

RM of Edenwold Meeting Minutes

Regular Council Meeting January 14, 2025 - 09:00 AM

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, January 14, 2025, in the Council Chamber of the Municipal Building, located at 100 Hutchence Road, Emerald Park, Saskatchewan, the following were present:

Reeve: Al Trainor
Councillors: Division #1 Carmen Leibel
Division #2 Stan Capnerhurst
Division #3 Nichole Posehn
Division #4 Karen Kotylak
Division #5 Stephen Werner
Division #6 Tim Brodt

Chief Administrative Officer: Shauna Bzdel
Administrator: Karen Zaharia
Manager of Engineering and Public Works: Clark Gates
Manager of Planning and Development: Paige Boha
Financial Officer: Sara Gartshore
Public Works Foreman: Rod Benroth
Absent: Division #7 Darren Bezborotko

Call to Order

With a quorum present, Reeve Trainor called the meeting to order at 9:00 a.m.

Res. No:
2025/001

**Adopt Agenda
Moved By:** Councillor Kotylak

THAT the January 14, 2025 agenda be adopted as presented.

CARRIED

Declaration of Conflict of Interest

Council reviewed the agenda items and no conflicts of interest were declared.

Res. No:
2025/002

**Meeting Minutes: December 17, 2024
Moved By:** Councillor Capnerhurst

THAT the minutes of the regular meeting held on December 17, 2024 be approved as circulated and presented.

CARRIED

Res. No:
2025/003

**Public Hearing Minutes: December 17, 2024
Moved By:** Councillor Leibel

THAT the minutes of the public hearing meeting held on December 17, 2024 be approved as circulated and presented.

CARRIED

Res. No:
2025/004

List of Accounts: December 31, 2024
Moved By: Councillor Brodt

THAT the list of accounts consisting of cheques #4939 to #4991, EFT payments #393 to #429 & credit card payments #27 to #28 totaling \$1,268,397.12 plus December 1-14, 2024 payroll totaling \$68,597.55 & December 15-28, 2024 payroll totaling \$45,457.39 be approved for payment.

CARRIED

Res. No:
2025/005

List of Accounts: January 14, 2025
Moved By: Councillor Werner

THAT the list of accounts consisting of cheques #4992 to #5017, EFT payments #1 to #6 & credit card payment #1 totaling \$494,900.68 be approved for payment.

CARRIED

Res. No:
2025/006

Bank Reconciliations: December 2024
Moved By: Councillor Posehn

THAT the December 2024 bank reconciliations be acknowledged as presented.

CARRIED

Res. No:
2025/007

2024 Financial Statement Audit Preliminary Documents
Moved By: Councillor Kotylak

THAT we acknowledge the 2024 financial statement audit preliminary documents, and further; THAT Council agrees to sign the audit engagement letter, audit responsibilities letter, and risk of fraud inquiry.

CARRIED

Public Works Report: 9:12 a.m. to 9:31 a.m.

Public Works Foreman Rod Benroth presented the Public Works Report on the following topics:

- update from the recent snow event and snow removal;
- updates on the water and sewer systems with it noted a component failure at the plant resulted in a short-term discoloration of the drinking water, however, the water quality remained within the guidelines and posed no risk to the public, and the treatment process has been altered to eliminate the component failure in the future;
- an update regarding the precautionary drinking water advisory that was issued from December 23 to December 30 in Mission Pointe due to a faulty service connection; and
- an update was provided on the sewer blockage that occurred on January 9th on Palmer Crescent.

Res. No:
2025/008

Accept Public Works Report
Moved By: Councillor Brodt

THAT we accept the Public Works Report as presented.

CARRIED

Res. No:
2025/009

December 2024 Water Report
Moved By: Councillor Posehn

THAT we accept the December 2024 Monthly Water Report as presented with it noted that a hydrant was removed and replaced in Emerald Park and there was a faulty service connection in Mission Pointe which caused a precautionary drinking water advisory to be issued for Mission Pointe during this period.

CARRIED

Engineering Report: 9:45 a.m. to 9:57 a.m.

