - 3 Readings
Moved By: Councillor Brodt

THAT Bylaw No. 2024-18 being a bylaw regulating vehicle weights and dimensions be given three readings at this meeting.

CARRIED UNANIMOUSLY

Res. No:
2024/409

Bylaw No. 2024-18: Vehicle Weight & Dimension Bylaw - 3rd Reading
Moved By: Councillor Kotylak

THAT Bylaw No. 2024-18 being a bylaw regulating vehicle weights and dimensions be given third and final reading.

CARRIED

Res. No:
2024/410

SARM Request for Feedback on The Municipalities Act
Moved By: Councillor Kotylak

THAT Administration send feedback on behalf of the RM to SARM in response to their consultation request regarding proposed changes to *The Municipalities Act* in which we propose to amend the definition of "hamlet" in the Act in order to remove the existing eligibility of certain country residential properties from receiving 293(2)(e) tax exemptions.

CARRIED

Res. No:
2024/411

WCRM158 Wastewater Management Authority: Project Money Call #5 June 2024
Moved By: Councillor Capnerhurst

THAT we approve the WCRM158 Wastewater Authority's project money call #5 dated June 19, 2024 the amount of \$611,499.31 to meet the needs of the Phase 2 contracts.

CARRIED


Res. No:
2024/412

Recess: 2:15 p.m.

Moved By: Reeve Trainor

THAT the time being 2:15 p.m. we take a 10-minute recess.

CARRIED



Res. No:
2024/413

Reconvene: 2:25 p.m.
Moved By: Reeve Trainor

THAT the time being 2:25 p.m. we reconvene our regular meeting of Council.

CARRIED

Res. No:
2024/414

PBI Building Official Appointment
Moved By: Councillor Brodt

THAT we appoint Charles Fiss as a T-Class 1 licenced building official, employed by Professional Building Inspections Inc., for the RM of Edenwold No. 158.

CARRIED

Administration Report: 2:28 p.m. to 2:50 p.m.

Chief Administrative Officer (CAO) Karen Zaharia presented the Administration Report on the following topics:

- updates on the Government of Saskatchewan's hay salvage and ditch mowing dates noting this information is posted on the RM's website;
- information was provided on the curbside compost carts in residential subdivisions;
- information was shared regarding tax abatements and recreation grants provided by the RM to Communiskate since 2000;
- advised that the RM of Edenwold will be hosting the RMAA Division 2 Curling Bonspiel in January 2025;
- discussed the White Butte Regional EMO phone fan out list; and
- discussed the White Butte RCMP Treaty 4 Flag Raising event that took place on June 24, 2024 at the detachment in Emerald Park with the Reeve and Deputy Reeve in attendance.

Committee Reports: 2:50 p.m. to 3:20 p.m.

Protective Services Committee

Councillor Brodt provided an update from the Protective Services Committee meeting held on June 12, 2024.

Human Resources Committee

Councillor Kotylak provided an update from the Human Resources Committee meeting held on June 12, 2024.

WCRM158 Wastewater Management Authority

Councillor Capnerhurst provided an update on the activities of the WCRM158 Wastewater Management Authority and the wastewater treatment facility project.

Water & Sewer Utility Services Committee

Councillor Tuchscherer provided an update from the Water & Sewer Utility Services Committee meeting held on June 21, 2024.

White Butte RCMP Stakeholder Meeting

Councillor Brodt provided an update from the White Butte RCMP Stakeholder meeting held on June 20, 2024.

Council Roundtable: 3:20 p.m. 3:35 p.m.

Councillor Tuchscherer inquired if old wood from a property in a residential subdivision could be used for a controlled burn or for fire department practice. Administration to investigate if the RM's Fire Management Bylaw permits this.

Councillor Posehn discussed a drainage issue on Emerald Park Road and heritage site preservation.

Councillor Kotylak discussed commercial trucks continuing to haul on Range Road 2185, being a 10-tonne road, between Highway 1 and Highway 46.

Councillor Leibel provided updates from the Ochapowace First Nation's Petro Canada 5th anniversary event that Council attended on June 20th, the Grade 6 class from Ecole White City that attended the RM office on June 17th to learn about municipal government, and proposed the RM should do a tabletop exercise on cyberattacks.

Res. No:
2024/415

Correspondence
Moved By: Councillor Posehn

THAT the following correspondence be hereby acknowledged and filed:

- Saskatchewan Information and Privacy Commissioner's 2023-2024 Annual Report;
- SARM Rural Councillor: Summer 2024 Edition; and
- Ecole White City Grade 6 Class: Thank You Card.

CARRIED

Res. No:
2024/416

Move "In Camera": 3:36 p.m.
Moved By: Councillor Brodt

THAT we recess and continue deliberations *In Camera* as a *Committee of the Whole* at 3:36 p.m. as per clause 120(2)(a) of *The Municipalities Act* and 21(a) of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss legal matters.

CARRIED

Res. No:
2024/417

Move out of "In Camera": 4:06 p.m.
Moved By: Councillor Tuchscherer

THAT we move out of *In Camera* as a *Committee of the Whole* and reconvene the regular meeting of Council at 4:06 p.m.

CARRIED

Res. No:
2024/418

Town of White City Letter: WCRM158 Wastewater Authority - Impartial Third-Party Review

Moved By: Councillor Tuchscherer

THAT the RM of Edenwold No. 158 denies the request from the Town of White City to participate in a comprehensive review of the WCRM158 Wastewater Treatment Plant since original inception to the present day due to the potential impact on active litigation involving the WCRM158 Wastewater Management Authority.

CARRIED UNANIMOUSLY

Res. No:
2024/419

Adjournment: 4:08 p.m.
Moved By: Councillor Radmacher

THAT this meeting be hereby adjourned at 4:08 p.m. with our next regular meeting of Council to be held on Tuesday, July 9, 2024 commencing at 9:00 a.m.

CARRIED

Al Trami

Reeve

Keghawa

Administrator