



**RM of Edenwold
Meeting Minutes**

Regular Council Meeting July 9, 2024 - 09:00 AM

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, July 9, 2024, in the Council Chamber of the Municipal Building, located at 100 Hutchence Road, Emerald Park, Saskatchewan, the following were present:

Reeve: Al Trainor

Councillors: Division #1 Carmen Leibel

Division #2 Stan Capnerhurst (joined meeting at 11:29 a.m.)

Division #3 Nichole Posehn

Division #4 Karen Kotylak

Division #5 Dwayne Radmacher

Division #6 Tim Brodt

Division #7 Rod Tuchscherer

Chief Administrative Officer: Karen Zaharia

Financial Officer: Sara Gartshore

Public Works Foreman: Rod Benroth

Absent: Manager of Planning and Development: Paige Boha

Manager of Engineering and Public Works: Clark Gates

Call to Order

With a quorum present, Reeve Trainor called the meeting to order at 9:01 a.m.

Declaration of Conflict of Interest

Council reviewed the agenda items and no conflicts of interest were declared.

Res. No:
2024/420 **Meeting Minutes: June 25, 2024**
Moved By: Councillor Leibel

THAT the minutes of the regular meeting held on June 25, 2024 be approved as circulated and presented.

CARRIED

Res. No:
2024/421 **Public Hearing Minutes: June 25, 2024**
Moved By: Councillor Kotylak

THAT the minutes of the public hearing meeting held on June 25, 2024 be approved as circulated and presented.

CARRIED

Handwritten initials in blue ink, possibly "CB" or "CB", with a checkmark-like flourish below them.

Res. No: 2024/422
List of Accounts:
Moved By: Councillor Brodt

THAT the list of accounts consisting of cheques #4206 to #4269, 17 other EFT payments & 1 credit card payment totaling \$1,643,011.31 plus June 16-29, 2024 payroll totaling \$57,176.08 be approved for payment.

CARRIED

Res. No: 2024/423
Bank Reconciliations: June 2024
Moved By: Councillor Tuchscherer

THAT the June 2024 bank reconciliations be acknowledged as presented.

CARRIED

Financial Officer Report: 9:10 a.m. to 9:18 a.m.
Financial Officer Sara Gartshore provided an update on the municipality's financial activities for June 2024 and presented the municipality's 2023 Audited Financial Statements from the auditor.

Res. No: 2024/424
Statement of Financial Activities & Financial Position: June 2024
Moved By: Councillor Leibel

THAT we acknowledge the Statement of Financial Activities and Financial Position for June 2024 as circulated and presented.

CARRIED

Res. No: 2024/425
2023 Audited Financial Statements
Moved By: Councillor Leibel

THAT the audited 2023 financial statements and summary financial statements prepared by Dudley & Company LLP, Chartered Professional Accountants and presented to Council by Reeve Trainor be approved and the Management Representation letter be signed by all of Council and the Administrator, and further; that we authorize the Reeve and Administrator to sign the Management's Responsibility letter and Final Approval letter.

CARRIED

Res. No: 2024/426
Publicizing 2023 Audited Financial Statements
Moved By: Councillor Brodt

THAT in accordance with section 185(3) of *The Municipalities Act*, we acknowledge Administration will publicize the 2023 Audited Financial Statements and the Auditor's Report on our website and have copies of the synopsis available at the RM Municipal Office once the final audit deliverables are received.

CARRIED

Res. No: 2024/427
Recess: 9:27 a.m.
Moved By: Reeve Trainor

THAT the time being 9:27 a.m. we take a 8-minute recess.

CARRIED

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Res. No:
2024/428

Reconvene: 9:35 a.m.
Moved By: Reeve Trainor

THAT the time being 9:35 a.m. we reconvene our regular meeting of Council.

CARRIED

Res. No:
2024/429

Hamlet of Crawford Estates: 2024 Annual Meeting Minutes & Budget
Moved By: Councillor Kotylak

THAT we acknowledge receipt of the Hamlet of Crawford Estates Annual Meeting Minutes dated June 18, 2024 and a copy of their 2024 Budget, and further; THAT in accordance with subsection 69(1) of *The Municipalities Act*, we acknowledge the municipal tax allocation for the Organized Hamlet of Crawford Estates is 70%.

CARRIED

Public Works Report: 9:39 a.m. to 10:08 a.m.

Public Works Foreman Rod Benroth presented the Public Works Report on the following topics:

- magnesium chloride dust control applications at 87 sites have been completed and the canola oil test site on Grid 624 at TC Energy Station will be completed this week;
- gravel crushing has been delayed and expected to start July 8, 2024;
- road repairs in Emerald Park and Meadow Ridge to be done;
- crack sealing was delayed and expected to begin July 10, 2024;
- dandelion spraying was delayed due to wind and rain;
- major pothole repairs to Rock Pointe road were completed;
- updates on grading and graveling of rural roads;
- update on rural civic addressing project;
- Clearing the Path corridor signs and project signs to be installed;
- increase in number of stolen signs recently including yield signs and Range Road/Township Road signs;
- update on drainage issues;
- park maintenance updates;
- five (5) new fir trees to be installed on Emerald Park Road this week;
- updates regarding the RMI's operations of the water treatment and distribution systems, and the RMI's wastewater system;
- update regarding the damaged fire hydrant in the Sleep Inn parking lot;
- fleet management updates; and
- still waiting for updated quote from SaskPower for streetlights on White City Drive.