Manager of Engineering & Public Works Clark Gates presented the Engineering Report on the following topics:

- advised that the 2024 gravel crushing is on hold until spring 2025 and is expected to be complete in March 2025;
- provided updates on several future road projects including the Range Road 2183 upgrade which has received \$500,000 in funding through the Rural Integrated Roads for Growth Program, the Range Road 2184 upgrade, and the Range Road 2185 reconstruction;
- an update was provided on the progress of the South Plains Road sewer extension which is underway on design with the RM gathering data on current wastewater generation of existing unserviced lots;
- advised the RM received funding approval from SGI Provincial Traffic Safety Fund Grant to install flashing crosswalk signs at two locations along South Plains Road; and
- 2024 SARM bridge inspection reports have been received and are under review to create a three-year maintenance and repair schedule for 2025 to 2027.

Res. No:
2025/010

Accept Engineering Report
Moved By: Councillor Leibel

THAT we accept the Engineering Report as presented.

CARRIED

Public Works Foreman Rod Benroth was excused from the council meeting at 9:57 a.m.

Planning & Development Report: 9:57 a.m. to 10:00 a.m.

Manager of Planning & Development Paige Boha presented the Planning & Development Report on the following topics:

- development status updates;
- rezoning application status updates; and
- discretionary use applications.

Res. No:
2025/011

Accept Planning & Development Report
Moved By: Councillor Brodt

THAT we accept the Planning & Development Report as presented.

CARRIED

Res. No:
2025/012

Bylaw No. 2024-33: Parcel A, SW 12-18-17 W2 (AR to CR1) - 1st Reading
Moved By: Councillor Leibel

THAT Bylaw No. 2024-33 being a bylaw to amend Bylaw No. 2019-20 known as the Zoning Bylaw by rezoning proposed Parcel A, SW 12-18-17 W2 from AR - Agricultural Resource District to CR1 - Country Residential 1 District be given first reading, and further; THAT we authorize the Planning Department to proceed with the public notification requirements and schedules a public hearing.

CARRIED

Res. No:
2025/013

Tax Exemption Bylaw No. 2024-36: Blk/Par D, NW 31-17-17 W2 - 1st Reading
Moved By: Councillor Kotylak

THAT Bylaw No. 2024-36 being a bylaw to provide for entering into an agreement for exemption from taxation for Blk/Par D, NW 31-17-17 W2 be given first reading.

CARRIED

Res. No:
2025/014

Tax Exemption Bylaw No. 2024-36: Blk/Par D, NW 31-17-17 W2 - 2nd Reading
Moved By: Councillor Leibel

THAT Bylaw No. 2024-36 being a bylaw to provide for entering into an agreement for exemption from taxation for Blk/Par D, NW 31-17-17 W2 be given second reading.

CARRIED

Res. No:
2025/015

Tax Exemption Bylaw No. 2024-36: Blk/Par D, NW 31-17-17 W2 - 3 Readings
Moved By: Councillor Brodt

THAT Bylaw No. 2024-36 being a bylaw to provide for entering into an agreement for exemption from taxation for Blk/Par D, NW 31-17-17 W2 be given three readings at this meeting.

CARRIED UNANIMOUSLY

Res. No:
2025/016

Tax Exemption Bylaw No. 2024-36: Blk/Par D, NW 31-17-17 W2 - 3rd Reading
Moved By: Councillor Leibel

THAT Bylaw No. 2024-36 being a bylaw to provide for entering into an agreement for exemption from taxation for Blk/Par D, NW 31-17-17 W2 be given third and final reading.

CARRIED

Res. No:
2025/017

Recess: 10:06 a.m.
Moved By: Councillor Capnerhurst

THAT the time being 10:06 a.m. we take a 16-minute recess.

CARRIED

Res. No:
2025/018

Reconvene: 10:22 a.m.
Moved By: Reeve Trainor

THAT the time being 10:22 a.m. we reconvene our regular meeting of Council.

CARRIED

Res. No:
2025/019

Title Change: Previous Chief Administrative Officer to Administrator
Moved By: Councillor Posehn

THAT we acknowledge that the previous Chief Administrative Officer Karen Zaharia's title has been changed to Administrator effective January 6, 2025.

