



**RM of Edenwold
Meeting Minutes**

Regular Council Meeting August 13, 2024 - 09:00 AM

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, August 13, 2024, in the Council Chamber of the Municipal Building, located at 100 Hutchence Road, Emerald Park, Saskatchewan, the following were present:

Reeve: Al Trainor

- Councillors: Division #1 Carmen Leibel
- Division #2 Stan Capnerhurst
- Division #3 Nichole Posehn
- Division #4 Karen Kotylak
- Division #5 Dwayne Radmacher
- Division #6 Tim Brodt
- Division #7 Rod Tuchscherer

- Chief Administrative Officer: Karen Zaharia
- Manager of Engineering and Public Works: Clark Gates
- Senior Planner: Jessica McCartney
- Financial Officer: Sara Gartshore
- Public Works Foreman: Rod Benroth
- Absent: Manager of Planning and Development: Paige Boha

Call to Order

With a quorum present, Reeve Trainor called the meeting to order at 9:01 a.m.

Declaration of Conflict of Interest

Council reviewed the agenda items and no conflicts of interest were declared.

Res. No:
2024/475

Meeting Minutes: July 23, 2024
Moved By: Councillor Kotylak

THAT the minutes of the regular meeting held on July 23, 2024 be approved as circulated and presented.

CARRIED

Res. No:
2024/476

Public Hearing Minutes: July 23, 2024
Moved By: Councillor Leibel

THAT the minutes of the public hearing meeting held on July 23, 2024 be approved as circulated and presented.

CARRIED

Res. No:
2024/477

List of Accounts:
Moved By: Councillor Brodt

THAT the list of accounts consisting of cheques #4311 to #4372, 16 other EFT payments & 2 credit card payment totaling \$1,049,114.92 plus July 14-27, 2024 payroll totaling \$61,125.50 be approved for payment.

CARRIED

Res. No:
2024/478

Bank Reconciliations: July 2024
Moved By: Councillor Posehn

THAT the July 2024 bank reconciliations be acknowledged as presented.

CARRIED

Financial Officer Report: 9:11 a.m. to 9:23 a.m.

Financial Officer Sara Gartshore provided an update on the municipality's financial activities for July 2024.

Res. No:
2024/479

Statement of Financial Activities & Financial Position: July 2024
Moved By: Councillor Capnerhurst

THAT we acknowledge the Statement of Financial Activities and Financial Position for July 2024 as circulated and presented.

CARRIED

Res. No:
2024/480

2023 Waterworks Financial Overview & Capital Strategy
Moved By: Councillor Leibel

THAT we approve the Water and Sewer Works Rate Policy and Capital Investment Strategy and further; we approve the 2023 Waterworks Financial Overview as required by *The Municipal Regulations (Part VIII Sections 50 to 55)* attached to and forming part of these minutes.

CARRIED

Res. No:
2024/481

Scotiabank Credit Facility Agreement
Moved By: Councillor Tuchscherer

THAT we authorize the Reeve and Chief Administrative Officer to sign the Scotiabank Credit Facility Agreement dated July 16, 2024.

CARRIED

Res. No:
2024/482

Accept Financial Officer Report
Moved By: Councillor Posehn

THAT we accept the Financial Officer Report as presented.

CARRIED

Public Works Report: 9:31 a.m. to 10:09 a.m.

Public Works Foreman presented the Public Works Report on the following topics:

- crack sealing in Emerald Park;
- dandelion spraying in Emerald Park and country residential subdivisions to take place in August for preventative 2025 weed control;
- updates on ditch mowing in rural areas;
- updates on grading and gravelling of rural roads;
- rural civic addressing project update;
- updates regarding the RM's operations of the water treatment and distribution systems, and the RM's wastewater system;
- fleet management updates; and
- quote received from SaskPower for streetlights along White City Drive from Park Meadows Estates south to Betteridge Road.

Res. No:
2024/483

Accept Public Works Report
Moved By: Councillor Brodt

THAT we accept the Public Works Report as presented.

CARRIED

Public Works Foreman Rod Benroth was excused from the council meeting at 10:11 a.m.

Res. No:
2024/484

Recess: 10:11 a.m.
Moved By: Reeve Trainor

THAT the time being 10:11 a.m. we take a 8-minute recess.

CARRIED

Res. No:
2024/485

Reconvene: 10:19 a.m.
Moved By: Reeve Trainor

THAT the time being 10:19 a.m. we reconvene our regular meeting of Council.

CARRIED

Delegation: 10:19 a.m. to 10:51 a.m.