Res. No:
2024/430

Accept Public Works Report
Moved By: Councillor Posehn

THAT we accept the Public Works Report as presented.

CARRIED

Res. No:
2024/431

June 2024 Water Report
Moved By: Councillor Tuchscherer

THAT we accept the June 2024 Monthly Water Report as presented with it noted no upset conditions occurred during this period.

CARRIED

Res. No:
2024/432
Rock Pointe Road Repairs
Moved By: Councillor Kotyjak

THAT we direct Administration to obtain two (2) additional quotations from paving contractors for 400 metres of 50 mm asphalt overlay for Rock Pointe Road repairs and that work be completed prior to October 2024.

CARRIED

Res. No:
2024/433
Amend Vehicle Weight & Dimension Bylaw
Moved By: Councillor Brodt

THAT we direct Administration to amend the RM's Vehicle Weight and Dimension Bylaw by restricting the internal subdivision roads for Rock Pointe Estates and Stone Pointe Estates to 10 tonnes.

CARRIED

Res. No:
2024/434
2024 Bridge Repairs - Change Order #2
Moved By: Councillor Leibel

*Amended
by Res #
2024/496
Aug 13/24*

THAT we approve the change order #2 from Western Infrastructure Renewal Inc. in the amount of ~~\$38,680.00~~ ^{152,320.00} plus applicable taxes for additional repairs to Bridges 218-16-19N and 218-16-09E. ~~\$ 38,320.00~~

CARRIED

Engineering Report: 10:33 a.m. to 10:40 a.m.

Public Works Foreman Rod Benroth presented the Engineering Report that provided a status update on the capital projects including the Balgonie Grid clay cap, the South Service Road (Nutrien Road) surfacing, paving of RM pathways and RM Office/ Emerald Park Fire Hall driveway connection and drainage issue on Kingsmere Avenue. The Stone Pointe micro-surfacing, the Park Crescent area rehabilitation and the Water Treatment Plant pipe replacements have all been completed.

Res. No:
2024/435
Accept Engineering Report
Moved By: Councillor Brodt

THAT we accept the Engineering Report as presented.

CARRIED

Res. No:
2024/436
Recess: 10:40 a.m.
Moved By: Reeve Trainor

THAT the time being 10:40 a.m. we take a 13-minute recess.

CARRIED

Res. No:
2024/437
Reconvene: 10:53 a.m.
Moved By: Reeve Trainor

THAT the time being 10:53 a.m. we reconvene our regular meeting of Council.

CARRIED

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Res. No:
2024/438

New Hire: Public Works Operator
Moved By: Councillor Tuchscherer

THAT we acknowledge that Shawn Loreth has been hired as a permanent full-time Public Works Operator starting July 8, 2024, at the wage in accordance with the Municipality's 2024 Salary Schedule and as per the signed Offer of Employment.

CARRIED

Res. No:
2024/439

Last Working Day: Community Safety Officer
Moved By: Councillor Leibel

THAT we acknowledge the last working day for Community Safety Officer John Brewster was July 3, 2024 and we wish him all the best in his future endeavours.

CARRIED

Administration Report: 10:55 a.m. to 11:34 a.m.

Chief Administrative Officer (CAO) Karen Zaharia provided an update on the following topics:

- discussed a new committee to be established for the RM and combining two (2) other committees;
- shared information received from the Ministry of Government Relations regarding municipal election resources geared toward citizens who are considering running for municipal council and advised this information will be shared on the RM's website and social media;
- discussed the upcoming Saskatchewan Emergency Planners Association 2024 Annual Conference in Saskatoon in October;
- provided an update from a recent meeting with Prairie Valley School Division (PVSD) regarding the football/soccer field at Ecole White City School. PVSD is looking to renew the Shared Use Grounds Agreement Ecole White City School between PVSD, the RM and the Town of White City that has expired;
- discussed the Regional Animal Control Group's Request for Expression of Interest (REI) on SaskTenders, seeking individuals, businesses, or organizations interested in partnering to provide capture and immediate to long-term housing for lost or stray animals, with a closing date of September 16, 2024. The RM will share this information on the RM website and social media;
- updated on the implementation of call recording on all RM landline phones. Callers will need to choose from five (5) options when calling the RM office main phone number and callers should be prepared to leave a voicemail message if the call is not answered. Phone calls will be returned in a timely manner and it is noted the RM is seeking to improve this process; and
- advised that the RM office will be closed to the public on Thursday, July 11th from noon until 1:30 pm for staff training.

Councillor Capnerhurst joined the council meeting at 11:29 a.m.

Res. No:
2024/440

Accept Administration Report
Moved By: Councillor Capnerhurst

THAT we accept the Administration Report as presented.

CARRIED