CARRIED

Res. No:
2025/020

Bylaw No. 2025-01: Repealing Bylaw - 1st Reading
Moved By: Councillor Brodt

THAT Bylaw No. 2025-01 being a bylaw to repeal previous bylaws be given first reading.

CARRIED

Res. No:
2025/021

Bylaw No. 2025-01: Repealing Bylaw - 2nd Reading
Moved By: Councillor Capnerhurst

THAT Bylaw No. 2025-01 being a bylaw to repeal previous bylaws be given second reading.

CARRIED

Res. No:
2025/022

Bylaw No. 2025-01: Repealing Bylaw - 3 Readings
Moved By: Councillor Werner

THAT Bylaw No. 2025-01 being a bylaw to repeal previous bylaws be given three readings at this meeting.

CARRIED UNANIMOUSLY

Res. No:
2025/023

Bylaw No. 2025-01: Repealing Bylaw - 3rd Reading
Moved By: Councillor Kotylak

THAT Bylaw No. 2025-01 being a bylaw to repeal previous bylaws be given third and final reading.

CARRIED

Res. No:
2025/024

2025 Municipal Revenue Sharing Grant: Declaration of Eligibility
Moved By: Councillor Leibel

THAT the Council for the RM of Edenwold No.158 confirms the municipality has met the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2023 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2023 Public Reporting on the Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of Council have filed and annually updated their Public Disclosure Statements, as required;

AND THAT we authorize the Administrator to sign the Declaration of Eligibility and submit the declaration to the Ministry of Government Relations.

CARRIED

Res. No:
2025/025

2025 SARM Fidelity Bond
Moved By: Councillor Kotylak

THAT we acknowledge that the Administrator has presented the 2025 SARM Fidelity Bond Self-Insurance Plan to Council in accordance with section 113 of *The Municipalities Act*.

CARRIED

Res. No:
2025/026

2025 Council Remuneration
Moved By: Councillor Brodt

THAT as of January 1, 2025, the following remuneration be set for the members of Council in accordance with section 82 of *The Municipalities Act*:

Council Meetings, Committee Meetings, Supervision, Workshops & Conventions:

- Reeve \$400.00 per day or \$57.14 per hour
- Councillors \$350.00 per day or \$50.00 per hour
- Mileage: \$0.59 cents per kilometre
- Cell Phone Usage (per year): Reeve \$600.00; Councillors \$600.00.

CARRIED

Res. No:
2025/027

Emerald Park Fire Chief Contract Renewal
Moved By: Councillor Posehn

THAT we authorize the Reeve and Administrator to sign the Contract Agreement for Municipal Fire Chief for Kevin Dell for a 3-year term beginning January 1, 2025 and ending on December 31, 2027, as presented.

CARRIED

Res. No:
2025/028

Community Safety Officer Supervisor Contract Renewal
Moved By: Councillor Brodt

THAT we authorize the Reeve and Administrator to sign the Contract Agreement for Community Safety Officer Supervisor for Roderick Ash for a 3-year term beginning January 1, 2025 and ending on December 31, 2027, as presented.

CARRIED

Res. No:
2025/029

RM Bylaw Court Clerk Contract Renewal
Moved By: Councillor Brodt

THAT we authorize the Reeve and Administrator to sign the Contract Agreement for Bylaw Court Clerk for Carol Clayton for a 1-year term beginning January 1, 2025 and ending on December 31, 2025, as presented.

CARRIED

Res. No:
2025/030

Saskatchewan Lotteries Community Grant Allocations for 2025
Moved By: Councillor Kotylak

THAT the Municipality's population of 4,422 for funding under the 2026 Saskatchewan Lotteries Community Grant Program be allocated as follows:

- Town of Balgonie: 1,299 x \$6.45/capita = \$ 8,378.55
 - Town of Pilot Butte: 1,299 x \$6.45/capita = \$ 8,378.55
 - Town of White City: 1,299 x \$6.45/capita = \$ 8,378.55
 - Village of Edenwold: 525 x \$6.45/capita = \$ 3,386.25
- \$28,522.00

CARRIED

Res. No:
2025/031

2025 WCRM158 Operations Money Call
Moved By: Councillor Capnerhurst

THAT we approve the WCRM158 Wastewater Management Authority's contribution request dated January 3, 2025 the amount of \$434,370.86 for the 2025 operating costs.