Jim Sigmeth, the RM's Weed Inspector attended the council meeting for a discussion on the RM's weed control of noxious weeds. The RM has received complaints regarding leafy spurge. Council discussed enforcement options as the control of noxious weeds is legislated by *The Weed Control Act*. Jim acknowledges that leafy spurge is a significant issue in the RM and Council will need to consider enforcement vs education. The RM has had a leafy spurge rebate program in place for several years which will reimburse ratepayers for the cost of the product to control leafy spurge. It was noted that there are other options for controlling the weeds, such as mowing and beetles. It was also noted that there are other noxious weeds such as scentless chamomile, baby's breath and absinthe that need to be addressed as well. Council advised that the railways are a significant issue as they do not regularly spray for noxious weeds. The RM will be developing a noxious weed control policy.

Delegation left the council meeting at 10:51 a.m.

Res. No: **Quote for Streetlights along White City Drive**
2024/486 **Moved By:** Councillor Posehn

THAT we accept the quote from SaskPower dated July 22, 2024 for the installation of twelve (12) LED 5500LM luminaries (100-watt equivalent) installed on existing wood poles from Park Meadows Estates south to Betteridge Road in the amount of \$30,687.26 including taxes.

CARRIED

Res. No: **Memorandum of Understanding between RM of Edenwold & Town of White City: Streetlights along White City Drive**
2024/487 **Moved By:** Councillor Capnerhurst

THAT we authorize the Reeve and Administrator to sign the Memorandum of Understanding between the Town of White City and the RM of Edenwold No. 158 to jointly fund (50/50 cost share) the installation of twelve (12) LED 5500 LM luminaries (100-Watt equivalent) installed on existing wood poles from Park Meadows Estates south to Betteridge Road with it noted the Town of White City will provide payment for their 50% share of \$30,687.26 (excluding GST) no later than March 31, 2025.

CARRIED

Res. No: **Correspondence**
2024/488 **Moved By:** Councillor Leibel

THAT the following correspondence be hereby acknowledged and filed:

- White Butte RCMP Occurrence Reports: April to June 2024;
- Pilot Butte Fire Department: Fire Call - July 26, 2024; and
- Town of Balgonie: Appreciation Letter.

CARRIED

Res. No: **Recess for Public Hearing: 11:00 a.m.**
2024/489 **Moved By:** Reeve Trainor

THAT the time being 11:00 a.m. we recess for the following public hearing:

- Bylaw No. 2024-17: Zoning Bylaw Map Amendment - Rezoning Proposed Lots in SE 06-18-18 W2 (AR to IND1).

CARRIED

Res. No: **Reconvene: 11:11 a.m.**
2024/490 **Moved By:** Reeve Trainor

THAT the time being 11:11 a.m. we reconvene our regular meeting of Council.

CARRIED

Public Works Foreman Rod Benroth rejoined the council meeting at 11:11 a.m.

Public Works Report: 11:11 a.m. to 11:38 a.m.

Public Works Foreman Rod Benroth and Manager of Engineering & Public Works Clark Gates presented a detailed report on the precautionary drinking water advisory event that occurred on July 29, 2024.

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Res. No:
2024/491

July 2024 Water Report
Moved By: Councillor Brodt

THAT we accept the July 2024 Monthly Water Report as presented with it noted that there was an upset condition on July 29, 2024 resulting in Water Security Agency issuing a Precautionary Drinking Water Advisory for the RM of Edenwold waterworks system, and damage to a water line by a contractor, on the north side of Highway 1, that occurred on July 3, 2024.

CARRIED

Engineering Report: 11:42 a.m. to 11:54 a.m.

Manager of Engineering & Public Works Clark Gates provided updates on the following capital projects:

- Balgonie Grid clay cap;
- bridge repairs;
- gravel crushing;
- paving of RM pathways and RM Office/Emerald Park Fire Hall driveway connection; and
- drainage projects.

Res. No:
2024/492

Accept Engineering Report
Moved By: Councillor Tuchscherer

THAT we accept the Engineering Report as presented.

CARRIED

Public Works Foreman Rod Benroth was excused from the council meeting at 11:54 a.m.

Res. No:
2024/493

Recess: 11:54 a.m.
Moved By: Reeve Trainor

THAT the time being 11:54 a.m. we recess for lunch.

CARRIED

Res. No:
2024/494

Reconvene: 12:57 p.m.
Moved By: Reeve Trainor

THAT the time being 12:57 p.m. we reconvene our regular meeting of Council.