CARRIED

Res. No:
2025/032

WCRM158 Project Money Call #9
Moved By: Councillor Werner

THAT we approve the WCRM158 Wastewater Management Authority's project money call #9 dated January 9, 2025 in the amount of \$350,408.10 to meet the needs of the Phase 2 contracts.

CARRIED

Res. No:
2025/033

Tax Roll 2126: Tax Payment Adjustment Request
Moved By: Councillor Leibel

THAT for tax roll number 2126 we honour the original 2024 tax levy amount of \$4,711.97 and waive the January 2025 interest charge of \$94.24 due to an online payment error.

CARRIED

Res. No:
2025/034

Rural Access Pilot Project: ECG Clinic
Moved By: Councillor Leibel

THAT we deny the request for funding towards the Rural Access Pilot Project: ECG Clinic as the clinic is not available to all residents in the community and it is a private business.

CARRIED

Administration Report: 11:16 a.m. to 11:32 a.m.

Administrator Karen Zaharia presented the Administration Report on the following topics:

- advised of the upcoming SARM Annual Convention in March 2025 in Saskatoon;
- advised that representatives from the Saskatchewan Assessment Management Agency (SAMA) will be a delegation at the February 11, 2025 council meeting to provide a presentation on the 2025 property revaluation;
- advised of upcoming meetings and events taking place requiring Council's attendance;
- the Incident Command System (ICS) 402 training session scheduled for January 20, 2025 will be rescheduled as this date conflicted with other municipalities schedules; and
- noted that a Division 1 candidate had filed an application with the Court of King's Bench to contest the Division 1 election results and the RM is currently awaiting further developments to determine if the matter will proceed.

Res. No:
2025/035

Accept Administration Report
Moved By: Councillor Brodt

THAT we accept the Administration Report as presented.

CARRIED

Committee Reports

There were no committee reports at this meeting.

Council Roundtable: 11:33 a.m. to 11:47 a.m.

Councillors Brodt and Werner provided updates from the Regina District Association of Rural Municipalities convention that took place on January 9 & 10, 2025 in Regina.

Councillor Brodt discussed ice on rural roads and advised of complaints received about snow blowing in the rural right-of-ways.

Reeve Trainor discussed the increase of coyotes coming into Emerald Park and that Council should consider reinstating the coyote bounty in 2025.

Councillor Posehn also discussed the increase of coyotes in Emerald Park and had discussions with a conservation officer and a pest control officer and she will work with the RM's Communication Officer to promote safety awareness and how to deter coyotes. She also suggested that a Voyent Alert be sent out when there are issues with water turbidity (causing water discoloration) so residents are aware.

Councillor Capnerhurst provided an update on the WCRM158 Wastewater Management Authority activities and commended the public works staff on the snow removal efforts.

Councillor Leibel also commended the RM public works staff on their efforts with snow removal in the rural areas. She has requested Administration to include an online permitting portal in the 2025 budget discussions and will provide a report to the Communications/Arts, Culture & Recreation Committee about a recent tour of the Katepwa Splash Park/Skating Rink.

Res. No:
2025/036

Correspondence
Moved By: Councillor Brodt

THAT the following correspondence be hereby acknowledged and filed:

- Government of Saskatchewan: Minister of Education response to RM's letter re Greenall Modernization & Expansion Project; and
- Prairie Valley School Division: School Division & Board Member Information Package December 2024.

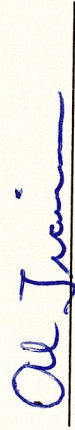
CARRIED

Res. No:
2025/037

Adjournment: 11:48 a.m.
Moved By: Councillor Werner

THAT this meeting be hereby adjourned at 11:48 a.m. with our next regular meeting of Council to be held on Tuesday, January 28, 2025 commencing at 9:00 a.m.

CARRIED



Reeve



Administrator