CARRIED

Res. No:
2024/495

Bylaw No. 2024-23: Zoning Bylaw Map Amendment - Parcel E, SE 3-19-18 W2 (AR to CR1) - 1st Reading
Moved By: Councillor Brodt

THAT Bylaw No. 2024-23 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning proposed Parcel E, SE 3-19-18 W2 from AR-Agricultural Resource District to CR1- Country Residential 1 District, be given first reading, and further; THAT we authorize the Planning Department to proceed with the public notification requirements and schedule a public hearing.

CARRIED

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Communications Officer Lee Chambers joined the council meeting at 1:21 p.m.

Communications Report: 1:21 p.m. to 1:47 p.m.

Communications Officer Lee Chambers presented the draft 2024 Annual Survey Report for Council's review and advised of a communications campaign promoting Voyent Alert system as all municipalities within the RM of Edenwold's boundaries are now using this communication notification tool.

Communications Officer Lee Chambers was excused from the council meeting at 1:47 p.m.

Res. No:
2024/496

**Amend Resolution 2024/434 to Correct Bridge Change Order Amount Approved
Moved By: Councillor Capnerhurst**

THAT we authorize the Chief Administrative Officer and Reeve to amend resolution #2024/434 passed at the July 9, 2024 regular council meeting as follows:

THAT we approve the change order #2 from Western Infrastructure Renewal Inc. in the amount of \$38,360.00 plus applicable taxes for additional repairs to Bridges 218-16-19N and 218-16-09E.

CARRIED

Res. No:
2024/497

**2024 Canada Community Building Fund (Gas Tax) Grant Allocation
Moved By: Councillor Leibel**

THAT we direct Administration to submit an Infrastructure Investment Plan (IIP) application to the Canada Community-Building Fund for the following project for 2024:

- South Service Road Paving \$723,741.08.

CARRIED

Res. No:
2024/498

**Bylaw No. 2024-21: Vehicle Weights & Dimensions Bylaw - 1st Reading
Moved By: Councillor Kotylak**

THAT Bylaw No. 2024-21 being a bylaw regulating vehicle weights and dimensions be given first reading.

CARRIED

Res. No:
2024/499

**Bylaw No. 2024-21: Vehicle Weights & Dimensions Bylaw - 2nd Reading
Moved By: Councillor Tuchscherer**

THAT Bylaw No. 2024-21 being a bylaw regulating vehicle weights and dimensions be given second reading.

CARRIED

Res. No:
2024/500

**Bylaw No. 2024-21: Vehicle Weights & Dimensions Bylaw - 3 Readings
Moved By: Councillor Radmacher**

THAT Bylaw No. 2024-21 being a bylaw regulating vehicle weights and dimensions be given three readings at this meeting.

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Res. No:
2024/501

Bylaw No. 2024-21: Vehicle Weights & Dimensions Bylaw - 3rd Reading
Moved By: Councillor Posehn

THAT Bylaw No. 2024-21 being a bylaw regulating vehicle weights and dimensions be given third and final reading.

CARRIED

Res. No:
2024/502

Bylaw No. 2024-15: Animal Control Bylaw
Moved By: Councillor Leibel

THAT Bylaw No. 2024-15 being a bylaw to regulate animals and animal control be given first reading.

DEFEATED

Res. No:
2024/503

Revised 2024 List of Committees & Appointments
Moved By: Councillor Posehn

THAT we approve the revised 2024 List of Committees and Appointments as presented on August 13, 2024.

CARRIED

Res. No:
2024/504

2024 Recreation Grants
Moved By: Councillor Brodt

THAT for 2024 we continue to recognize the high cost of operating an indoor artificial ice facility and hereby approve an operational recreation grant of \$15,000.00 to \$30,000.00 per facility as follows:

Communiskate: \$15,000.00;
Town of Balgonie: \$30,000.00; and
Town of Pilot Butte: \$15,000.00.

CARRIED

Res. No:
2024/505

Changes in Employment Position Status (Term Positions to Permanent Positions)
Moved By: Councillor Kotylak

THAT we acknowledge that Jessica Schoenroth's Administrative Assistant III full-time term position has been changed to full-time permanent effective July 25, 2024 and Khushpreet Kaur's Administrative Assistant I full-time term position has been changed to full-time permanent effective July 28, 2024, and both salaries are in accordance with the Municipality's 2024 Salary Schedule and per the signed Offers of Employment.

CARRIED

Res. No:
2024/506

Recess: 2:16 p.m.
Moved By: Reeve Trainor

THAT the time being 2:16 p.m. we take a 13-minute recess.

CARRIED

Res. No:
2024/507

Reconvene: 2:29 p.m.
Moved By: Reeve Trainor

THAT the time being 2:29 p.m. we reconvene our regular meeting of Council.

CARRIED

Res. No:
2024/508

WCRM158 Wastewater Management Authority Inc.: Project Money Call #7 for August 2024
Moved By: Councillor Capnerhurst

THAT we approve the WCRM158 Wastewater Management Authority's project money call #7 dated August 12, 2024 in the amount of \$1,209,856.98 to meet the needs of the Phase 2 contracts.

CARRIED

Res. No:
2024/509

Transfer Funds from Reserve Account to Operating Account
Moved By: Councillor Capnerhurst

THAT we authorize Administration to transfer \$1,209,856.98 from TD Reserve Account (675) to TD Operating Account (513), with the understanding that \$1,209,856.98 will be transferred back from Account (513) to Account (675) no later than September 30, 2024.

CARRIED

Res. No:
2024/510

Rail Safety Week 2024: Proclamation Request
Moved By: Councillor Posehn

WHEREAS Rail Safety Week is to be held across Canada from September 23 to 29, 2024;

WHEREAS, 229 railway crossing and trespassing incidents occurred in Canada in 2023; resulting in 66 avoidable fatalities and 39 avoidable serious injuries;

WHEREAS, educating and informing the public about rail safety (reminding the public that railway rights-of-way are private property, enhancing public awareness of the dangers associated with highway rail grade crossings, ensuring pedestrians and motorists are looking and listening while near railways, and obeying established traffic laws) will reduce the number of avoidable fatalities and injuries cause by incidents involving trains and citizens; and

WHEREAS Operation Lifesaver is a public/private partnership whose aim is to work with the public, rail industry, governments, police services, media and others to raise rail safety awareness;

WHEREAS CN and Operation Lifesaver have requested Council adopt this resolution in support of its ongoing efforts to raise awareness, save lives and prevent injuries in communities, including our municipality;

THAT we sign the attached proclamation and officially recognize Rail Safety Week 2024.

CARRIED

Councillor Tuchscherer left the council meeting at 2:56 p.m.

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Administration Report: 2:58 p.m. to 3:17 p.m.

Chief Administrative Officer Karen Zaharia presented the Administration Report on the following topics:

- update on the fire ban issued on July 26, 2024 and still in effect;
- 2024 tax notices will be sent out on Friday, August 16, 2024;
- 2024 SARM Midterm Convention being held on November 20 & 21, 2024 in Saskatoon;
- shared information from the Ministry of Environment regarding dutch elm disease and inspections taking place within the RM;
- ratepayer request to Council for a rock snake in Emerald Park;
- Household Hazardous Waste Day scheduled for Saturday, September 28, 2024 from 8:00 a.m. to 12:00 p.m. with it noted that other municipalities have chosen not to participate this year and this event will be for RM ratepayers only;
- dates for fall clean-up bins for RM ratepayers; and
- Service Tracker reports for the period of July 18 to August 7, 2024.

Committee Reports: 3:17 p.m. to 3:26 p.m.

Human Resources Committee

Councillor Kotylak provided an update from the HR Committee meeting held on July 24, 2024.

Administration Committee

Councillor Leibel provided an update from the Administration Committee meeting held on July 31, 2024.

Asset Management Committee

Manager of Engineering & Public Works provided an update from the Asset Management Committee meeting held on July 30, 2024.

Council Roundtable: 3:26 p.m. to 3:39 p.m.

Councillor Posehn provided an update from the IT Policy Review meeting and advised that several IT policies will be presented to Council for approval at future council meetings.

Councillor Kotylak discussed an ongoing vehicle weights enforcement issue on Gravel Pit Road.

Res. No:
2024/511

Move "In Camera": 3:39 p.m.

Moved By: Councillor Capnerhurst

THAT we recess and continue deliberations *In Camera as a Committee of the Whole* at 3:39 p.m. as per clause 120(2)(a) of *The Municipalities Act* and 21(a) of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss legal matters.

CARRIED

Res. No:
2024/512

Move out of "In Camera": 3:52 p.m.

Moved By: Councillor Brodt

THAT we move out of *In Camera as a Committee of the Whole* and reconvene the regular meeting of Council at 3:52 p.m.

CARRIED

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Res. No:
2024/513

Adjournment: 3:52 p.m.
Moved By: Councillor Radmacher

THAT this meeting be hereby adjourned at 3:52 p.m. with our next regular meeting of Council to be held on Tuesday, August 27, 2024 commencing at 9:00 a.m.

CARRIED

Al Trainor

Reeve

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Administrator